

ADVISORY COMMITTEE CHARTER

The Committee's Official Designation

National Advisory Committee on Ergonomics (NACE).

The Committee's Objective and the Scope of its Activities

The Department of Labor has initiated a comprehensive approach for reducing ergonomics-related injuries and illnesses in the workplace. This approach consists of four prongs: Guidelines; Enforcement; Outreach and Assistance; and Research. As part of this comprehensive approach, the Department is establishing the National Advisory Committee on Ergonomics. The Committee will advise the Secretary of Labor (Secretary), through the Assistant Secretary of Labor for Occupational Safety and Health, on ergonomic guidelines, research, and outreach and assistance. Specifically, the Secretary intends to seek advice from the Committee in the following areas: (1) information related to various industry or task-specific guidelines; (2) identification of gaps in the existing research base related to applying ergonomic principles to the workplace; (3) current and projected research needs and efforts; (4) methods of providing outreach and assistance that will communicate the value of ergonomics to employers and employees, and (5) ways to increase communication among stakeholders on the issue of ergonomics.

The Period of Time Necessary for the Committee to Carry Out its Purpose

Two years from the date of establishment.

The Agency or Official to Whom the Committee Reports

Secretary of Labor, through the Assistant Secretary for Occupational Safety and Health, U.S. Department of Labor.

The Agency Responsible for Providing Necessary Support for the Committee

Occupational Safety and Health Administration.

A Description of the Duties for Which the Committee is Responsible

The Committee is responsible for advising the Secretary on ergonomic guidelines, research, and outreach and assistance. The Committee will be expected to report periodically to the Secretary on its findings and recommendations.

Membership

The Committee will be composed of not more than 15 members, appointed by the Secretary, who are qualified to represent various interests such as those of employers, employees and the public, related to ergonomics. Such members will have demonstrated knowledge or experience in some or all of the 5 areas to be addressed by the committee. The Committee will be fairly balanced in terms of the points of view represented and the functions to be performed. If a member resigns or is removed before his or her term expires, the Secretary may appoint for the remainder of the unexpired term a new member who shall represent the same interest as his or her predecessor.

Estimated Annual Operating Costs in Dollars and Staff Years for Such a Committee

The estimated annual operating cost of NACE will be approximately \$198,000; 1 staff year.

The Estimated Number and Frequency of Committee Meetings

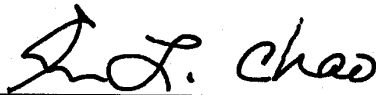
Meetings will be held as necessary; it is estimated that two to four meetings will be held each year.

The Committee's Termination Date

Two years from the date this charter is filed.

Filing Date

This charter is filed on the date indicated below.



Secretary of Labor

NOV 27 2002

Date