



DHS Exhibit 300 Public Release BY08 (Form) / CBP - SAP (SAP) (2008) (Item)

Form Report, printed by: Administrator, System, Feb 12, 2007

OVERVIEW

General Information

1. Date of Submission:	Dec 29, 2006
2. Agency:	Department of Homeland Security
3. Bureau:	Security, Enforcement and Investigations (SEI)
4. Name of this Capital Asset:	CBP - SAP (SAP) (2008)
Investment Portfolio:	CBP - OF 2008
5. Unique ID:	024-50-01-01-01-5056-00

(For IT investments only, see section 53. For all other, use agency ID system.)

All investments

6. What kind of investment will this be in FY2008?

(Please NOTE: Investments moving to O&M ONLY in FY2008, with Planning/Acquisition activities prior to FY2008 should not select O&M. These investments should indicate their current status.)

Operations and Maintenance

7. What was the first budget year this investment was submitted to OMB?

FY2001 or earlier

8. Provide a brief summary and justification for this investment, including a brief description of how this closes in part or in whole an identified agency performance gap.

In October 2004, CBP completed implementation of SAP, an Enterprise Resource Planning (ERP) system. This effort was undertaken as a result of an analysis of legacy Customs Asset Management Processes and replaced numerous legacy financial, procurement, and property systems with a single, fully integrated solution. SAP permits CBP to accomplish its mission with more efficiency than ever before as well as reduce functional gaps identified during past audits. The SAP Project is in a steady - state mode under the Investment Management Process. CBP is now state-of-the-art and has been identified as a leader in Financial Management by the Department of Homeland Security (DHS). It is critical that the SAP system be maintained and kept up to date enabling CBP to provide a high level of service in little time with utmost efficiency. Additionally, this will help CBP to continue to receive unqualified audit opinions. SAP provides benefits to CBP including: complete integration of business processes within one system, improved financial statement reporting and internal controls, reduced cycle-time, elimination of duplicate data entry, improved data accuracy, single system reporting, and enhanced analytical reporting. Compliance with Federal Government standards and regulations for financial management systems is also achieved supporting Initiative 3 of the Presidents Management Agenda related to Financial Performance, CBP's Strategic Goal of Modernization and Management, and objectives listed under DHS's goal for Organizational Excellence.

9. Did the Agency's Executive/Investment Committee approve this request?

Yes

9.a. If "yes," what was the date of this approval?

Feb 24, 2006

10. Did the Project Manager review this Exhibit?

Yes

12. Has the agency developed and/or promoted cost effective, energy-efficient and environmentally sustainable techniques or practices for this project.

No

12.a. Will this investment include electronic assets (including computers)?

Yes

12.b. Is this investment for new construction or major retrofit of a Federal building or facility? (answer applicable to non-IT assets only)

No

12.b.1. If "yes," is an ESPC or UESC being used to help fund this investment?

12.b.2. If "yes," will this investment meet sustainable design principles?

12.b.3. If "yes," is it designed to be 30% more energy efficient than relevant code?

13. Does this investment support one of the PMA initiatives?

Yes

If "yes," select the initiatives that apply:

Human Capital	
Budget Performance Integration	Yes
Financial Performance	Yes
Expanded E-Government	
Competitive Sourcing	
Faith Based and Community	
Real Property Asset Management	
Eliminating Improper Payments	
Privatization of Military Housing	
R and D Investment Criteria	
Housing and Urban Development Management and Performance	
Broadening Health Insurance Coverage through State Initiatives	
Right Sized Overseas Presence	
Coordination of VA and DoD Programs and Systems	

13.a. Briefly describe how this asset directly supports the identified initiative(s)?

Budget Performance Integration: SAP integrates performance and budget by enhancing analysis of funds by budget activity letting CBP management analyze and monitor resources, exercise control, perform allocations or reallocations, and evaluate impacts.
 Financial Performance: With SAP, CBP can provide financial transactions and reporting that ensure compliance with laws and regulations, address material weaknesses from audits, and provides for integrated, timely, and accurate financial data.

