Provide PHOTOCOPIES of the completed notification form and map to the local offices of the Water Resources Department and the Oregon Department of Fish and Wildlife IF AND ONLY IF you plan to use on-site water to mix pesticides or to control slash burns. In the applicant remarks section of the notification form identify the proposed water source. Addresses of the Water Resources and ODF&W offices are available in each Forestry office.

A notification is not considered accepted until it is received by the Forestry office that handles the location of your planned activity. Mail, fax or hand-deliver the notification form to the offices whose addresses are shown below.

OFFICE	COUNTIES COVERED	ADDRESS	PHONE NO.	FAX NO.
ASTORIA	Clatsop	92219 Hwy #202, 97103	503-325-5451	503-325-2756
BAKER CITY	Baker	2995 HUGHES LANE, 97814	541-523-5831	541-523-5874
CENTRAL POINT	Jackson	5286 TABLE ROCK ROAD, 97502	541-664-3328	541-776-6184
COLUMBIA CITY	Columbia, Clatsop	405 E STREET, 97018	503-397-2636	503-397-6361
COOS BAY	Coos, Curry, Douglas	63612 FIFTH STREET, 97420	541-267-4136	541-269-2027
DALLAS	Polk, Yamhill	825 OAK VILLA ROAD, 97338	503-623-8146	503-623-9034
FOREST GROVE	Tillamook, Washington, West Multnomah, Yamhill	801 GALES CREEK ROAD 97116-1199	503-357-2191	503-357-4548
FOSSIL	Wheeler, Morrow, Gilliam	45945 HWY 19, 97830	541-763-2575	541-763-2027
GRANTS PASS	Josephine	5375 MONUMENT DRIVE, 97526	541-474-3152	541-474-3158
JOHN DAY	Grant	PO BOX 546 97845 (400 NW 9th)	541-575-1139	541-575-2253
KLAMATH FALLS	Klamath, Lake	3200 DELAP ROAD 97601	541-883-5681	541-883-5555
LAGRANDE	Baker, Malheur, Union	611 20TH STREET, 97850	541-963-3168	541-962-1058
LAKEVIEW	Lake, Klamath	2290 NORTH 4TH STREET, 97630	541-947-3311	
MEHAMA	Linn, Marion	22965 N. FORK ROAD SE, LYONS 97358	503-859-2151	503-859-2158
MOLALLA	Clackamas, East Multnomah	14995 S. HWY 211, 97038	503-829-2216	503-829-4736
MONUMENT	Grant, Wheeler	PO BOX 386, 97864 (MAY STREET)	541-934-2300	541-934-2301
PENDLETON	Umatilla, Grant, Morrow	1055 AIRPORT ROAD 97801	541-276-3491	541-276-0710
PHILOMATH	Benton	24533 ALSEA HWY, 97370	541-929-3266	541-929-5549
PRINEVILLE	Crook, Deschutes, Jefferson	3501 NE 3RD, 97754	541-447-5658	541-447-1469
ROSEBURG	Douglas	1758 NE AIRPORT ROAD, 97470-1499	541-440-3412	541-440-3424
SPRINGFIELD	Lane	3150 E. MAIN STREET, 97478	541-726-3588	
SWEET HOME	Linn	4690 HWY 20, 97386	541-367-6108	
THE DALLES	Hood River, Sherman, Wasco	3701 W. 13TH ST., 97058	541-296-4626	
TILLAMOOK	Tillamook	5005 THIRD STREET, 97141-2934	503-842-2545	503-842-3143
TOLEDO	Lincoln	763 NW FORESTRY ROAD, 97391	541-336-2273	541-336-526
VENETA	Lane, Douglas	PO BOX 157, 97487 (87950 TERRITORIAL HWY)	541-935-2283	541-935-0731
MALLOWA	\A/-II	000 MECT HWW 00 0700F	E41 007 2001	E 41 007 000E

PLEASE PRINT OR TYPE INFORMATION ONTO THE FORM. Please don't write in shaded areas. The instructions are numbered to match numbered areas on the notification form.

541-886-2881

541-886-9085

802 WEST HWY 82, 97885

WALLOWA

Wallowa

Instructions For Filling Out The Notification Of Operation/Application For Permits form 629-2-1-002A

File notice with the State Forester at least **15 days** prior to the date you would like to start operating.

