



2002 ECONOMIC CENSUS

PUERTO RICO - ACCOMMODATION SERVICES

OMB No. 0607-0894: Approval Expires 06/30/2004

DUE DATE
FEBRUARY 12, 2003

Mail your completed form to:
U.S. CENSUS BUREAU
ATTENTION: Island Areas
1201 East 10th Street
Jeffersonville, IN 47134-0001

Please read the accompanying information sheet(s) before answering the questions.

Need help or have questions about filling out this form?

Visit our Web site at www.census.gov/econhelp

Call 1-800-681-3012, between 8:00 a.m. and 8:00 p.m., Eastern time, Monday through Friday.

- OR -

Write to the address above. Include your 11-digit Census File Number (CFN) printed in the mailing address.

IA-97172

**INFORMATION COPY
DO NOT USE TO REPORT**

(Please correct any errors in this mailing address.)

YOUR RESPONSE IS REQUIRED BY LAW. Title 13, United States Code and an Act of the Legislature of Puerto Rico No. 11 of March 27, 1950, require businesses and other organizations that receive this questionnaire to answer the questions and return the report to the U.S. Census Bureau. By the same laws, **YOUR CENSUS REPORT IS CONFIDENTIAL.** It may be seen only by persons sworn to uphold the confidentiality of Census Bureau information and may be used only for statistical purposes. Further, copies retained in respondents' files are immune from legal process.

- Use blue or black ink.
- Do not use pencil.
- Place an "X" inside the box.
- Please center numbers in their respective boxes. Examples:
- Do not put slashes through 0 or 7.

<input checked="" type="checkbox"/>	0	1	2	3	4	5	6	7	8	9
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The reporting unit for this form is an establishment. An **establishment** is generally a single physical location where business is conducted or where services or industrial operations are performed. For further clarification, see information sheet(s).

1 MONTHS IN OPERATION Mark "X" if None

Number of months in operation during 2002 (If none, mark "X" and go to 29.) 0002

2002	
Number of months	

2 EMPLOYER IDENTIFICATION NUMBER

Is the Employer Identification Number (EIN) shown in the mailing address the same as the one used for this establishment on its latest 2002 Internal Revenue Service Form 941-PR, Employer's Quarterly Federal Tax Return?

0021 Yes 0022 No - Enter current EIN (9 digits) → 0025 -

3 PHYSICAL LOCATION

A. Is this establishment's physical location the same as shown in the mailing address?
(P.O. box and rural route addresses are not physical locations.)

0031 Yes

0032 No - Enter physical location →

0035 Number and street or location description			
0036 City, town, etc.		0037 State, PR, etc.	0038 ZIP Code

B. Municipio where this establishment is physically located

0049

97172019

HOW TO REPORT DOLLAR FIGURES		Dollar figures should be rounded to thousands of dollars.	Mark "X" if None	2002			
		If a figure is \$1,025,628.79 :	Report <input type="checkbox"/>	\$ Mil.	Thou.	Dol.	
		If a value is "0" (or less than \$500.00):	Report <input checked="" type="checkbox"/>	1	0	2	6

4	SALES, SHIPMENTS, RECEIPTS, OR REVENUE	Mark "X" if None	2002		
	Sales of merchandise and other operating receipts (<i>Exclude sales or other taxes collected.</i>) 0100	<input type="checkbox"/>	\$ Mil.	Thou.	Dol.

5	E-COMMERCE SALES, SHIPMENTS, RECEIPTS, OR REVENUE	Mark "X" if None	2002		
	A. Did this establishment have any e-commerce sales, receipts, and/or revenue in 2002? (<i>E-commerce includes sales, receipts, and/or revenue from any transaction completed over an Internet, Extranet, Electronic Data Interchange (EDI) network, electronic mail, or other online system. Transactions are agreements between buyers and sellers to transfer ownership of, or rights to use, goods or services. Payment for these goods or services may or may not be made online. Please see the information sheet(s) for further clarification.</i>)				
	0181 <input type="checkbox"/> Yes - Go to line B				
	0182 <input type="checkbox"/> No - Go to 6				
	B. E-commerce sales, receipts, and/or revenue of this establishment (<i>Include e-commerce sales, receipts, and/or revenue in 4. Exclude sales taxes.</i>) 0185	<input type="checkbox"/>	\$ Mil.	Thou.	Dol.

