

As of January 1, 2006 all **Farm** and **Farm/Forest** Labor Contractors are required to provide to the commissioner a certified true copy of all payroll records for work done as a farm or farm/forest labor contractor ***when the contractor pays employees directly.*** Pursuant to ORS 658.440 (1)(i) the records shall be submitted in such a form and at such times and shall contain such information as the commissioner, by rule, may prescribe.

The first certified true copy of all payroll records is due no later than 35 days from the time the contractor begins work on **each** contract and must include whatever payrolls the contractor has paid out at the time of the report.

If the contract lasts more than 70 days, succeeding wage certification reports must include whatever payrolls the contractor has paid out at the time of the report, with the reports due at successive 35 day intervals, e.g. 105 days, 140 days from the time the contractor begins work on the contract.

The certified true copy of payroll records may be submitted on Form WH-141. This form is available to any interested person. Any person may copy this form or use a similar form provided such form contains all the elements of Form WH-141.

The wages paid to the officers of the corporation may be omitted from the Form WH-141 or the other records submitted under this rule.

The certified true copy of payroll records shall be submitted to: Bureau of Labor and Industries, Wage and Hour Division, Farm Labor Unit, 3865 Wolverine Street, NE, Bldg. E-1, Salem, OR 97305 or by electronic submission.

Contractors who have recruited, solicited or supplied workers from the state of Oregon who are employed on farm or forestation/reforestation contracts located outside the State of Oregon must comply with the provisions of this rule.

Form WH-141 Payroll for Farm and Forest Labor Contractors can be used to submit payroll records. You can get this form from our website or by contacting the licensing unit at 503-373-1463.

For more information on how to submit certified payrolls electronically please click on the following link: [\*\*\*Submitting Certified Payrolls by E-Mail.\*\*\*](#)