



**United States Department of Labor  
Employee Benefits Security Administration  
COBRA and HIPAA Compliance Workshops**

The COBRA workshop on Tuesday afternoon (November 13th) will discuss among topics COBRA notice and disclosure regulations and common COBRA mistakes.

The HIPAA workshop on Friday morning (November 14th) will discuss among topics HIPAA notice and disclosure procedures and other common HIPAA mistakes.

Each workshop will be approximately two hours in length. Attendees must be prepared to present a picture ID upon entering the federal building and pay for parking.

Please select one, or both of the workshops you plan to attend. Published materials will be provided. EBSA benefits advisors will be on site to address your specific questions. Space will be allocated on a first come, first serve basis. Please act quickly to reserve your spot!

**When:** November 13 & 14, 2008

**Where:** Jackson Federal Building  
915 Second Avenue, Suite 2866 – The Cascade Room  
Seattle, Washington 98174-1009

**Time:** COBRA Workshop, November 13, 2:00 pm  
HIPAA Workshop, November 14, 10:00 am

**Cost:** It's free! Workshops and materials provided are free of charge.

**Registration:** Fax this form to 206.553.0913

**For More Information:** Telephone Fara Goodwin at 206.553.4247 x32

**Workshop Registration Form**

2 pm COBRA Workshop

10 am HIPAA Workshop

**Registrants Name:**

1)

2)

3)

**Title:**

1)

2)

3)

**Company And/Or Association:**

**Address:**

**Telephone/Fax Number:**

1)

2)

3)

**Email Address:**

1)

2)

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