

Douglas County Employer Council

# Seminar for Business



[www.WorkingInOregon.org/OEC](http://www.WorkingInOregon.org/OEC)

*Douglas County Employer Council, Roseburg Area Chamber of Commerce, and  
Umpqua Community College invite YOU to attend:*

## **Legal Issues for Supervisors Tips to Keep You Out of Court**

Presenter: Katie Tank

Hosted by: Ingram Book

Wednesday, November 5, 2008

Holiday Inn Express  
Large Conference Room  
375 West Harvard Boulevard  
Roseburg, OR 97470

7:30am - 8:00am                      Check in and Registration  
8:00am - 12 Noon                      Seminar

Maybe you have NEVER had employee discipline or performance issues. And maybe you have NEVER had to discharge an employee. Maybe an ex-employee has NEVER threatened to sue you. But even if you have been lucky enough to escape so far, if you have employees, you WILL face these issues sooner or later.

If you struggle with discipline, performance and discharge issues, if you worry about lawsuits and legal claims, in fact if you supervise even one employee! - this is a discussion you won't want to miss!

- Develop a consistent discipline policy and program
- Develop an effective performance review process
- Effectively investigate and document disciplinary and performance issues
- Deal with an employee's protected status
- Avoid wrongful discharge claims and critical wage and hour issues
- How to avoid defamation claims, and deal with unemployment claims
- Identify litigation warning signs

**Cost:** \$49 per person pre-registration, \$55 after, October 30, 2008. Fee includes continental breakfast & seminar materials. Pre-register by Thursday, October 30, 2008

**For more information:** Call: Gail Trimble at 672-2648 x22 or Patricia Barclay at 440-3344 x2353 or E-mail: [Patricia.L.Barclay@state.or.us](mailto:Patricia.L.Barclay@state.or.us)

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