14. Does this investment support a program assessed using OMB's Program Assessment Rating Tool (PART)?

Yes

14.a. If "yes," does this investment address a weakness found during the PART review?

No

14.b. If "yes," what is the name of the PART program assessed by OMB's Program Assessment Rating Tool?

CBP - Border Security Inspections and Trade Facilitation at POE's Program

14.c. If "yes," what PART rating did it receive?

Effective

15. Is this investment for information technology (See section 53 for definition)?

Yes

For information technology investments only:

16. What is the level of the IT Project (per CIO Council's PM Guidance)?

Level 3

17. What project management qualifications does the Project Manager have? (per CIO Council's PM Guidance)

(2) Project manager qualification is under review for this investment

18. Is this investment identified as "high risk" on the Q4 - FY 2006 agency high risk report (per OMB's "high risk" memo)?

No

19. Is this a financial management system?

Yes

19.a. If "yes," does this investment address a FFMA compliance area?

Yes

19.a.1. If "yes," which compliance area:

Federal Financial Systems

19.a.2. If "no," what does it address?

19.b. If "yes," please identify the system name(s) and system acronym(s) as reported in the most recent financial systems inventory update required by Circular A-11 section 52.

System name: SAP R/3

System acronym: SAP

20. What is the percentage breakout for the total FY2008 funding request for the following? (This should total 100%)

Area	Percentage
Hardware	0.00
Software	0.00

Services	100.00	
Other	0.00	
Total	100.00	★

21. If this project produces information dissemination products for the public, are these products published to the Internet in conformance with OMB Memorandum 05-04 and included in your agency inventory, schedules and priorities?

N/A

23. Are the records produced by this investment appropriately scheduled with the National Archives and Records Administration's approval?

No

SUMMARY OF FUNDING

SUMMARY OF SPENDING FOR PROJECT PHASES (In Millions)

1. Provide the total estimated life-cycle cost for this investment by completing the following table. All amounts represent budget authority in millions, and are rounded to three decimal places. Federal personnel costs should be included only in the row designated "Government FTE Cost," and should be excluded from the amounts shown for "Planning," "Full Acquisition," and "Operation/Maintenance." The total estimated annual cost of the investment is the sum of costs for "Planning," "Full Acquisition," and "Operation/Maintenance." For Federal buildings and facilities, life-cycle costs should include long term energy, environmental, decommissioning, and/or restoration costs. The costs associated with the entire life-cycle of the investment should be included in this report.

All amounts represent Budget Authority

	PY-1 & Earlier	PY	CY	BY
	-2005	2006	2007	2008
Planning:				
Budgetary Resources	0.000	0.000	0.000	0.000
Acquisition:				
Budgetary Resources	51.200	0.000	0.000	0.000
Subtotal:				
Budgetary Resources	51.200	0.000	0.000	0.000
Maintenance:				
Budgetary Resources	32.126	19.595	15.109	15.109
TOTAL, All Stages				
Budgetary Resources	83.326	19.595	15.109	15.109
Government FTE Cost	10.810	2.734	2.957	3.046
# of FTEs	54.00	27.00	26.00	26.00
Total, BR + FTE Cost	94.136	22.329	18.066	18.155

Note: For the cross-agency investments, this table should include all funding (both managing partner and partner agencies).

Government FTE Costs should not be included as part of the TOTAL represented.

2. Will this project require the agency to hire additional FTE's?

No

2.a. If "yes," how many and in what year?

3. If the summary of spending has changed from the FY2007 President's budget request, briefly explain those changes.

CBP has recently obtained an adjustment to base funding to support annual operational costs of SAP by just over \$12.5 million and now has annual budgetary resources of \$15.109 million for operations & maintenance. The FYHSP is complete and the increase is now reflected in the summary of spending table.