

**USAR**  
**Governance Board Minutes**  
Tuesday, February 26, 2008  
Salem Fire Station 6

**Governance Board**

- Jason Morgan, TVF&R
- Dave Phillips, CCFD1
- Craig Warden, Public at Large
- Rose Gentry, ODOT
- Ben Meigs, Eugene Fire
- John Oliver, CCFD1
- Scott Parker, Salem FD
- Todd Anderson, Tillamook Co SO

**Chair Committee**

- John McDowell, Springfield Fire
- Don Schallberger, Hillsboro Fire
- Don Beahm, PF&R

**Others Present**

- Dave Hall, Eugene Fire
- Reed Godfrey, Salem Fire (proxy  
for Scott Parker)
- Andy Louden, Corvallis Fire
- Alan McMahan, Salem Fire
- Don Maxwell, CCFD1

- Vince Wilson, Portland Fire
- Derek Grafton, Eugene Fire
- Jamie Smith, Albany Fire
- Mariana Ruiz-Temple, OSFM
- Tina Toney, OSFM
- Nancy Orr, OSFM
- John West, DPSST
- Raymond Keith Ayers, ODOT

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**Call to order – Dave Phillips, Chair**

January 08 minutes approved with corrections to the training table and old business regarding the State Fire Service Mobilization Plan not the State Fire Marshal Mobilization Plan.

**Old Business**

Tina Toney reported the FY2006 grant received an extension. The new deadline is now Dec 08.

Don Schallberger and the training committee are continuing to work on the next training class, which will probably be in the summer or fall. As of right now the training will take place in Eugene or Springfield.

Don Maxwell from CCFD1 assumed the responsibilities as chair for the Water Rescue working group. He will be working with Mariana to finish the project.

Don will provide information for the State Fire Marshal Mobilization Plan for resource typing and cost. Please contact Don if anyone is interested in being part of the committee.

**New Business**

*Discussion:*

Two people have gone through the GPS online course and thought it has some good information. It is on the Oregon US&R Yahoo web page, if anyone is interested. The course is available in time to pick up and start online.

Note: All GPS units need to be returned to OSFM as soon as possible.

**Committee Reports**

**Administration – Tina Toney**  
**Budget**

- 30k training budget from DPSST is final and all the paperwork has been signed.
- Tina provided a copy of the galley proof of the brochure. She is continuing to work with State Publishing on printing brochures and providing a download version, which will be on the State Fire Marshal webpage.

Nancy Orr

- Chris Brown at OSP received our budget; it will go to DAS, before it goes to the Governor's office for final approval.
- Nancy will work with Reed on getting a date set for the US&R show and tell.
- All departments should start talking with their local representatives about why US&R needs the budget that is being requested and the up coming "show and tell" in the fall.
- The budget analyst from DAS should be invited to take part in the "show and tell".
- Nancy will also find out what the deadline is for when a decision needs to be made for the budget.

### **Operations – John McDowell**

The committee finished the reimbursement standard for tools and equipment for the last three levels and the information was sent to Tina Toney to put into the MOB plan.

- Washington County is having an exercise about June 4<sup>th</sup> and 5<sup>th</sup>. Mariana and Tina will be attending the meeting for this on April 17<sup>th</sup> to see if US&R can take part in this exercise.

Keith Ayers, ODOT

- Because of maintenance issues, surplus trucks from ODOT are not recommended.
- Requesting a second driver out as soon as possible would be a good idea.
- Keith suggested team members should have a map showing the ODOT District Manager and location and contact them instead of going through dispatch.
- The District Manager is in direct contact with the drivers and will provide a second driver in a shorter period.
- Keith will talk with Rose about getting the information about US&R to all District Managers.
- Keith will work with John after talking with Rose on a map with all contact information for the ODOT district managers.

### **Training – Don Schallberger**

- Don when to DPSST in Salem and everything is looking good to start moving forward with getting the training going.
- A railroad company has agreed to donate a tanker, box car and some railroad tracks to add to the site for training exercises.
- Don will be working with Reed on getting some more materials donated to build up the training site at DPSST.
- Don will send the information about what is needed and how much to Reed.
- When deliveries are going to DPSST, coordination needs to go through John West

**Logistics – Don Beahm**

Due to other commitments, Don announced his resignation as Logistics Chair. Dave Hall from Eugene Fire will assume the responsibilities. A meeting will be set up to coordinate current projects to Dave.

**Strategic Planning Working Groups:**

Tina will contact the SUSAR group to get a copy of the presentation used at the Florida conference on recruiting engineers.

Next meeting scheduled for March 25, 2008 9:00 a.m., Salem Fire Station 6.

An email will be sent out to see who all will be able to make it to that meeting.