

USAR
Governance Board Minutes

Tuesday, October 23, 2007

Salem Fire Station 6

Governance Board

- Jason Morgan, TVF&R
- Dave Phillips, Gresham FD
- Craig Warden, Public at Large
- Rose Gentry, ODOT
- Ben Meigs, Eugene Fire
- John Oliver, CCFD1
- Scott Parker, Salem FD
- Todd Anderson, Tillamook Co SO

Chair Committee

- John McDowell, Springfield Fire
- Don Schallberger, Hillsboro
- Don Beahm, Portland Fire

- Mariana Ruiz-Temple, OSFM
- Tina Toney, OSFM

Others Present

- Larry Dean, Salem Fire
- Andy Loudon, Corvallis Fire
- Jamie Smith, Albany Fire
- Oscar Ramos, Clackamas Fire

Call to order – Dave Phillips, Chair

Dave Phillips was not present; Ben Meigs chaired the meeting. Without a quorum, any recommendation or Board votes will be

postponed until the next meeting. The September minutes are not available. Tina will send them out by email.

Old Business

GPS roster is available. It lists who is assigned a GPS unit. The training will start in about 1-2 weeks. Assignments will be posted on the Yahoo group page. Alan will notify everyone when training begins. If anyone has the 60GSX units work the same as the newest version.

New Business

Top Off Review

Things that went well

- ODOT Maintenance person was great to have with the team and we would like to include the position in the organizational structure
- The pre-alert was very good and was vital in giving the extra time for assembling the team
- The team faxed in the Resource List to the ERC, when they left for the POD.
- Departments did call in when they arrived back into their station

Things to Improve

- There was trouble with the FSP-01. They completed the forms according the instructions. They information had to be changed during the check-in process.
- A contact from each department needs to call the ERC, when leaving their department and on their way to the POD.
- Fuel and water was not available when they arrived on scene. Is ODOT providing fuel?
- There was a problem with the big generator and having the right connections for the generators for equipment.
- Identifiable uniforms not specific to a jurisdiction such a jacket that has OR-TF1 to be worn when on deployment. (purchased through the Fire Marshal's office). Other task force clothing with department identification should be present during training.

Committee Reports

Operations – John McDowell

The Operations committee met and did the research that was requested by the Chair and the recommendations that will be made to the Board are:

- **Recommendation** – Air Packs as PPE, so each department must supply their own equipment
- **Recommendation** – Confined Space packs that are currently on the trailers, team members will bring their own supplied air units and connect to the cart
- **Recommendation** – During US&R activation, the request will be for two (2) trailers to mobilize. The second trailer will have an ODOT driver and a person assigned by the hosting agency to mobilize with team
- **Recommendation** – Add the Medical Team Manager to the Advance Team

Paramedics can work out of their jurisdiction as long as their Physician Advisor specifically says it is permitted statewide. Currently Springfield, Salem, Clackamas, TVF&R, Hillsboro and Portland has specific approval to work statewide.

John was asked to research a pay reimbursement schedule for the State Mobilization Plan. He contacted Charlie Hurley from California on Typing resources from California; they provide typing for Basic Light, Medium and Heavy rescue. The recommendation would be to introduce the equipment of a Type 1 Heavy Rescue at a price of \$150 per hour, and list as a specialized resource.

John will send out an email to departments with technical rescue capabilities. He will review the current equipment for comparison, before developing a Typing list for the State Mobilization Plan.

- Recruitment for Medical Team Managers – currently we only have one physician on the team. If any of the departments have physicians interested in joining the team, have them contact Dr. Warden.
- The role of the Medical Team Manager is to care for the team members and the victims.
- The Medical Team Manager will supervisor the Medical Technicians, which have taken the Structural Collapse Technician. They are not embedded within the team, but will be assigned by the Medical Team Manager to a crew.

Logistics and Training should review their sections for the January Operations Manual updates.

Training – Don Schallberger

The Training Committee is continuing to work with DPSST on the training site. Top Off provided good contacts for materials to build our training site.

Medical Specialist is still top on the list for training needs. The information coming in still indicates only one company can deliver the class. DPSST is providing funds to establish the logistics for the class. It will be the decision of the Board, if we are to continue to move forward with the class.

A second recommendation:

- (1) Have Dr. Warden build a medical group with paramedics and start working with them and use the information from the curriculum we have to develop some informal training
- (2) Other class
 - a. Task Force Leader
 - b. Structural Collapse Technician, we could continue to look at the train-the-trainer
 - c. Rigging Class
 - d. ICSSCI

Don will send out an email to the Governance Board on the status of the Medical Specialist class and get a consensus on moving forward class or list the top priorities of the next classes. He will recommend that a decision at the next meeting and provide what it would cost per student for the other class.

Train-the-Trainer We could start moving forward on developing our own trainers. FEMA equivalencies is to bring

on a FEMA instructor to work with your instructor. A student must go through the class once, then go through the class a second time and add a three-day class as an instructor. They will go from an adjunct instructor to a full instructor. Total is 11 days of training. If we start it now, we could be ready by spring of 08'.

The Training Committee will meet after the Governance Board meeting at the Salem Fire Training Center.

Long-term goals are to do quarterly training at DPSST for every team member.

Administration/Finance – Tina Toney

Tina gave the update on grant status. The 05' will be closed out at the end of October. The 06' grant will expire June 2008. There is \$18,000 for logistics; \$60,000 for training; \$22,000 for an exercise remaining. Tina will work with the Logistics Committee on what is need for the trailers.

Logistics – Don Beahm

No Report

Requests from Operations to Logistics

- Logistics will need to send out a request to each department to identify what fittings are needed to support their equipment.
- The SCBA on the trailers need annual maintenance

Strategic Planning Working Groups

Budget and Outreach- We are working on the three budgets and expect to have a draft ready in November. The final budget to Nancy is due in December. Tina is working with state publishing on the outreach brochure; we should have materials ready by January.

The Board should reevaluate the priorities in the Strategic Plan

Adjournment: 11:30