

**University of North Texas
Pohl Recreation Center
Payroll Deduction Spring 2009**

Employee Name _____

UNT employee ID# _____

Department/Work Place: _____

Work Phone No: _____

E-mail address _____

Check if for spouse or dependent.

Spouse or Dependent's
Name _____

| Check one | Payroll deduction | Sign up date | Payroll Date deduction will begin | Payroll Date deduction will end | Amount to be deducted |
|-----------|--|---------------------------------|-----------------------------------|---------------------------------|-----------------------|
| | Spring Sem. \$90 \$22.50 x 4 months | Dec. 1, 2008 - Jan. 12, 2009 | Feb. 1, 2009 | May 1, 2009 | \$22.50 4X |
| | Spring Sem. \$90 \$30.00 x 3 months | Dec. 1, 2008 - Feb. 11, 2009 | Mar. 1, 2009 | May 1, 2009 | \$30.00 3X |
| | Spring and Summer \$168 \$28.00 x 6 months | Dec. 1, 2008 - Jan. 12, 2009 | Feb. 1, 2009 | July 1, 2009 | \$28.00 6X |
| | Spring and Summer \$168 \$28.00 x 6 months | Dec. 1, 2008 - Feb. 11, 2009 | Mar. 1, 2009 | August 1, 2009 | \$28.00 6X |

Total amount to be deducted by payroll: (please circle)

Spring: \$90.00

Spring and Summer: \$168.00

Other _____

I hereby authorize the University of North Texas Payroll Office to deduct a monthly fee from my check to pay for my Pohl Recreation Center membership. In order to cancel the deduction, I understand that I will need to contact the Recreational Sports office (Pohl Rec Center, Room 103) to sign the appropriate forms to stop my membership. I understand that cancellation of the deduction will go into effect the month after my completing all of the necessary steps with the Recreational Sports office. I understand that I must cancel the deduction through the Rec Sports Office by the 10th of the month prior in order to have the deduction stopped by the next pay period. Deductions will only be taken for those months designated in the above chart for membership dates. Payroll deduction will not continue for memberships for the next semester. Participants must fill out a payroll deduction form for each semester they would like a Rec Center membership, unless filling out one payroll deduction form for an annual membership in the fall semester.

I understand and agree that if for any reason there are insufficient funds to cover the authorized deduction in any given month, then a double deduction will take place the following month and increased deductions will continue until the amount owed is paid in full.

Signature

Date