File a notification (form 629-2-1-002A) at an Oregon Department of Forestry (ODF) office if **any** of the following conditions apply:

- Your operation area is brand new.
- You are adding a new activity to the operation.
- You are changing or increasing the area involved in an existing operation.
- It is after February 28, and you are continuing an operation that has been idle since the end of the previous calendar year and you have not informed ODF you intend to continue the operation before now.
- 1. "COUNTY (Enter only one)." Fill in the county name where the operation will take place. If an operation spans two or more counties, file a separate notification for each county. The address list shows which counties are handled by which offices.
- 2. "NOTICE AND PERMIT TYPE" Check Appropriate Boxes (2A, 2B and/or 2C). Checkmark in the boxes next to the notices you are giving and/or the permit you need. Anyone filing a notification for hauling only should check box 2B.
- **3.** "REPRESENTATIVE" The person ODF should contact in case of fire emergency. Print the name and phone number. This person must know what resources you have available to fight the fire and have the authority to commit those resources.
- **4.** "Timber Sale Name and/or Number: This information is required for all state and federal sales and is optional for private land sales.
 - "CHECK ONE BOX NEXT TO 5, 6, OR 7 TO INDICATE WHO FILLED OUT THE APPLICATION."
- 5. "OPERATOR" The name, address and phone of the person or company who is doing the work.
- **6.** "LANDOWNER" The name, address and phone of the person who owns the land. **Harvesting timber** may result in a tree planting requirement for the landowner. RC (Recipient Class) EG (Ethnic Group) and S (Size of land ownership) boxes gather information about the landowner. We ask you to voluntarily enter this information which we will use for annual reports. In these reports, no names are connected with the codes.

Recipient Class	Ethnic Group	Size
1. Local Government	1. Does not apply	1. Does not apply
2. State Government	2. White	2. 0-9 acres
3. Federal Government	3. Black	3. 10-99 acres
4. Individual/Non-industrial Private Forest Landowner (someone who owns 5,000 or fewer acres of forest land, and makes less than 50% of his or her annual income from the primary processing of forest products.)	4. Hispanic	4. 100-499 acres
5. Partnership/Corp. Industrial Forest Landowner	5. American Indian/Alaskan Native	5. 500-999 acres
6. Other (private landowner such as a church or non-profit organization.)	6. Asian/Pacific Islander	6. 1,000-4,999 acres
No number seven.	7. All Other	7. 5,000 + acres

7. "TIMBER OWNER AND TAX PAYER" Enter the name of the person or company, their address and phone number. Fill in EITHER the timber owner's Employer Identification number OR the timber owner's Social Security number. The Social Security number will be held in confidence. The party who owns timber at the point of first measure is the timber owner, and is responsible for paying the harvest and, if applicable, severance taxes.

- 8. "TYPE OF ACTIVITY." "UNIT NUMBERS" Assign a unit number between 1 and 99. A unit can be:
- A single operating area within a continuous boundary; or
- An operating area with a state or federal sale unit number; or
- A separate area within your total operation area on which you plan to conduct a single type of activity (for example, 30 acres of harvest type 3 only).

Multiple harvest units may be listed on one notification. **BUT**, if **HARVEST** units are **separated** by a mile or more (in a straight line), file separate notifications for each unit.

In all cases, all activities you plan on that unit should be listed beside the unit number. For example, road construction activity needed prior to starting a commercial timber harvest should be described along with the harvest activity. Multiple lines may be used for each unit to describe the activity.

	Activity Code	Methods Used		Activity Code	Methods Used
1a.	Commercial Thinning. Most of the conifer timber or large hard woods will remain uncut on the unit after harvesting (such as commercial thinning or selective cutting).	Cable/Ground/Other	2a. 2b. 3.	Road Construction Road Reconstruction Site Preparation. (Do not use for building site preparation, this is preparing for planting.)	Dozer/Backhoe/Other Dozer/Backhoe/Other Manual/Mechanical/ Burning (not slash)
1b.	Most, or all, conifer timber or large hardwoods will be cut and removed from the unit during harvesting (such as in clearcuts, shelterwood, and seed tree harvests).	Cable/Ground/Other	4a. 4b. 4c. 4d. 4e. 4f.	Herbicide Application Insecticide Application Rodenticide Application Fertilizer Application Fungicide Application Repellent Application	Ground or Aerial/Common Name/Brand Name/ Carrier/Additives/ Application Rate (For fertilizer application only list all of the above plus
1c. 1d.	Felling only (no yarding or decking involved). Other Harvest Type not covered in 1a. or 1b. Describe in applicant's remarks box. (Examples are removal of just cedar	Other	5.	 to agricultural use to residential use to other uses Local government land use approval may be required. 	← the application rate)
	timber from a mixed conifer stand, or creating salable chips.)		6.	Treatment of Slash	Manual/Chemical/ Burning/Mechanical
1e.	Sort Yard. A single location where woods-		7.	Pre-commercial Thinning	
	direct logs are stored prior to being taken to a mill.		8.	Others	Explain: EXAMPLES: rockpits used in roadway construction and chipping.

