

# OREGON TASK FORCE 1

## URBAN SEARCH & RESCUE

### POSITION DESCRIPTION

### RESCUE TEAM MANAGER



#### **Functional Description**

The Rescue Team manager is responsible for managing and supervising the rescue function of the task force during incident operations. The Rescue Team Manager reports directly to the Task Force Leader.

#### **Description of Duties**

The Rescue Team Manager is responsible for:

1. Coordinating, managing, and supervising of all rescue activities.
2. Supervision of the Rescue Company Officers.
3. Adhering to all safety procedures.
4. Determining rescue organizational and logistical needs.
5. Receiving briefings and situation reports from the Task Force Leader and ensuring that all rescue personnel are kept informed of mission objectives and status changes.
6. Providing situation updates to the Task Force Leader and maintaining records and reports.
7. Preparing performance evaluations for assigned personnel.
8. Accountability, maintenance, and minor repairs for all issued equipment.
9. Performing additional tasks or duties as assigned during a mission.

#### **Position Requirements and Criteria**

Individuals who meet the following requirements and criteria will be eligible to become Rescue Team Managers in the Oregon US&R Task Force. The intent of these requirements is to select functional managers capable of effectively managing and supervising the rescue component in the urban disaster environment. The requirements and criteria for the position are identified in the following categories:

#### **Task Force General Requirements**

- A. Must be physically fit as governed by the sponsoring organization.
- B. When on assigned rotation able to mobilize in 30 minutes of request and be self sufficient for at least 72 hours.
- C. Must be capable of improvising and functioning for long hours under adverse conditions.
- D. Must be able to function safely at heights and on or around rubble.
- E. Must be aware of the signs, symptoms, and corrective measures of critical incident stress syndrome.
- F. Must understand and adhere to safe working practices and procedures as required in the urban disaster environment.

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- G. Must have a working knowledge of the Oregon US&R Response Systems and organizational structures, operating procedures, safety practices, terminology, knowledge of all task force equipment, and communications protocols.
- H. Must have successfully completed, as a minimum, the First Responder Operations Level for Hazardous Materials per OSHA Standard 29 CFR 1910.120 Hazardous Waste Operations and Emergency Response or equivalent.
- I. Must understand the needs of and provide support to their counterparts with the task force specific operations, techniques and application of tools and equipment.
- J. Must be current on annual training on Bloodborne Pathogens per 29 CFR 1910.1030 Standard on Bloodborne Pathogens (Oregon OSHA OAR 437, Division 2/Z, Toxic and Hazardous Substances).

**Skills**

- 1. To effectively communicate orally and in writing.
- 2. Must possess an awareness of other disaster organizations.
- 3. Must have a knowledge of supervisory and personnel management skills.
- 4. Must possess good interagency coordination skills; work well with technical experts, local officials, and other organizations.
- 5. Must be able to be flexible, improvise, share information, resolve conflicts, and problem solve.
- 6. Must effectively communicate orally and in writing.
- 7. Manage assigned personnel, specialized equipment and support resources during a disaster situation.
- 8. Capable of coordinating and directing multiple rescue squad operations.
- 9. Effectively organize and plan during crisis situations.

**Rescue Team Manger Training Requirements**

- 1. Successful completion by 06/01/2006
  - a. OR-TF1 Cache Course
  - b. Critical Incident Stress Debriefing (CISD) training.
- 2. Successful completion by 06/01/2007
  - a. FEMA Structural Collapse Technician – 80 hour course
  - b. Meets or exceeds DPSST Technician Level for Rope, CSR, Trench, and Vehicle/Heavy Machinery.
  - c. Incident command system (I-300)
- 3. National Fire Academy Incident Command for Structural Collapse incidents (ICSSCI)