



## OCEAN CHARTERBOAT OWNER/OPERATOR INFORMATION

Oregon law requires that all boats that carry passengers for hire in the Pacific Ocean must have an ocean charterboat license issued by the Marine Board. The charterboat license program was established by Senate Bill 671, and adopted by the 1989 Legislature.

### INSTRUCTIONS:

1. Complete all information on the application. Sign and date certification on the bottom line.
2. Liability insurance in the amount of \$300,000 is required (See ORS 830.440). Please ask your insurance company to furnish a certificate of insurance directly to the Oregon State Marine Board. This certificate must be a minimum of \$300,000 general liability insurance, be a full year certificate of insurance, list the insured the exact same as the application lists the application, list the Oregon State Marine Board as a certificate holder and specifically state that the policy is for Charter Vessel coverage under the description of operations.
3. If the charterboat owner/operator accepts deposits from clients in excess of \$100 per person, a surety bond must be submitted in the amount of \$5,000. A deposit is any advance payment for a trip, including a credit card to hold a trip, with a value in excess of \$100.00. Your insurance agent can assist you with this coverage if needed.
4. A copy of the Coast Guard's "Certificate of Inspection" is required for vessels carrying seven or more passengers. The applicant is responsible for making sure the Marine Board receives a current copy of the certificate after each inspection.
5. Use the Annual Fee Schedule on the application to determine license fees due. Licensing is valid for one calendar year, January 1st through December 31st. The Marine Board will send application for renewal during the month of December.
6. Send proof of the operator's valid Coast Guard license showing either an Oceans endorsement or a Near Coastal endorsement. To obtain a Coast Guard License or the additional endorsement on a valid Coast Guard license contact the Coast Guard Marine Safety Office at (503) 240-9346.
7. Please include the following items:
  - Application
  - License fee
  - Certificate of Insurance
  - Coast Guard Certificate of Inspection (if you carry seven or more passengers)
  - Surety Bond (if you take deposits in excess of \$100 per person)
  - Proof of the operators valid Coast Guard license showing either an Oceans endorsement or a Near Coastal endorsement.
  - Brochure and price list (please include if you have one describing your services)

Please allow a minimum of three weeks for your application to be processed. If you have any questions, contact John Berry, the Marine Board Charter Coordinator at 503-378-2519.