



What this report is about: This form asks for information about the occupations and wage ranges of the employees described in Item 3 below. Please complete Items 1 through 5 on this page. Next, please provide the information requested beginning on page 1 for the employees who worked during or received pay for the pay period that included the reference date in Item 3, printed directly above your establishment name. The instructions on pages ii and iii explain how to provide the information. Please see our website at <http://www.bls.gov/OES> for more information on the OES Program, including a display of national, state and metropolitan area employment and wage estimates by occupation.

- 1** Which of the following options describes the status of the location(s) in Item 3 as of the reference date also printed in Item 3?
- Operating: Go to item 2.
 - Temporarily closed during the reference period: Report data only for employees paid for work during the reference period. If no employees worked for pay, report "0" in section 4 of this page and return the form in the reply envelope provided.
 - Permanently out of business as of __/__/____: Return the form to the address at the top.
 - Sold or merged: Enter the new name and address below, then go to item 2. ↙

New Name: _____
New Address: _____

- 2** Our records show that your main products or services are related to those listed below. If they are not, please list your main products or services on the lines provided and continue with the rest of the report.

- 3** This form asks for information about the employees described below. Our estimate of employment for these employees appears at the top right corner of the label. *Please make any needed address corrections.*

- 4** How many employees, **both full and part-time**, worked at this location(s) during the pay period that included the reference date printed in Item 3?

Enter the number here...

Include

- ♦ Full or part-time paid workers
- ♦ Workers on paid leave
- ♦ Workers assigned temporarily to other units
- ♦ Incorporated firms - paid owners, officers, and staff

Do Not Include

- ♦ Contractors and temporary agency employees not on your payroll
- ♦ Unpaid family workers
- ♦ Workers on unpaid leave
- ♦ Unincorporated firms - proprietors, owners, and partners

Do all employees reported above work at one location?

Yes No...Enter number of locations

- 5** Please tell us who to contact if we have questions about your data.

Name: _____
Title: _____
Phone: (____) _____ - _____ Ext. _____ Date: _____
E-mail address: _____

FOR
OFFICE
USE ONLY

Instructions for Reporting by Occupation

Report **part-time workers** in the job they perform.

Report **apprentices** in the job for which they are being trained.

Report employees in the following ways:

- Use the description of duties along with the job titles to determine where to place employees. Do not rely on job titles alone.
- Report employees in the occupations in which they are working, **not** necessarily in occupations for which they have been trained.
For example: An employee trained as an engineer, but working as a drafter, should be reported as a drafter.
- Report each employee only once in the occupation that requires the **highest** level of skill if the employee performs work in two or more occupations. If there is **no** measurable difference in skill requirements, report employees in the occupation in which they spend the **most** time.
- Professionals who directly supervise other workers in professional occupations should be classified in the same occupation as the workers they supervise. For example, an economist that supervises other economists is classified as an economist.

Instructions for Reporting Wage Information

For all employees:

- Please use the hourly and annual wage rate categories to report employees. If wages are not recorded by hour or year (bi-weekly, or monthly for example), convert them into an hourly wage rate.
- For part-time workers, please report the specific hourly wage rate, not an average.
- For tip, commission, and piece-rate workers, please estimate the earnings (base pay plus tips, commissions, or piece rates), and report the appropriate wage.
- For salaried workers who do not work a standard 2080 hours per year (40 hours per week), please report wages on an hourly basis. For workers who are paid an annual salary by contract, such as Airline Pilots, report their annual salary.
- Include and/or exclude from pay as follows:

Include as pay

- Base Rate
- Commissions
- Tips
- Deadheading Pay
- Guaranteed Pay
- Hazard Pay
- Incentive Pay
- Longevity Pay
- On-call Pay
- Piece Rate
- Portal-to-Portal Rate
- Production Bonus
- Cost-of-Living Allowance

Exclude as pay

- Attendance Bonus
- Back Pay
- Draw
- Holiday Premium Pay
- Jury Duty Pay
- Lodging Payments
- Meal Payments
- Merchandise Discounts
- Nonproduction Bonus (e.g., Holiday Bonus)
- Overtime Pay
- Perquisites
- Profit Sharing Payment
- Relocation Allowance
- Tuition Repayments
- Severance Pay
- Shift Differential
- Stock Bonuses
- Tool Allowance
- Vacation Pay
- Weekend Pay
- Uniform Allowance

The Bureau of Labor Statistics, its employees, agents, and partner statistical agencies, will use the information you provide for statistical purposes only and will hold the information in confidence to the full extent permitted by law. In accordance with the Confidential Information Protection and Statistical Efficiency Act of 2002 (Title 5 of Public Law 107-347) and other applicable Federal laws, your responses will not be disclosed in identifiable form without your informed consent. This report is authorized by law, 29 U.S.C. §2. Your voluntary cooperation is needed to make the results of this report comprehensive, accurate, and timely.

*We estimate that it will vary from 30 minutes to 6 hours to complete this report, depending on such factors as the size of the establishment. This includes time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing this information. If you have any comments regarding these estimates or any other aspects of this report, including suggestions for reducing this burden, send them to the U.S. Bureau of Labor Statistics, Division of Occupational Employment Statistics (1220-0042), 2 Massachusetts Avenue NE, Suite 2135, Washington, DC 20212. Please do not return your questionnaire to this address. Use the enclosed preaddressed envelope or the address provided at the top of the first page to return your completed questionnaire. You do not have to complete this questionnaire if it does not display a currently valid OMB control number.

Instructions for Completing the Report

On the following pages you will find the Occupational Employment Report. Please refer to the example below and the guidelines on page ii for instructions on how to complete the form. If you have employees whose occupations are not found in the list provided, please use the supplemental pages at the end of this report. Please write each unique occupational title on a separate line along with a short description of duties, the number of employees in each wage category, and the total employment for each occupation.

OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES	NUMBER OF EMPLOYEES IN SELECTED WAGE RANGES (REPORT PART-TIME WORKERS ACCORDING TO AN HOURLY RATE)													TOTAL EMPLOYMENT
	A	B	C	D	E	F	G	H	I	J	K	L	T	
	Hourly (part-time or full-time) under \$7.50	\$7.50 - 9.49	\$9.50 - 11.99	\$12.00 - 15.24	\$15.25 - 19.24	\$19.25 - 24.49	\$24.50 - 30.99	\$31.00 - 39.24	\$39.25 - 49.74	\$49.75 - 63.24	\$63.25 - 79.99	\$80.00 and over		
Annual Salary (full-time only)	under \$15,600	\$15,600 - 19,759	\$19,760 - 24,959	\$24,960 - 31,719	\$31,720 - 40,039	\$40,040 - 50,959	\$50,960 - 64,479	\$64,480 - 81,639	\$81,640 - 103,479	\$103,480 - 131,559	\$131,560 - 166,399	\$166,400 and over		
Accountants and Auditors - Examine, analyze, and interpret accounting records for the purpose of giving advice or preparing statements. 13-2011				1	2	3								6

1 For each occupation listed, read the definition to determine which occupations are found in your establishment.

2 For each occupation that is found in your establishment, write in the number of workers in this occupation, based on their wages. For example, there are six Accountants in your establishment. One is part-time, working 20 hours a week, and earns \$12,480 per year; and five are full-time: two earn \$32,000 per year, and three earn \$46,000. Calculate an hourly wage for the part-time worker by dividing the annual wage by the number of hours worked; 20 hrs x 52 weeks = 1040 hrs/yr, \$12480/1040 hrs = \$12/hr. Write "1" in column D. For the full-time workers, use their annual wage: write "2" in column E and "3" in column F.

3 Add up the total number of workers in this occupation and write the figure in the Total Employment column, making sure the total agrees with your records.

OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES	NUMBER OF EMPLOYEES IN SELECTED WAGE RANGES (Report Part-time Workers According to an Hourly Rate)												
	A	B	C	D	E	F	G	H	I	J	K	L	T
	Hourly (part-time or full-time)	under \$7.50	\$7.50 - 9.49	\$9.50 - 11.99	\$12.00 - 15.24	\$15.25 - 19.24	\$19.25 - 24.49	\$24.50 - 30.99	\$31.00 - 39.24	\$39.25 - 49.74	\$49.75 - 63.24	\$63.25 - 79.99	\$80.00 and over
Annual Salary (full-time only)	under \$15,600	\$15,600 - 19,759	\$19,760 - 24,959	\$24,960 - 31,719	\$31,720 - 40,039	\$40,040 - 50,959	\$50,960 - 64,479	\$64,480 - 81,639	\$81,640 - 103,479	\$103,480 - 131,559	\$131,560 - 166,399	\$166,400 and over	

Management Occupations

(Managers in this section generally have other managers/supervisors reporting to them.)

Chief Executives - Determine and formulate policies and provide the overall direction of companies or private and public sector organizations within the guidelines set up by a board of directors or similar governing body.	A	B	C	D	E	F	G	H	I	J	K	L	T
11-1011													

General and Operations Managers - Plan, direct, or coordinate the operations of companies or public and private sector organizations. Duties include formulating policies, managing daily operations, and planning the use of materials and human resources, but are too diverse in nature to be classified in any one functional area of management or administration.	A	B	C	D	E	F	G	H	I	J	K	L	T
11-1021													

Marketing Managers - Determine the demand for products and services offered by a firm and its competitors and identify potential customers. Develop pricing strategies with the goal of maximizing the firm's profits or share of the market.	A	B	C	D	E	F	G	H	I	J	K	L	T
11-2021													

Sales Managers - (Customer Service Manager) Direct the distribution of a product or service to the customer by establishing sales territories, quotas, and goals. Analyze sales statistics gathered by staff to determine sales potential and inventory requirements and monitor the preferences of customers.	A	B	C	D	E	F	G	H	I	J	K	L	T
11-2022													

OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES	NUMBER OF EMPLOYEES IN SELECTED WAGE RANGES (Report Part-time Workers According to an Hourly Rate)												
	A	B	C	D	E	F	G	H	I	J	K	L	T
	Hourly (part-time or full-time)	under \$7.50	\$7.50 - 9.49	\$9.50 - 11.99	\$12.00 - 15.24	\$15.25 - 19.24	\$19.25 - 24.49	\$24.50 - 30.99	\$31.00 - 39.24	\$39.25 - 49.74	\$49.75 - 63.24	\$63.25 - 79.99	\$80.00 and over
Annual Salary (full-time only)	under \$15,600	\$15,600 - 19,759	\$19,760 - 24,959	\$24,960 - 31,719	\$31,720 - 40,039	\$40,040 - 50,959	\$50,960 - 64,479	\$64,480 - 81,639	\$81,640 - 103,479	\$103,480 - 131,559	\$131,560 - 166,399	\$166,400 and over	

Administrative Services Managers - Plan, direct, or coordinate supportive services of an organization, such as recordkeeping, mail distribution, telephone operator/receptionist, and other office support services.	A	B	C	D	E	F	G	H	I	J	K	L	T
11-3011													

Computer and Information Systems Managers - <i>(Data Processing Manager)</i> Plan, direct, or coordinate activities in such fields as electronic data processing, information systems, systems analysis, and computer programming.	A	B	C	D	E	F	G	H	I	J	K	L	T
11-3021													

Financial Managers - <i>(Controller)</i> Plan, direct, and coordinate accounting, investing, banking, insurance, securities, and other financial activities of a branch, office, or department of an establishment.	A	B	C	D	E	F	G	H	I	J	K	L	T
11-3031													

Compensation and Benefits Managers - Plan, direct, or coordinate compensation and benefits activities and staff of an organization. Include job analysis and position description managers.	A	B	C	D	E	F	G	H	I	J	K	L	T
11-3041													

Purchasing Managers - <i>(Procurement Manager)</i> Plan, direct, or coordinate the activities of buyers, purchasing officers, and related workers involved in purchasing materials, products, and services.	A	B	C	D	E	F	G	H	I	J	K	L	T
11-3061													

Engineering Managers - Plan, direct, or coordinate activities in such fields as architecture and engineering or research and development in these fields.	A	B	C	D	E	F	G	H	I	J	K	L	T
11-9041													

OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES	NUMBER OF EMPLOYEES IN SELECTED WAGE RANGES (Report Part-time Workers According to an Hourly Rate)												
	A	B	C	D	E	F	G	H	I	J	K	L	T
	Hourly (part-time or full-time)	under \$7.50	\$7.50 - 9.49	\$9.50 - 11.99	\$12.00 - 15.24	\$15.25 - 19.24	\$19.25 - 24.49	\$24.50 - 30.99	\$31.00 - 39.24	\$39.25 - 49.74	\$49.75 - 63.24	\$63.25 - 79.99	\$80.00 and over
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Natural Sciences Managers - Plan, direct, or coordinate activities in such fields as life sciences, physical sciences, mathematics, statistics, and research and development in these fields.	A	B	C	D	E	F	G	H	I	J	K	L	T
11-9121													

Business and Financial Operations Occupations

Purchasing Agents, Except Wholesale, Retail, and Farm Products - Purchase machinery, equipment, tools, parts, supplies, or services necessary for the operation of an establishment. Purchase raw or semi-finished materials for manufacturing. Include contract specialists, field contractors, purchasers, price analysts, tooling coordinators, and media buyers.	A	B	C	D	E	F	G	H	I	J	K	L	T
13-1023													

Compliance Officers, Except Agriculture, Construction, Health and Safety, and Transportation - Examine, evaluate, and investigate eligibility for or conformity with laws and regulations governing contract compliance of licenses and permits, and other compliance and enforcement inspection activities not classified elsewhere.	A	B	C	D	E	F	G	H	I	J	K	L	T
13-1041													

Cost Estimators - Prepare cost estimates for product manufacturing, construction projects, or services to aid management in bidding on or determining price of product or service.	A	B	C	D	E	F	G	H	I	J	K	L	T
13-1051													

Compensation, Benefits, and Job Analysis Specialists - Conduct programs of compensation and benefits and job analysis for employer.	A	B	C	D	E	F	G	H	I	J	K	L	T
13-1072													

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Training and Development Specialists - Conduct training and development programs for employees.	A	B	C	D	E	F	G	H	I	J	K	L	T
13-1073													

Management Analysts - <i>(Business Consultant)</i> Conduct organizational studies and evaluations, design systems and procedures, conduct work simplifications and measurement studies, and prepare operations and procedures manuals.	A	B	C	D	E	F	G	H	I	J	K	L	T
13-1111													

Accountants and Auditors - Examine, analyze, and interpret accounting records for the purpose of giving advice or preparing statements. Install or advise on systems of recording costs or other financial and budgetary data.	A	B	C	D	E	F	G	H	I	J	K	L	T
13-2011													

Financial Analysts - Conduct quantitative analyses of information affecting investment programs of public or private institutions.	A	B	C	D	E	F	G	H	I	J	K	L	T
13-2051													

Computer and Mathematical Occupations

Computer and Information Scientists, Research - Conduct research into fundamental computer and information science as theorists, designers, or inventors. Solve or develop solutions to problems in the field of computer hardware and software.	A	B	C	D	E	F	G	H	I	J	K	L	T
15-1011													

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Computer Programmers - Convert project specifications and statements of problems and procedures to detailed logical flow charts for coding into computer language. Develop and write computer programs to store, locate, and retrieve specific documents, data, and information. May program web sites.	A	B	C	D	E	F	G	H	I	J	K	L	T
15-1021													

Computer Software Engineers, Applications - Develop, create, and modify general computer applications software or specialized utility programs. Analyze user needs and develop software solutions. Design software or customize software for client use with the aim of optimizing operational efficiency.	A	B	C	D	E	F	G	H	I	J	K	L	T
15-1031													

Computer Software Engineers, Systems Software - Research, develop, and test operating systems-level software, compilers, and network distribution software. Set operational specifications and formulate and analyze software requirements. Apply principles and techniques of computer science, engineering, and mathematical analysis.	A	B	C	D	E	F	G	H	I	J	K	L	T
15-1032													

Computer Support Specialists - (Help Desk Representative) Provide technical assistance to computer system users. Answer questions or resolve computer problems for clients.	A	B	C	D	E	F	G	H	I	J	K	L	T
15-1041													

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Computer Systems Analysts - Analyze data processing problems for application to electronic data processing systems. Analyze user requirements, procedures, and problems to automate or improve existing systems and review computer system capabilities, workflow, and scheduling limitations.	A	B	C	D	E	F	G	H	I	J	K	L	T
15-1051													

Database Administrators - Coordinate changes to computer databases, test and implement the database applying knowledge of database management systems.	A	B	C	D	E	F	G	H	I	J	K	L	T
15-1061													

Network and Computer Systems Administrators - (LAN/WAN Administrator) Install, configure, and support an organization's local area network (LAN), wide area network (WAN), and Internet system or a segment of a network system. Maintain and monitor network hardware and software to ensure network availability to all system users.	A	B	C	D	E	F	G	H	I	J	K	L	T
15-1071													

Network Systems and Data Communications Analysts - (Internet Developer, Webmaster) Analyze, design, and evaluate network systems, such as local area networks (LAN), wide area networks (WAN), and Internet. Perform network modeling, analysis, and planning. Research and recommend network and data communications hardware and software. Include telecommunications specialists who deal with the interfacing of computer and communications equipment.	A	B	C	D	E	F	G	H	I	J	K	L	T
15-1081													

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Mathematicians - Conduct research in fundamental mathematics or in application of mathematical techniques to science, management, and other fields.	A	B	C	D	E	F	G	H	I	J	K	L	T
15-2021													

Operations Research Analysts - Formulate and apply mathematical modeling and other optimizing methods using a computer to develop and interpret information that assists management with decision making, policy formulation, or other managerial functions.	A	B	C	D	E	F	G	H	I	J	K	L	T
15-2031													

Statisticians - Engage in the development of mathematical theory or apply statistical theory and methods to collect, organize, interpret, and summarize numerical data to provide usable information.	A	B	C	D	E	F	G	H	I	J	K	L	T
15-2041													

Architecture and Engineering Occupations

Aerospace Engineers - Perform a variety of engineering work in designing, constructing, and testing aircraft, missiles, and spacecraft.	A	B	C	D	E	F	G	H	I	J	K	L	T
17-2011													

