

In the interest of improved customer service, we are changing the jurisdiction of workers' compensation claims in two of our district offices.

While our Kansas City district office has enjoyed a relatively stable work force, our Dallas district office has encountered a good amount of turnover in staffing. Vacancies and training new staff tend to slow performance. Our Kansas City district office has consistently exceeded our internal measures of claims processing timeliness. We believe that it is in the best interest of injured federal employees and employing agencies to shift some of the work from our Dallas office to our Kansas City district office.

Our plan is to transfer the new CA1s and 2s from employees working in Arkansas from Dallas' jurisdiction to Kansas City's jurisdiction **effective October 1, 2008**. New CA1s and 2s, that you are submitting as of October 1, 2008 for injured employees **who work in Arkansas** should be submitted to:

**U.S. Department of Labor/OWCP  
Two Pershing Square Building  
2300 Main Street, Suite 1090  
Kansas City, MO 64108-2416**

Once a claim number is established, all mail should bear the claim number and be directed to our central mailroom at:

**U.S. Department of Labor/OWCP  
P.O. Box 8300  
London, KY 40742-8300**

This mailroom services all of our district offices and is our standard address for you to provide to your employees, regardless of their state of residence.

Existing cases for residents of Arkansas will initially remain in our Dallas district office. (We do plan to transfer all active Arkansas claims to Kansas City at some future date.) This change only applies to the new CA-1s and CA-2s that you are submitting beginning October 1, 2008. This method will allow for a more gradual adjustment for our staff and a smooth transition for all impacted parties.

We appreciate your cooperation. If you have questions, our Kansas City office can be reached at (816) 502-0301. Our Dallas district office can be reached at (972) 850-2300, or you can contact the Branch of Technical Assistance at (202) 693-0044.