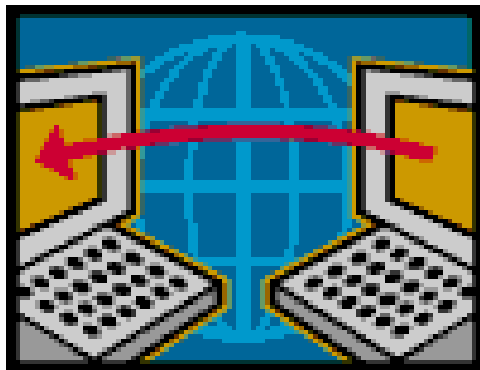


APD ALERT

Deactivation of Vendor Codes in the Foundation Financial Information System (FFIS)



It's been over 1 year since aggressive actions were taken to increase USDA's Electronic Funds Transfer (EFT) percentages for payments to vendors. While we have made considerable progress, we are still "RED" in this Governmentwide metric and ranked last in the Federal Government.

As mentioned in APD Alert 2005-11, FFIS and the Central Contracting Registration (CCR), issued June 2005, in order to improve the overall score for USDA, the Office of Chief Finance Officer has decided to begin deactivating all vendor codes without EFT data between July 1, 2005, and September 30, 2005. Vendor names are alphabetized and deactivation will begin with the first letters of the alphabet and deactivate a couple of letters each week until the end of the fiscal year. Below is the time line for the deactivation of vendor codes without EFT information.

<u>Alphabet</u>	<u>Deactivate Date</u>	<u>Alphabet</u>	<u>Deactivate Date</u>
A	07/01/2005	LM & 4-5	08/19/2005
B	07/08/2005	NO & 6-7	08/26/2005
C	07/15/2005	PQ & 8-9	09/02/2005
DE	07/22/2005	RS	09/09/2005
FG	07/29/2005	TU	09/16/2005
HI & 0-1	08/05/2005	VW	09/23/2005
JK & 2-3	08/12/2005	XYZ	09/30/2005

After that time, if an obligation or payment document is submitted against a deactivated code, the document will reject in the Suspense File (SUSF). In order to process the document, it will be necessary to either identify an appropriate active vendor code that can be used or provide your vendor coordinator the DUNS number or EFT data for the vendor and have the code reactivated. The NFC vendor group will not reactivate a code unless we provide the EFT information, which may be downloaded from CCR, or a valid waiver from EFT payment.

If you have any questions regarding the deactivation of vendor codes, please contact Angelia Fleming Loggie, the REE Vendor Coordinator, on 301-504-1730 or via e-mail at aloggie@ars.usda.gov.

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