

U.S. Environmental Protection Agency Mountains & Plains - Region 8 Tour Request

We are pleased to invite you to visit our Region 8 Headquarters building, which stands as a tangible example of our mission “to protect human health and the environment.” We have developed a tour program that will introduce you to the design features, green products, innovative technologies and business practices that make this building a model of sustainability. Tours generally take about 1 hour.

As you tour our building, please remember that this is a working office. We have designed our tour route to reduce disruption to our staff, and we appreciate your assistance by keeping your voices down as we tour. To provide the highest quality tour experience and minimize disruption, we keep tour groups small (preferably 10 and no more than 20 people to a group).

Visitor hours for the building are 8 a.m. to 4 p.m., Monday through Friday. The 1st and 2nd floors are open to the public; please feel free to visit our Library and Environmental Information Service Center on the 2nd floor. You must be accompanied by a Region 8 employee to visit floors 3-9. The building is not open after hours, on weekends or on federal holidays.

Group tours are scheduled by appointment Monday - Friday, between the hours of 9 a.m. and 4 p.m. We are not offering tours to students (grades K-9) at this time. High school groups will be accommodated on a case-by-case basis; please plan to have at least 2 adults accompany each high school group.

You may use the form on the back to request a group tour, or you may call us at 303 312 6836. We will do our best to accommodate you, but due to a high volume of tour requests, there may be some delay in scheduling your group. We will let you know as quickly as possible when your tour group is scheduled.

Our building is designed to provide a high level of security for the people working inside.

Here are some things you can do to help make our security check-in process go smoothly:

- Provide us with names for people in your tour group no later than 3 days before the date of your scheduled tour.
- Bring a government-issued picture ID (i.e., a driver's license) with you on the day of your tour. You will be asked to show this ID as you enter the lobby.
- Arrive 15 minutes before the start of your tour. Our security screening process is similar to screening at the airport: you will be asked to walk through a magnetometer (removing metal objects from your pockets) and your coats, bags etc. will be x-rayed. We regret that we do not have facilities to check coats or bags.
- You will be provided with a visitor badge after you pass through security. Please wear this at all times while you are in the building.

Photography is not allowed in the building. We have a library of building photos which will be available on our website very soon.

Questions? Please call 303-312-6836 or Fax- 303-312-69-61. We look forward to seeing you.

Looking for driving directions or parking?<http://www.epa.gov/region8/about/directions/index.html>

Looking for parking? <http://www.downtowndenver.com/parking/parking2.asp>

Patty Provencher
Tour Coordinator
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EPA Region 8 Tour Request Form

1. Name of Contact: _____

2. Daytime Phone Number: _____

3. Email address: _____ Fax # _____

4a. Name of group _____

4b. Number in group: _____

5. Preferred Day(s): _____

6. Preferred Time(s): _____

7. Is the group interested in a particular aspect of the building?

8. Do individuals in your group require special accommodation? If so, please specify.

Names of persons attending the tour: