



## Checking Account Verification Request Form

All officers must be a registered student of the University of North Texas. Please allow 3 to 4 business days to process request. Once you have finished this form, please return it to the Student Activities Office, University Union 320. Complete documentation will be sent to organization mailbox. Please write *legibly* to expedite processing.

**Name of Organization**

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**Financial Institution**

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*Name of officer(s) and officer position to be removed from account*

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*Name of officer(s) and officer position to be added to account*

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**Date**

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The faculty/staff advisor& president of the organization verifies this change by his/her signature below.

**Advisor Name (printed)** \_\_\_\_\_

**Advisor Signature** \_\_\_\_\_

**President Name (printed)** \_\_\_\_\_

**President Signature** \_\_\_\_\_