



---

Environment, Health, & Safety  
Training Program

---

**EHS 156 ~ New Building Managers Orientation**

**Course Syllabus**

<b>Subject Category:</b>	Building Managers	<b>Course Prerequisite:</b>	No
<b>Course Length:</b>	2.0 hours	<b>Medical Approval:</b>	No
<b>Delivery Mode:</b>	Class		
<b>Schedule:</b>	As Requested		
<b>Location/Time:</b>	Bldg. 48-109		

**Course Purpose:** EHS-156 is designed for Lab employees assigned as Building Managers or Deputy Building Managers. Training course offers familiarization with the duties of Building Managers, including emergency preparedness and facilities coordination.

**Course Objectives:**

- To familiarize Building Managers with their responsibilities in coordinating the Building Emergency Teams in their building.
- To familiarize Building Managers with their responsibilities to coordinate with the Facilities Department.
- To familiarize Building Managers with the use of the Building Manager radios

**Course Instructional Materials:**

- PowerPoint slide presentation
- Video tape: Earthquake Preparedness Drill.

**Instructor:** Valerie Quigley, x7032

**Training Compliance Requirements:** NFPA 1600

**Course Hand-outs:** Notebook with appropriate materials.

**Participant Evaluation:** Written evaluations regarding the effectiveness of the trainer, the training and the visual aids.

**Written or Practical Exam:** No

**Retraining/Recertification:** No

**Web Resource:** Guidance documents and other LBNL Emergency Management information available: <http://www.lbl.gov/ehs/ep>