Biomedical Engineers - Apply knowledge of engineering, biology, and biomechanical principles to the design, development, and evaluation of biological and health systems and products, such as artificial organs and medical information systems.	A	B	C	D	E	F	G	H	I	J	K	L	T
17-2031													

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Chemical Engineers - Design chemical plant equipment and devise processes for manufacturing chemicals and products by applying principles and technology of chemistry, physics, and engineering.	A	B	C	D	E	F	G	H	I	J	K	L	T
17-2041													

Computer Hardware Engineers - Research, design, develop, and test computer or computer-related equipment for commercial, industrial, military, or scientific use.	A	B	C	D	E	F	G	H	I	J	K	L	T
17-2061													

Electrical Engineers - Design, develop, test, or supervise the manufacturing and installation of electrical equipment, components, or systems for commercial, industrial, military, or scientific use.	A	B	C	D	E	F	G	H	I	J	K	L	T
17-2071													

Electronics Engineers, Except Computer - Research, design, and test electronic components and systems utilizing knowledge of electronic theory and materials properties. Design electronic circuits and components for use in fields, such as telecommunications, aerospace guidance and propulsion control, acoustics, or instruments and controls.	A	B	C	D	E	F	G	H	I	J	K	L	T
17-2072													

Environmental Engineers - Design, plan, or perform engineering duties in the prevention, control, and remediation of environmental health hazards utilizing various engineering disciplines.	A	B	C	D	E	F	G	H	I	J	K	L	T
17-2081													

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Industrial Engineers - <i>(Industrial Quality Control Engineer)</i> Design, develop, test, and evaluate integrated systems for managing industrial production processes including human work factors, quality control, inventory control, logistics and material flow, cost analysis, and production coordination.	A	B	C	D	E	F	G	H	I	J	K	L	T
17-2112													

Mechanical Engineers - Perform engineering duties in planning and designing tools, engines, machines, and other mechanically functioning equipment.	A	B	C	D	E	F	G	H	I	J	K	L	T
17-2141													

Nuclear Engineers - Conduct research on nuclear engineering problems or apply principles and theory of nuclear science to problems concerned with release, control, and utilization of nuclear energy and nuclear waste disposal.	A	B	C	D	E	F	G	H	I	J	K	L	T
17-2161													

Electrical and Electronic Engineering Technicians - Apply electrical and electronic theory and related knowledge, usually under the direction of engineering staff, to design, build, repair, calibrate, and modify electrical components, circuitry, controls, and machinery for use by engineering staff.	A	B	C	D	E	F	G	H	I	J	K	L	T
17-3023													

Mechanical Engineering Technicians - Apply theory and principles of mechanical engineering to modify, develop, and test machinery and equipment under direction of engineering staff or physical scientists.	A	B	C	D	E	F	G	H	I	J	K	L	T
17-3027													

OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES	NUMBER OF EMPLOYEES IN SELECTED WAGE RANGES (Report Part-time Workers According to an Hourly Rate)												
	A	B	C	D	E	F	G	H	I	J	K	L	T
	Hourly (part-time or full-time)	under \$7.50	\$7.50 - 9.49	\$9.50 - 11.99	\$12.00 - 15.24	\$15.25 - 19.24	\$19.25 - 24.49	\$24.50 - 30.99	\$31.00 - 39.24	\$39.25 - 49.74	\$49.75 - 63.24	\$63.25 - 79.99	\$80.00 and over
Annual Salary (full-time only)	under \$15,600	\$15,600 - 19,759	\$19,760 - 24,959	\$24,960 - 31,719	\$31,720 - 40,039	\$40,040 - 50,959	\$50,960 - 64,479	\$64,480 - 81,639	\$81,640 - 103,479	\$103,480 - 131,559	\$131,560 - 166,399	\$166,400 and over	

Life, Physical, and Social Science Occupations

Food Scientists and Technologists - Use chemistry, microbiology, engineering, and other sciences to study the principles underlying the processing and deterioration of foods; analyze food content to determine levels of vitamins, fat, sugar, and protein; discover new food sources; research ways to make processed foods safe, palatable, and healthful; and apply food science knowledge to determine best ways to process, package, preserve, store, and distribute food.	A	B	C	D	E	F	G	H	I	J	K	L	T
19-1012													

Soil and Plant Scientists - Conduct research in breeding, physiology, production, yield, and management of crops and agricultural plants, their growth in soils, and control of pests; or study the chemical, physical, biological, and mineralogical composition of soils as they relate to plant or crop growth. May classify and map soils and investigate effects of alternative practices on soil and crop productivity.	A	B	C	D	E	F	G	H	I	J	K	L	T
19-1013													

Biochemists and Biophysicists - Study the chemical composition and physical principles of living cells and organisms, their electrical and mechanical energy, and related phenomena.	A	B	C	D	E	F	G	H	I	J	K	L	T
19-1021													

Microbiologists - (Cytologist) Investigate the growth, structure, development, and other characteristics of microscopic organisms, such as bacteria, algae, or fungi.	A	B	C	D	E	F	G	H	I	J	K	L	T
19-1022													

Zoologists and Wildlife Biologists - Study the origins, behavior, diseases, genetics, and life processes of animals and wildlife.	A	B	C	D	E	F	G	H	I	J	K	L	T
19-1023													

OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES	NUMBER OF EMPLOYEES IN SELECTED WAGE RANGES (Report Part-time Workers According to an Hourly Rate)												
	A	B	C	D	E	F	G	H	I	J	K	L	T
	Hourly (part-time or full-time)	under \$7.50	\$7.50 - 9.49	\$9.50 - 11.99	\$12.00 - 15.24	\$15.25 - 19.24	\$19.25 - 24.49	\$24.50 - 30.99	\$31.00 - 39.24	\$39.25 - 49.74	\$49.75 - 63.24	\$63.25 - 79.99	\$80.00 and over
Annual Salary (full-time only)	under \$15,600	\$15,600 - 19,759	\$19,760 - 24,959	\$24,960 - 31,719	\$31,720 - 40,039	\$40,040 - 50,959	\$50,960 - 64,479	\$64,480 - 81,639	\$81,640 - 103,479	\$103,480 - 131,559	\$131,560 - 166,399	\$166,400 and over	