[&]quot;Quantity by Unit." Enter either the acres (A) or lineal feet (F) involved in the activity.

9. The starting date must be at least 15 days after the date the notification form is received by the appropriate ODF office.

10. "Site Codes." You must enter the W, S, and T conditions code(s) for each unit. Fill in concerns, waters, and resources code(s) when known. We are asking for your assistance in identifying units with characterics that we are bound by law to protect. If you don't know whether any of these characteristics exist, go to item 12.

CONDITIONS		CONCERNS		WATERS		RESOURCES	
W100	Within 100 feet of any lake, stream (a channel flowing surface water during some part of the	ARC(ha	aeological) site. Columbia Gorge General management area. Columbia Gorge Scenic	SIGNIF. WET. A wetland 8+ acres. OTHER WET (land). LAKE 8+ acres. OTHER LAKES	BEN BEP BER BIO(logi	Bald Eagle Nesting site. Bald Eagle foraging site. (A perch.) Bald Eagle Roosting site. (cal) site of a rare life form	
W300	year). Within 300 ft. of any estuary or any wetland greater than 8 acres.	SH	management area. Scenic Highway. The operation takes place near a FPA Scenic Highway.	STREAM A channel flowing surface water during some part of the year. EOS, important spring in Eastern Oregon.	BPS	or community: example, a rare snake pit. Band-tailed Pigeon Spring.	
WNA S1	Waters Not Applicable. No evidence of mass	sw	The operation takes place near a state Scenic Waterway.	BOG Any size Bog. ES(tuary) A type of bay.	СС	The operation will result in a single ClearCut or continuation of	
51	soil movement (landslides, slips, slumps).	UGB	The operation takes place within an Urban Growth Boundary.	DWS Domestic Water Supply. SEEP Water seeps out of	CWD	continuation or contiguous clearcuts that exceed 120 acres. Columbia White Tail	
S2	Evidence of old slides, small failures.	WG	The operation takes place in the W illamette	ground, no flow evident.	GBH	Deer. Great Blue Heron nest	
S3	Recent or active movement; wet areas.		Greenway.		GLD HLH	site. Golden eagle nest site. High Landslide Hazard	
T1 T2	Slope of 0% to 35%. Slope of 36% to 65%.				MUR	Location. Marbled Murrelet nesting	
Т3	Slope greater than 65%.				NSO	site. Northern Spotted Owl nesting sites.	
					OSP	Presence of Osp rey nest and key components.	
					RAP SBS	Other Rap tor nests. S ensitive B ird roosting, nesting, watering s ite.	
					T or E	Threatened or Endangered species.	

- 11. "Government Lot Numbers." Special numbers for map locations that do not fit the standard Township/Range grid.
- "Location of Operation." If the activities codes description for a unit takes up several lines, REPEAT THE CODES ON EACH LINE: DO NOT REPEAT THE LEGAL DESCRIPTION.
- 13. To request a waiver of the 15-day waiting period, check the box and contact the Stewardship Forester (SF) at the ODF office where the notification is filed. The SF will decide if a waiver will be granted.
- **14.** Print your name in 14a.; sign your name and write the date in 14b.
- **15.** "ATTACH MAP AND/OR AERIAL PHOTOS!" The notification form is NOT complete unless a map or aerial photo of the operation area is attached.

On-site inspections may be conducted by the Stewardship Forester to ensure compliance with state laws and rules governing fire protection and forest practices on private land.

[&]quot;Approximate Thousand Board Feet (MBF) Removed." List the approximate MBF to be removed, for each unit with <u>commercial</u> timber harvesting. For example 50 MBF = 50,000 Board Feet.