

**AGENCY:** ENVIRONMENTAL PROTECTION AGENCY (EPA)

**TITLE:** “IMPLEMENTATION OF THE COMPLIANCE /PREVENTION UNDERGROUND STORAGE TANK PROGRAM AND THE CLEANUP OF LEAKING UNDERGROUND STORAGE TANK PROGRAM”

**ACTION:** Request for Proposals (RFP) - Questions and Answers.

**RFA NO:** EPA-OSWER-OUST-08-01

**CATALOG OF FEDERAL DOMESTIC ASSISTANCE (CFDA) NO:** 66.816

**SUMMARY:** The following are formal Agency responses to questions/comments received regarding the subject solicitation.

- 1. What is EPA looking for in terms of the location and frequency of the all-state meetings? Does the “approximately 20” refer to 2 meetings per year in each of the 10 EPA regions (10 UST meetings & 10 LUST meetings)? *Note: This question refers to Output (c) under the Environmental Results section on page 6 of the announcement.***

The anticipated output described under Item (c) refers to coordination of at least one all-state meeting each year, in each of the 10 EPA Regions (these meetings are both UST compliance /prevention and leaking UST cleanup activities and so apply to both awards), which is why the number is estimated at “approximately 20” per year. The recipient, in working with the states and tribes, may decide that additional all-state meetings and tribal meetings are needed, depending on interest for additional training opportunities.

- 2. Regarding the budget information requested on page 14 of the announcement, what types of costs should be included under the budget category “g. Administrative”?**

Administrative costs are direct costs of complying with regulatory requirements in either 40 CFR Part 30 or 40 CFR Part 40 for administration of the grant and salaries and fringes for overhead that will be charged directly to the grant. Grant administration costs include costs for financial management, procurement, administration of subawards, property management, reporting, and close out. Direct costs the grantee incurs for personnel management are considered administrative overhead. Please note that costs for grant administration and administrative overhead that are included in the grantee's indirect cost rate calculations may not be charged to the grant directly as an administrative expense.

This definition of “administrative costs” is not the same as that used in the Clean Water Act, Sections 117, 319 or, Brownfields grant programs.