



Environment, Health, & Safety
Training Program

EHS 34 ~ Safety Implementation Workshop for Work Leaders - Office Environment

Course Syllabus

Subject Category:	Safety Implementation	Course Prerequisite:	NONE
Course Length:	2 Hours	Medical Approval:	NO
Delivery Mode:	Facilitator Led		
Schedule:	Weekly		
Location/Time:	70A: 3377		

Target Audience: This course is designed for those who are part of the safety line management chain who directly oversee the work activities of and/or conduct on the job training for one or more workers in an office environment.

Course Purpose: This course is a 'hands on' workshop that results in the development of strategies, plans and techniques to encourage safety implementation in the workplace.

Performance Objectives: By the end of this course, learners will:

- Develop strategies to encourage employees to communicate early signs of ergonomic discomfort
- Devise a plan to manage the workload of new projects
- Implement techniques to manage employee related ergonomic situations
- Identify safety integration strategies

Teaching Method: Interactive Power Point presentation, Working Group Activities, and Role Plays

Instructor: Lara Jain; x5271

Training Compliance: This course is required.

Course Handouts: Yes

Participant Evaluation: Written evaluations

Written Exam: none

Practical Exam: Plan Development and Role Plays

Retraining/Recertification: Yes

WEB Resource: EH&S Training Program web page @ <http://www.lbl.gov/ehs/html/training.htm>.