Medical Scientists, Except Epidemiologists - (Pharmacologist) Conduct research dealing with the understanding of human diseases and the improvement of human health. Engage in clinical investigation or other research, production, technical writing, or related activities.	A	B	C	D	E	F	G	H	I	J	K	L	T
19-1042													

Physicists - Conduct research into the phases of physical phenomena, develop theories and laws on the basis of observation and experiments, and devise methods to apply laws and theories to industry and other fields.	A	B	C	D	E	F	G	H	I	J	K	L	T
19-2012													

Atmospheric and Space Scientists - (Meteorologist) Investigate atmospheric phenomena and interpret meteorological data gathered by surface and air stations, satellites, and radar to prepare reports and forecasts for public and other uses.	A	B	C	D	E	F	G	H	I	J	K	L	T
19-2021													

Chemists - Conduct qualitative and quantitative chemical analyses or chemical experiments in laboratories for quality or process control or to develop new products or knowledge.	A	B	C	D	E	F	G	H	I	J	K	L	T
19-2031													

Materials Scientists - Research and study the structures and chemical properties of various natural and manmade materials. Determine ways to strengthen or combine materials or develop new materials with new or specific properties for use in a variety of products and applications.	A	B	C	D	E	F	G	H	I	J	K	L	T
19-2032													

OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES	NUMBER OF EMPLOYEES IN SELECTED WAGE RANGES (Report Part-time Workers According to an Hourly Rate)												
	A	B	C	D	E	F	G	H	I	J	K	L	T
	Hourly (part-time or full-time)	under \$7.50	\$7.50 - 9.49	\$9.50 - 11.99	\$12.00 - 15.24	\$15.25 - 19.24	\$19.25 - 24.49	\$24.50 - 30.99	\$31.00 - 39.24	\$39.25 - 49.74	\$49.75 - 63.24	\$63.25 - 79.99	\$80.00 and over
Annual Salary (full-time only)	under \$15,600	\$15,600 - 19,759	\$19,760 - 24,959	\$24,960 - 31,719	\$31,720 - 40,039	\$40,040 - 50,959	\$50,960 - 64,479	\$64,480 - 81,639	\$81,640 - 103,479	\$103,480 - 131,559	\$131,560 - 166,399	\$166,400 and over	

Environmental Scientists and Specialists, Including Health - Conduct research or perform investigation for the purpose of identifying, abating, or eliminating sources of pollutants or hazards that affect either the environment or the health of the population. Utilizing knowledge of various scientific disciplines may collect, synthesize, study, report, and take action based on data derived from measurements or observations.	A	B	C	D	E	F	G	H	I	J	K	L	T
19-2041													

Market Research Analysts - Research market conditions in local, regional, or national areas to determine potential sales of a product or service.	A	B	C	D	E	F	G	H	I	J	K	L	T
19-3021													

Survey Researchers - (Pollster) Design or conduct surveys. May supervise interviewers who conduct the survey in person or over the telephone.	A	B	C	D	E	F	G	H	I	J	K	L	T
19-3022													

Industrial-Organizational Psychologists - Apply principles of psychology to personnel, administration, management, sales, and marketing problems. Activities may include policy planning; employee screening, training and development; and organizational development and analysis.	A	B	C	D	E	F	G	H	I	J	K	L	T
19-3032													

Sociologists - Study human society and social behavior by examining the groups and social institutions that people form, as well as various social, religious, political, and business organizations.	A	B	C	D	E	F	G	H	I	J	K	L	T
19-3041													

OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES	NUMBER OF EMPLOYEES IN SELECTED WAGE RANGES (Report Part-time Workers According to an Hourly Rate)												
	A	B	C	D	E	F	G	H	I	J	K	L	T
	Hourly (part-time or full-time)	under \$7.50	\$7.50 - 9.49	\$9.50 - 11.99	\$12.00 - 15.24	\$15.25 - 19.24	\$19.25 - 24.49	\$24.50 - 30.99	\$31.00 - 39.24	\$39.25 - 49.74	\$49.75 - 63.24	\$63.25 - 79.99	\$80.00 and over
Annual Salary (full-time only)	under \$15,600	\$15,600 - 19,759	\$19,760 - 24,959	\$24,960 - 31,719	\$31,720 - 40,039	\$40,040 - 50,959	\$50,960 - 64,479	\$64,480 - 81,639	\$81,640 - 103,479	\$103,480 - 131,559	\$131,560 - 166,399	\$166,400 and over	

Agricultural and Food Science Technicians - Work with agricultural scientists in food, fiber, and animal research, production, and processing; assist with animal breeding and nutrition work; under supervision, conduct tests and experiments to improve yield and quality of crops or to increase the resistance of plants and animals to disease or insects.	A	B	C	D	E	F	G	H	I	J	K	L	T
19-4011													

Biological Technicians - Assist biological and medical scientists in laboratories. Set up, operate, and maintain laboratory instruments and equipment, monitor experiments, make observations, and calculate and record results.	A	B	C	D	E	F	G	H	I	J	K	L	T
19-4021													

Chemical Technicians - (Assayer) Conduct chemical and physical laboratory tests to assist scientists in the analyses of solids, liquids, and gaseous materials. Work involves experimental, theoretical, or practical application of chemistry and related sciences.	A	B	C	D	E	F	G	H	I	J	K	L	T
19-4031													

Social Science Research Assistants - Assist social scientists in laboratory, survey, and other social research. May perform publication activities, laboratory analysis, quality control, or data management. Normally these individuals work under the direct supervision of a social scientist and assist in those activities which are more routine. Exclude "Graduate Teaching Assistants" (25-1191) who both teach and do research.	A	B	C	D	E	F	G	H	I	J	K	L	T
19-4061													

OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES	NUMBER OF EMPLOYEES IN SELECTED WAGE RANGES (Report Part-time Workers According to an Hourly Rate)												
	A	B	C	D	E	F	G	H	I	J	K	L	T
	Hourly (part-time or full-time)	under \$7.50	\$7.50 - 9.49	\$9.50 - 11.99	\$12.00 - 15.24	\$15.25 - 19.24	\$19.25 - 24.49	\$24.50 - 30.99	\$31.00 - 39.24	\$39.25 - 49.74	\$49.75 - 63.24	\$63.25 - 79.99	\$80.00 and over
Annual Salary (full-time only)	under \$15,600	\$15,600 - 19,759	\$19,760 - 24,959	\$24,960 - 31,719	\$31,720 - 40,039	\$40,040 - 50,959	\$50,960 - 64,479	\$64,480 - 81,639	\$81,640 - 103,479	\$103,480 - 131,559	\$131,560 - 166,399	\$166,400 and over	

Forensic Science Technicians - Collect, identify, classify, and analyze physical evidence related to criminal investigations. Perform tests on weapons or substances, such as fiber, hair, and tissue to determine significance to investigation.	A	B	C	D	E	F	G	H	I	J	K	L	T
19-4092													

Legal Occupations

Lawyers - Represent clients in criminal and civil litigation and other legal proceedings, draw up legal documents, and manage or advise clients on legal transactions.	A	B	C	D	E	F	G	H	I	J	K	L	T
23-1011													

Education, Training, and Library Occupations

Librarians - Administer libraries and perform related library services. Work in a variety of settings, including public libraries, schools, colleges and universities, museums, corporations, government agencies, law firms, non-profit organizations, and healthcare providers.	A	B	C	D	E	F	G	H	I	J	K	L	T
25-4021													

Arts, Design, Entertainment, Sports, and Media Occupations

Graphic Designers - (Graphic Artist) Design or create graphics to meet a client's specific commercial or promotional needs, such as packaging, displays, or logos.	A	B	C	D	E	F	G	H	I	J	K	L	T
27-1024													

OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES	NUMBER OF EMPLOYEES IN SELECTED WAGE RANGES (Report Part-time Workers According to an Hourly Rate)												
	A	B	C	D	E	F	G	H	I	J	K	L	T
	Hourly (part-time or full-time)	under \$7.50	\$7.50 - 9.49	\$9.50 - 11.99	\$12.00 - 15.24	\$15.25 - 19.24	\$19.25 - 24.49	\$24.50 - 30.99	\$31.00 - 39.24	\$39.25 - 49.74	\$49.75 - 63.24	\$63.25 - 79.99	\$80.00 and over
Annual Salary (full-time only)	under \$15,600	\$15,600 - 19,759	\$19,760 - 24,959	\$24,960 - 31,719	\$31,720 - 40,039	\$40,040 - 50,959	\$50,960 - 64,479	\$64,480 - 81,639	\$81,640 - 103,479	\$103,480 - 131,559	\$131,560 - 166,399	\$166,400 and over	

Public Relations Specialists - Engage in promoting or creating good will for individuals, groups, or organizations by writing or selecting favorable publicity material and releasing it through various communications media. May prepare and arrange displays, and make speeches.	A	B	C	D	E	F	G	H	I	J	K	L	T
27-3031													

Technical Writers - Write technical materials, such as equipment manuals, appendices, or operating and maintenance instructions. May assist in layout work.	A	B	C	D	E	F	G	H	I	J	K	L	T
27-3042													

Writers and Authors - Originate and prepare written material, such as scripts, stories, advertisements, and other material.	A	B	C	D	E	F	G	H	I	J	K	L	T
27-3043													

Healthcare Support Occupations

Veterinary Assistants and Laboratory Animal Caretakers - Feed, water, and examine pets and other nonfarm animals for signs of illness, disease, or injury in laboratories and animal hospitals and clinics. Clean and disinfect cages and work areas, and sterilize laboratory and surgical equipment.	A	B	C	D	E	F	G	H	I	J	K	L	T
31-9096													

Protective Service Occupations

Security Guards - Guard, patrol, or monitor premises to prevent theft, violence, or infractions of rules.	A	B	C	D	E	F	G	H	I	J	K	L	T
33-9032													

OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES	NUMBER OF EMPLOYEES IN SELECTED WAGE RANGES (Report Part-time Workers According to an Hourly Rate)												
	A	B	C	D	E	F	G	H	I	J	K	L	T
	Hourly (part-time or full-time)	under \$7.50	\$7.50 - 9.49	\$9.50 - 11.99	\$12.00 - 15.24	\$15.25 - 19.24	\$19.25 - 24.49	\$24.50 - 30.99	\$31.00 - 39.24	\$39.25 - 49.74	\$49.75 - 63.24	\$63.25 - 79.99	\$80.00 and over
Annual Salary (full-time only)	under \$15,600	\$15,600 - 19,759	\$19,760 - 24,959	\$24,960 - 31,719	\$31,720 - 40,039	\$40,040 - 50,959	\$50,960 - 64,479	\$64,480 - 81,639	\$81,640 - 103,479	\$103,480 - 131,559	\$131,560 - 166,399	\$166,400 and over	

Building and Grounds Cleaning and Maintenance Occupations

Janitors and Cleaners, Except Maids and Housekeeping Cleaners - Keep buildings in clean and orderly condition. Perform heavy cleaning duties, such as cleaning floors, shampooing rugs, washing walls and glass, and removing rubbish. Duties may include tending furnace and boiler.	A	B	C	D	E	F	G	H	I	J	K	L	T
37-2011													

Sales and Related Occupations

First-Line Supervisors/Managers of Non-Retail Sales Workers - Directly supervise and coordinate activities of sales workers other than retail sales workers. May perform duties, such as budgeting and personnel work. These workers have other employees reporting directly to them.	A	B	C	D	E	F	G	H	I	J	K	L	T
41-1012													

Sales Representatives, Wholesale and Manufacturing, Technical and Scientific Products - Sell goods for wholesalers or manufacturers where technical or scientific knowledge is required in such areas as biology, engineering, chemistry, and electronics, normally obtained from at least 2 years of post-secondary education.	A	B	C	D	E	F	G	H	I	J	K	L	T
41-4011													

Office and Administrative Support Occupations

First-Line Supervisors/Managers of Office and Administrative Support Workers - Supervise and coordinate the activities of clerical and administrative support workers. These workers have other employees reporting directly to them.	A	B	C	D	E	F	G	H	I	J	K	L	T
43-1011													

OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES	NUMBER OF EMPLOYEES IN SELECTED WAGE RANGES (Report Part-time Workers According to an Hourly Rate)												
	A	B	C	D	E	F	G	H	I	J	K	L	T
	Hourly (part-time or full-time)	under \$7.50	\$7.50 - 9.49	\$9.50 - 11.99	\$12.00 - 15.24	\$15.25 - 19.24	\$19.25 - 24.49	\$24.50 - 30.99	\$31.00 - 39.24	\$39.25 - 49.74	\$49.75 - 63.24	\$63.25 - 79.99	\$80.00 and over
Annual Salary (full-time only)	under \$15,600	\$15,600 - 19,759	\$19,760 - 24,959	\$24,960 - 31,719	\$31,720 - 40,039	\$40,040 - 50,959	\$50,960 - 64,479	\$64,480 - 81,639	\$81,640 - 103,479	\$103,480 - 131,559	\$131,560 - 166,399	\$166,400 and over	

Bill and Account Collectors - Locate and notify customers of delinquent accounts by mail, telephone, or personal visit to solicit payment. Duties include receiving payment and posting amount to customers' account; preparing statements to credit department if customer fails to respond; initiating repossession proceedings or service disconnection.	A	B	C	D	E	F	G	H	I	J	K	L	T
43-3011													

Bookkeeping, Accounting, and Auditing Clerks - Compute, classify, and record numerical data to keep financial records complete. Perform any combination of routine calculating, posting, and verifying duties to obtain primary financial data for use in maintaining accounting records.	A	B	C	D	E	F	G	H	I	J	K	L	T
43-3031													

Payroll and Timekeeping Clerks - Compile and post employee time and payroll data. May prepare paychecks.	A	B	C	D	E	F	G	H	I	J	K	L	T
43-3051													

Interviewers, Except Eligibility and Loan - (Admitting Clerk) Interview persons by telephone, mail, in person, or by other means for the purpose of completing forms, applications, or questionnaires. Ask specific questions, record answers, and assist persons with completing form.	A	B	C	D	E	F	G	H	I	J	K	L	T
43-4111													

Human Resources Assistants, Except Payroll and Timekeeping - (Personnel Clerk) Compile and keep personnel records. Record data for each employee, such as address, weekly earnings, absences, and date of and reason for termination. Compile and type reports from employment records. Search employee files and furnish information to authorized persons.	A	B	C	D	E	F	G	H	I	J	K	L	T
43-4161													

OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES	NUMBER OF EMPLOYEES IN SELECTED WAGE RANGES (Report Part-time Workers According to an Hourly Rate)												
	A	B	C	D	E	F	G	H	I	J	K	L	T
	Hourly (part-time or full-time)	under \$7.50	\$7.50 - 9.49	\$9.50 - 11.99	\$12.00 - 15.24	\$15.25 - 19.24	\$19.25 - 24.49	\$24.50 - 30.99	\$31.00 - 39.24	\$39.25 - 49.74	\$49.75 - 63.24	\$63.25 - 79.99	\$80.00 and over
Annual Salary (full-time only)	under \$15,600	\$15,600 - 19,759	\$19,760 - 24,959	\$24,960 - 31,719	\$31,720 - 40,039	\$40,040 - 50,959	\$50,960 - 64,479	\$64,480 - 81,639	\$81,640 - 103,479	\$103,480 - 131,559	\$131,560 - 166,399	\$166,400 and over	

Receptionists and Information Clerks - Answer inquiries and obtain information for general public, customers, visitors, and other interested parties. Provide information regarding activities conducted at establishment; location of departments, offices, and employees within organization.	A	B	C	D	E	F	G	H	I	J	K	L	T
43-4171													

Production, Planning, and Expediting Clerks - Coordinate and expedite the flow of work and materials within or between departments of an establishment according to production schedule. Duties include reviewing and distributing production, work, and shipment schedules; and compiling reports on progress of work, inventory levels, costs, and production problems.	A	B	C	D	E	F	G	H	I	J	K	L	T
43-5061													

Shipping, Receiving, and Traffic Clerks - Verify and keep records on incoming and outgoing shipments. Prepare items for shipment. Duties include assembling, addressing, stamping, and shipping merchandise or material; receiving, unpacking, verifying and recording incoming merchandise or material; and arranging for the transportation of products.	A	B	C	D	E	F	G	H	I	J	K	L	T
43-5071													

Executive Secretaries and Administrative Assistants - Provide administrative support by performing clerical and administrative tasks. Higher-level executive assistants and administrative assistants may also conduct independent projects and assume greater training responsibilities.	A	B	C	D	E	F	G	H	I	J	K	L	T
43-6011													

Secretaries, Except Legal, Medical, and Executive - Perform clerical and routine administrative functions such as preparing correspondence, scheduling appointments, filing, or providing information.	A	B	C	D	E	F	G	H	I	J	K	L	T
43-6014													

OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES	NUMBER OF EMPLOYEES IN SELECTED WAGE RANGES (Report Part-time Workers According to an Hourly Rate)												
	A	B	C	D	E	F	G	H	I	J	K	L	T
	Hourly (part-time or full-time)	under \$7.50	\$7.50 - 9.49	\$9.50 - 11.99	\$12.00 - 15.24	\$15.25 - 19.24	\$19.25 - 24.49	\$24.50 - 30.99	\$31.00 - 39.24	\$39.25 - 49.74	\$49.75 - 63.24	\$63.25 - 79.99	\$80.00 and over
Annual Salary (full-time only)	under \$15,600	\$15,600 - 19,759	\$19,760 - 24,959	\$24,960 - 31,719	\$31,720 - 40,039	\$40,040 - 50,959	\$50,960 - 64,479	\$64,480 - 81,639	\$81,640 - 103,479	\$103,480 - 131,559	\$131,560 - 166,399	\$166,400 and over	

Data Entry Keyers - <i>(Keypunch Operator)</i> Operate data entry device, such as keyboard or photo composing perforator.	A	B	C	D	E	F	G	H	I	J	K	L	T
43-9021													

Office Clerks, General - Perform duties too varied and diverse to be classified in any specific office clerical occupation, requiring limited knowledge of office management systems and procedures. Clerical duties may be assigned in accordance with the office procedures of individual establishments.	A	B	C	D	E	F	G	H	I	J	K	L	T
43-9061													

