

August 31, 2005

Dear Transportation Service Providers:

The General Services Administration (GSA) is **amending** the General Request for Offers (RFO) and Special Filing Instructions (SFI) dated March 7, 2005. All previous requirements of the original RFO and SFI, dated March 7, 2005, including amended Sections 1 & 14 dated March 14, 2005, will remain in effect except as noted in this letter. Transportation Service Providers (TSP) will have an opportunity to submit new rate offers and/or change existing rate offers during the Supplemental Filing Window which opens September 1, 2005 and closes October 5, 2005 for a rate effective date of November 1, 2005.

**Please note the following significant items:**

**1. Amended Section 11:** The U.S. Mint has added verbiage in paragraph 11-13.C. regarding TSP liability and in paragraph 11-19 pertaining to Philadelphia arrivals to better clarify TSP requirements.

**2. Amended U. S. Mint Enclosure:** The U.S. Mint has added a new Standing Route Order (SRO) destination for Dunbar Armored located in Plainview, NY. The destination code is FD.

**3. Amended Section 12:** TSPs now have the opportunity to change existing rate offers and/or submit new rate offers for the Federal Aviation Administration traffic identified in Section 12-2 "Hot Shots" & Section 12-3 "Specialized Equipment".

**4. Taxpayer ID number (TIN) and E-Mail address:** TSPs submitting rate offers under this RFO must provide a valid TIN within the header record of the rate file. TSPs submitting rates via the Transportation Management Services Solution (TMSS) system are also mandated to provide a TIN number on the appropriate TMSS screen. A TIN is defined as a business entity's Employer Identification Number (EIN). Rate offers will not be accepted without a valid TIN on file. For those TSPs not making any changes/additions during the Supplemental Filing Window, GSA requests that TSPs access TMSS during the open window and select "Freight Rate Filing." TSPs will then be given the opportunity to verify or update their TIN. Valid TINs will become a requirement for participation once the Payment module is implemented within TMSS. TSPs must also submit an email address with each rate submitted and are encouraged to provide a fax number.

**5. Amended Section 7:** Per Section 7, freight shipments identified herein and handled pursuant to the STOS will be based on mileage provided by ALK Technologies, Inc., 5 digit Zip Code, Version 19 (coincides with PC\*Miler 19).

**6. Electronic Rate Submission by File Transfer Protocol (FTP):** Electronic rate offers must be submitted to GSA in accordance with the time frames identified in this RFO and SFI per Section 1-2.F.2. Once a rate file is submitted via FTP, per Section 16, it will be

processed for errors that evening and an error report will be submitted back to the Rate Filing Service Provider (RFSP) or TSP FTP directory immediately following validation. An e-mail will also be sent to the TSP or RFSP identifying the number of records added, rejected, and identified as suspect. TSPs and RFSPs may continue submitting corrections until all errors are corrected or until the closing date of October 5, 2005. Rate files and error corrections submitted on the closing date of October 5, 2005, will be validated at 10:00am, 1:00pm and 4:30pm CST. TSPs and RFSPs will not have an opportunity to correct any errors found during the 4:30 validation (**see Section 1 Paragraph 1-2.C. and Section 16 for further details**).

**7. Amended to include a new Point of Contact:** If you have any questions please contact Jim Stroup at (816) 823-3646 or via e-mail at [jim.stroup@gsa.gov](mailto:jim.stroup@gsa.gov).

Sincerely,

*Ed Hodges*

Ed Hodges  
Director, Property & Traffic Management Division (6FBD)