6	EMPLOYMENT AND PAYROLL		2002		
	Include: <ul style="list-style-type: none"> • Full- and part-time employees working at this establishment whose payroll was reported on Internal Revenue Service Form 941-PR, Employer's Quarterly Federal Tax Return, and filed under the Employer Identification Number (EIN) shown in the mailing address or corrected in 2. • Proprietors, partners, and unpaid family members working at this establishment. 				
	Exclude: <ul style="list-style-type: none"> • Temporary staffing obtained from a staffing service. 				
	For further clarification, see information sheet(s).	Mark "X" if None	2002		
	A. Number of paid employees for pay period including March 12. 0320	<input type="checkbox"/>	Number		
	B. Proprietors and partners that worked 15 or more hours during the week which included March 12 0345	<input type="checkbox"/>			
	C. Unpaid family members that worked 15 or more hours during the week which included March 12 0346	<input type="checkbox"/>			
	D. Payroll before deductions (<i>Exclude employer's cost for fringe benefits.</i>)	Mark "X" if None	2002		
	1. Annual payroll 0300	<input type="checkbox"/>	\$ Mil.	Thou.	Dol.
	2. First quarter payroll (<i>January-March, 2002</i>) 0310	<input type="checkbox"/>			

7-12	Not Applicable.				
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13	RENTAL PAYMENTS (<i>Exclude capital leases (leases with a contract to own at the end of the lease).</i>)	Mark "X" if None	2002		
	A. Rental or lease of machinery, equipment, and other items, excluding computer software. 0552	<input type="checkbox"/>	\$ Mil.	Thou.	Dol.
	B. Rental or lease of land, buildings, structures, store space, and offices 0551	<input type="checkbox"/>			

If not shown, please enter your 11-digit Census File Number (CFN) from the mailing address.

14 Not Applicable.

15 SELECTED EXPENSES

Mark "X" if None

2002		
\$ Mil.	Thou.	Dol.

- A. Communication services (Include telephone, pager, data transmission, fax, and related service contracts.) 0402
- B. Computer services (Include data processing and software.) 0398
- C. Office supplies 0399
- D. Purchased maintenance and repair of machinery and equipment 0401
- E. Purchased maintenance and repair of buildings, structures, offices, and their integral parts (elevators, etc.) 0400

16-17 Not Applicable.

18 KIND OF BUSINESS

Principal kind of business in 2002
(Mark "X" only ONE box.)

- 0700 721 120 00 22 Hotel with casino
- 721 110 00 73 Hotel (except with casino) or motel
- 721 110 00 32 Hotel operated by membership organization
- 721 191 00 34 Tourist villa or parador
- 721 199 00 44 Guest house
- 721 310 00 14 Rooming and boarding house
- 721 310 00 22 Lodging house operated by membership organization
- 531 110 00 43 Apartment building operator
- 813 990 00 16 Property owners' or tenants' association
- 721 214 00 52 Sporting, recreation, or vacation camp (except campground)
- 721 211 00 30 Travel trailer park, recreational vehicle park, or campground, except residential
- 813 410 00 26 Bar or restaurant operated by social or fraternal organization for members
- 722 410 00 11 Bar, tavern, pub, or other drinking place, selling alcoholic beverages for consumption on premises
- 722 110 00 14 Full-service restaurant, patrons order through waiter/waitress service and pay after eating
- 722 213 70 56 Refreshment place or limited-service restaurant
- 772 000 00 12 Other kind of business - Specify ↴

0701

NOTE - Continue with 22 ONLY if the principal kind of business for this establishment is HOTEL, MOTEL, OR OTHER TRAVELER ACCOMMODATION. Otherwise go to 23.

19-21 Not Applicable.

97172035

HOW TO REPORT PERCENTS		2002			
		Estimates are acceptable. Report dollars OR percents.			
		\$ Mil.	Thou.	Dol.	Percent
					3 9

If figure is **38.76%** of total sales: **Report whole percents**

22 DETAIL OF SALES, SHIPMENTS, RECEIPTS, OR REVENUE
(Report receipts by source either as a dollar figure or as a whole percent of total receipts (reported in 4). See HOW TO REPORT DOLLAR FIGURES on page 2 and HOW TO REPORT PERCENTS above. Do not combine data for two or more receipts lines.)