Statistical Assistants - Compile and compute data according to statistical formulas for use in statistical studies. May perform actuarial computations and compile charts and graphs for use by actuaries.	A	B	C	D	E	F	G	H	I	J	K	L	T
43-9111													

Installation, Maintenance, and Repair Occupations

Maintenance and Repair Workers, General - <i>(Maintenance Mechanic)</i> Perform work involving the skills of two or more maintenance or craft occupations to keep machines, mechanical equipment, or the structure of an establishment in repair.	A	B	C	D	E	F	G	H	I	J	K	L	T
49-9042													

OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES	NUMBER OF EMPLOYEES IN SELECTED WAGE RANGES (Report Part-time Workers According to an Hourly Rate)												
	A	B	C	D	E	F	G	H	I	J	K	L	T
	Hourly (part-time or full-time)	under \$7.50	\$7.50 - 9.49	\$9.50 - 11.99	\$12.00 - 15.24	\$15.25 - 19.24	\$19.25 - 24.49	\$24.50 - 30.99	\$31.00 - 39.24	\$39.25 - 49.74	\$49.75 - 63.24	\$63.25 - 79.99	\$80.00 and over
Annual Salary (full-time only)	under \$15,600	\$15,600 - 19,759	\$19,760 - 24,959	\$24,960 - 31,719	\$31,720 - 40,039	\$40,040 - 50,959	\$50,960 - 64,479	\$64,480 - 81,639	\$81,640 - 103,479	\$103,480 - 131,559	\$131,560 - 166,399	\$166,400 and over	

Production Occupations

First-Line Supervisors/Managers of Production and Operating Workers - Supervise and coordinate the activities of production and operating workers, such as inspectors, precision workers, machine setters and operators, assemblers, fabricators, and plant and system operators. These workers have other employees reporting directly to them.	A	B	C	D	E	F	G	H	I	J	K	L	T
51-1011													

Machinists - Set up and operate a variety of machine tools to produce precision parts and instruments. Include precision instrument makers who fabricate, modify, or repair mechanical instruments. May also fabricate and modify parts to make or repair machine tools or maintain industrial machines.	A	B	C	D	E	F	G	H	I	J	K	L	T
51-4041													

**Subtotal
Employment**

T

Report additional occupations on supplemental pages at the end of form.

Report additional occupations on supplemental pages at the end of form.

Report additional occupations on supplemental pages at the end of form.

Instructions for Completing the Supplemental Page

Please use these supplemental pages to report employees whose occupations were not found on the preceding pages. Please write in each unique occupational title, a short description of duties, the number of employees found in each wage column, and the total employment for each occupation. Refer to pages ii and iii for detailed instructions on how to report by occupation, how to determine wages, and how to complete the report.

OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES	NUMBER OF EMPLOYEES IN SELECTED WAGE RANGES													Total Employment
	(Report Part-time Workers According to an Hourly Rate)													
	A	B	C	D	E	F	G	H	I	J	K	L	T	
Hourly (part-time or full-time)	under \$7.50	\$7.50 - 9.49	\$9.50 - 11.99	\$12.00 - 15.24	\$15.25 - 19.24	\$19.25 - 24.49	\$24.50 - 30.99	\$31.00 - 39.24	\$39.25 - 49.74	\$49.75 - 63.24	\$63.25 - 79.99	\$80.00 and over		
Annual Salary (full-time only)	under \$15,600	\$15,600 - 19,759	\$19,760 - 24,959	\$24,960 - 31,719	\$31,720 - 40,039	\$40,040 - 50,959	\$50,960 - 64,479	\$64,480 - 81,639	\$81,640 - 103,479	\$103,480 - 131,559	\$131,560 - 166,399	and over		

	A	B	C	D	E	F	G	H	I	J	K	L	T

	A	B	C	D	E	F	G	H	I	J	K	L	T

	A	B	C	D	E	F	G	H	I	J	K	L	T

	A	B	C	D	E	F	G	H	I	J	K	L	T

	A	B	C	D	E	F	G	H	I	J	K	L	T

FOR OFFICE USE ONLY	FIPS	Schedule Number	NAICS Code	Unit Total Employment	Reviewed By	Date Reviewed

Subtotal Employment - this page	
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Total Employment identified on this form	
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Instructions for Completing the Supplemental Page

Please use these supplemental pages to report employees whose occupations were not found on the preceding pages. Please write in each unique occupational title, a short description of duties, the number of employees found in each wage column, and the total employment for each occupation. Refer to pages ii and iii for detailed instructions on how to report by occupation, how to determine wages, and how to complete the report. If you need additional space to report the workers in your establishment, please photocopy this page.

OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES	NUMBER OF EMPLOYEES IN SELECTED WAGE RANGES													Total Employment
	(Report Part-time Workers According to an Hourly Rate)													
	A	B	C	D	E	F	G	H	I	J	K	L	T	
Hourly (part-time or full-time)	under \$7.50	\$7.50 - 9.49	\$9.50 - 11.99	\$12.00 - 15.24	\$15.25 - 19.24	\$19.25 - 24.49	\$24.50 - 30.99	\$31.00 - 39.24	\$39.25 - 49.74	\$49.75 - 63.24	\$63.25 - 79.99	\$80.00 and over		
Annual Salary (full-time only)	under \$15,600	\$15,600 - 19,759	\$19,760 - 24,959	\$24,960 - 31,719	\$31,720 - 40,039	\$40,040 - 50,959	\$50,960 - 64,479	\$64,480 - 81,639	\$81,640 - 103,479	\$103,480 - 131,559	\$131,560 - 166,399	\$166,400 and over		

	A	B	C	D	E	F	G	H	I	J	K	L	T

	A	B	C	D	E	F	G	H	I	J	K	L	T

	A	B	C	D	E	F	G	H	I	J	K	L	T

	A	B	C	D	E	F	G	H	I	J	K	L	T

	A	B	C	D	E	F	G	H	I	J	K	L	T

FOR OFFICE USE ONLY	FIPS	Schedule Number	NAICS Code	Unit Total Employment	Reviewed By	Date Reviewed		Subtotal Employment - this page	
								Total Employment identified on this form	