



Environment, Health, & Safety
Training Program

EHS 0032 ~ Incident Review Process and Procedures

Course Syllabus

Subject Category:
Course Length: 4 hours
Delivery Mode: Classroom, Instructor led
Schedule: As needed
Location/Time: TBD

Course Prerequisite: None
Medical Approval: Not required

Course Purpose: Provide training on the elements of the incident investigation process (and related procedures in PUB-3000 Section 5.1.) including root cause analysis.

Course Objectives:

- Enable Division Safety Coordinators and EH&S Liaisons to conduct effective accident investigations using a standard process and tools, within an investigation team.

Course Instructional Materials:

- Student & instructor manuals
- PowerPoint presentation
- Scripts
- Photographs
- Demonstrations

Instructors: Mike Ruggieri, Matt Kotowski and Richard DeBusk

Training Compliance Requirements: Division Safety Coordinators and EH&S Liaisons are required to obtain this training as a contract performance goal (and EH&S Peer Review Corrective Action) for Berkeley Lab.

Course Handouts: Yes

- Exercise sheets
- Checklists

Participant Evaluation: Written evaluations regarding the effectiveness of the trainer, the training, and the visual aids.

Written Exam: No

Practical Exam: No

Retraining/Recertification: No

WEB Resource: EH&S Training Program web page @ <http://www.lbl.gov/ehs/html/training.htm>.