Description of sales, shipments, receipts, or revenue	Cen- sus use	2002			
		Estimates are acceptable. Report dollars OR percents.			
		\$ Mil.	Thou.	Dol.	Percent
0723	0720	0721			0722
1. Guestroom or unit rentals, EXCLUDING OCCUPANCY TAXES <i>(If meals are included as a room package, estimate the percentage for meals on line 3.)</i>	20010				
2. Casino receipts	20040				
3. Meals, unpackaged snacks, sandwiches, unpackaged ice cream and yogurt, bakery items, and nonalcoholic beverages generally served for immediate consumption	20120				
4. Alcoholic drinks served at this establishment	20130				
5. Packaged liquor, wine, and beer	20140				
6. All other merchandise	29810				
7. All other nonmerchandise receipts, including receipts from rental of conference/convention meeting rooms, ballrooms, and other public rooms; storage and other services provided to customers EXCLUDING SALES AND OTHER TAXES	29980				
8. TOTAL <i>(Should equal 4 if reporting in dollars.)</i>	29990				1 0 0

23-25 Not Applicable.

26 SPECIAL INQUIRIES

A. RECEIPTS FROM OTHER SOURCES

Receipts OTHER than from customers received by this establishment in its business operation *(Include rental and commission receipts from operators of leased departments, concessions and stores, and coin-operated machines.)* 2910

Mark "X" if None

2002		
\$ Mil.	Thou.	Dol.

B. NUMBER AND TYPE OF ACCOMMODATIONS

1. Number of rooms, units, or quarters primarily rented as transient as of December 31, 2002 *(Consists of the number which can be rented as single units. Suites of rooms which cannot be subdivided should be counted as a single unit.)* 2402

2002
Number as of December 31

2. Were more than half of guestroom or unit rental receipts from transient guests?

2921 Yes

2922 No

CONTINUE WITH 26 ON PAGE 5

If not shown, please enter your 11-digit Census File Number (CFN) from the mailing address.

26 SPECIAL INQUIRIES - Continued

C. PUERTO RICO TOURIST ENCOURAGEMENT LAW

Did this establishment operate under the Puerto Rico Tourist Encouragement Law?

2931 Yes

2932 No

27 LEGAL FORM OF ORGANIZATION

A. Legal form of organization that best describes this establishment at the end of 2002 (Mark "X" only ONE box.)

0691 Individual proprietorship

0692 Partnership

0693 Cooperative organization

0694 Corporation (Do not mark if any form of cooperative association.) - Go to line B

0695 Government - Specify ↴

0805

0696 Other - Specify ↴

0806

B. If a corporation:

1. Type of corporation (Mark "X" only ONE box.)

8913 Private corporation (nonprofit)

8911 Private corporation (for-profit)

8912 Public corporation

2. Status that best describes this corporation (Mark "X" only ONE box.)

7901 Puerto Rico corporation

8914 United States corporation

8916 Foreign corporation - Specify country ↴

8917

28 Not Applicable.

97172050

29 OPERATIONAL STATUS

Activity that best describes this establishment's status at the end of 2002
(Mark "X" only ONE box.)

0011 <input type="checkbox"/> In operation	0014 <input type="checkbox"/> Ceased operation - Give date at right →	0018	Month	Day	Year
0013 <input type="checkbox"/> Temporarily or seasonally inactive	0015 <input type="checkbox"/> Sold or leased to another operator - Give date at right AND enter new name and mailing address below ↴				

0060 Name of new owner or operator		0061 Employer Identification Number			
		Enter EIN of new owner (9 digits) →		-	
0062 Mailing address (number and street, P.O. Box, etc.)					
0063 City, town, etc.			0064 State, PR, etc.		0065 ZIP Code

Remarks (Please use this space for any explanations that may be essential in understanding your reported data.)

30 CERTIFICATION - This report is substantially accurate and was prepared in accordance with the instructions.

Is the time period covered by this report a calendar year?
0078 Yes 0079 No - Enter time period covered →

FROM 0070	Month	Year	TO 0071	Month	Year

0072 Name of person to contact regarding this report				0073 Title			

Telephone 0074		Area code	Number		Extension	Fax 0075		Area code	Number	

0076 Internet e-mail address			Date completed 0069		Month	Day	Year

Thank you for completing your 2002 Economic Census form.
PLEASE PHOTOCOPY THIS FORM FOR YOUR RECORDS AND RETURN THE ORIGINAL.

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