

**OREGON DEPARTMENT OF TRANSPORTATION  
ATTN: RECRUITMENT  
2775 - 19<sup>TH</sup> STREET  
Salem, OR 97302**

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**TRANSFER REQUEST FORM**

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TO: <b>Recruitment Specialist</b>	FROM: <input type="text"/>
COMPANY: <b>ODOT</b>	DATE: <input type="text"/>
FAX NUMBER: <b>503 378-8957</b>	TOTAL NO. OF PAGES INCLUDING COVER (IF FAXING): <input type="text"/>
PHONE NUMBER: <b>503-378-6721</b>	SENDER'S PHONE NUMBER: <input type="text"/>
RE: <b>Transfer Request*</b>	SENDER'S FAX NUMBER: <input type="text"/>

**YOUR INFORMATION:**

FULL NAME (first, middle, last):

SS# (or State ID #) :

Current home address (street/PO Box/City, State, Zip):

Home Phone:

Work phone:

Current Classification

Please add my name to the Transfer List for:  Agency  Statewide

New Classification(s) \*

For the following locations: \*

(Please list location names and **codes** for the locations you would like to be considered for.)

***To be eligible for an Agency Transfer you can either be/or have been at the same classification you are requesting to be considered for, or be at the same Salary Range or above and meet the minimum qualifications for the classification for which you are requesting a Transfer for.***

I am applying for a promotional opportunity (not currently at the same classification or salary level) and have attached a copy of my PD100 for review of minimum qualifications in the classification.

Signature

Date