

# SURVEY OF RESIDENTIAL BUILDING OR ZONING PERMIT SYSTEMS

<b>Person Completing This Survey</b>
Name
Title
Telephone <i>(Include area code)</i>
Fax <i>(Include area code)</i>
E-mail address
Internet web address
<p>This survey form is used to help us identify permit-issuing jurisdictions in the United States.</p> <p><b>For further information call 1-800-845-8244</b></p>

SAMPLE

*(Please correct any errors in name, address, and ZIP Code)*

**Mail or Fax to:**

**U.S. Census Bureau  
Manufacturing and Construction Division  
Residential Construction Branch  
Washington, DC 20233-6900  
(Fax) 301-457-1987**

***We would appreciate your response within 30 days***

## Section 1 - Permit System

**A. Are permits required, by law, to build new residential housing units in the area shown in the above "FOR" line of the address label?**

Yes - *Go to B*

No - **Stop! Please return the form**

**B. What types of permits are required? (Select all that are applicable)**

Building       Zoning       Other - *Please explain* \_\_\_\_\_

**C. Does this office issue these permits?**

Yes - *Go to Section 2, if Municipal office; Go to Section 3, if County office*

No - *Mark the type of office and enter the name, address, and telephone number of the office that issues these permits:*

This is a:     State Office     County Office     Other - *Please describe* \_\_\_\_\_

Name \_\_\_\_\_

Address \_\_\_\_\_

Telephone *(Include area code)* \_\_\_\_\_

**Stop! Please return the form now if the "No" box is marked.**

## Section 2 - Municipal Permit Office

**A. What is the geographic area covered by your office? (Select only one)**

Entire area of the city, town, village, borough, or township

Only a portion of the city, town, village, borough, or township - *Describe the area covered in Section 5*

**B. Does this office issue permits for other municipalities?**

Yes - *Please list the name(s) of the other municipalities* \_\_\_\_\_

No

## Section 2 – Municipal Permit Office – Continued

**C. Does this municipality extend into other counties?**

- Yes – Please list the name(s) of the other counties \_\_\_\_\_  
 No

**D. Does your office issue permits for any extra-territorial jurisdiction (ETJ) (i.e., a specified perimeter beyond the corporate limits)?**

- Yes – Quantify the ETJ in Section 5  
 No

*Go to Section 4*

## Section 3 – County Permit Office

**A. What is the geographic area covered by your office? (Select only one)**

- Entire county (includes all of the incorporated and unincorporated places)  
 Entire unincorporated area only  
 Entire unincorporated area and some of the incorporated places – List the incorporated places in Section 5  
 Part of the unincorporated area only – Describe the area(s) covered in Section 5  
 Part of the unincorporated area and some or all of the incorporated places – Describe the area(s) covered and list the incorporated places in Section 5

**B. Does this office issue permits for other jurisdictions outside the county limits?**

- Yes – Please list the municipality(ies) along with their respective county(ies) in Section 5  
 No

## Section 4 – Information on Permits Issued

**A. Please indicate what type of permit would be issued for the following types of new residential construction (place an "X" in the appropriate boxes):**

Type of construction	Residential permit	Commercial permit	No permit	Permit issued by another office (Explain in Section 5)
Single-family house				
Two-unit building				
Three-unit building				
Four-unit building				
Five or more unit building				
Assisted living facility				

**B. The Census Bureau collects information from each permit office on number of buildings, number of units, and valuation of construction for new residential structures. Are these three data items available from your office?**

- Yes       No – Please explain in Section 5

**C. Please provide an estimate of how many new housing units were built in your jurisdiction during the prior calendar year:** \_\_\_\_\_

## Section 5 – Comments/Additional Information

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*(If more space is needed, please attach a separate sheet.)*