

BOLI Services for Employers

The Bureau of Labor and Industries Technical Assistance for Employers Program provides a variety of services for Oregon employers. What does Technical Assistance do for employers and how can you access these services?

If you are an employer with a question about employment law, you can often find answers on the BOLI website at www.oregon.gov/BOLI. Click on FAQ's/Fact Sheets to find information about 67 different topics. For example, if you want to know how many rest breaks an employee is entitled to take, click on the Fact Sheet for Breaks. With the many changes affecting Oregon employers in 2008, the Fact Sheets will be updated frequently to give you pertinent information.

If you can't find the answer to your question on the website, you can call the Technical Assistance for Employers hotline. This line is staffed from 8:00 to 5:00 Monday through Friday. If you don't get an answer right away, leave a message. The program coordinators attempt to return all phone calls within 24 hours; you will usually receive a return phone call the same day. We can answer your questions about wage and hour laws, civil rights, family leave, and a variety of other topics. However, we can't give you legal advice.

If you prefer to have written resources at your fingertips, Technical Assistance can help. We write, publish, and sell a number of employer handbooks. Current offerings are "Wage and Hour Laws", "Family Leave Laws", "Civil Rights Laws", "Policy Writing Guidelines", "Documentation, Discipline, and Discharge", and "Legal Hiring Practices." Several of these handbooks will be updated in 2008 to reflect the changes made during the 2007 Legislative Session. Watch the website for information about when these new materials will be available.

We also sell composite posters with the eight most commonly required posters in Oregon. These posters are available in English and Spanish. The 2008 poster is being updated to reflect the change to Oregon's minimum wage effective January 1, 2008, as well as changes to the Oregon Family Leave Act. In addition, an agriculture poster is available. You can also download posters for free off our website.

Do you have questions about the Oregon Family Leave Act? Do you have a newly promoted supervisor who requires training in supervisory practices? Technical Assistance for Employers conducts half day and full day seminars on a number of topics, including Oregon's Leave Laws, Avoiding Workplace Harassment, Wage and Hour Laws, and Supervisory Practices. Visit our website for a listing of upcoming seminars in your area. You may also contract with Technical Assistance trainers to conduct training at your worksite.

Finally, our 23rd annual employment law conference will be held in Portland in December. This event will provide valuable information on topics of interest to Oregon employers, presented by employment law attorneys, BOLI compliance experts, and other organizations. Visit our website for more information and registration instructions.

For more information on this and other important laws regarding Oregon employers, please visit our website at www.oregon.gov/boli.state.or.us. You can also call us at 971-673-0824.