

DHS Domestic Violence Council
Minutes
October 16, 2007

Present: Ardy Birkmeyer, Carol Krager, Rhonda Culley, Betsy Hoag, Chris Mallette, Jayne Downing, Stephanie Merhib, Bonnie Braeutigam, Dave Flock, Julie McFarlane, Chris Sielicky, Theresa Guerrero, Deborah Godina, Terri Herndon

Absent: Carol Camfield, Susan Hughes, Linda Pursell, Tina McCullum

Assignments:

- ✓ Betsy - Betsy is getting laid off the end of October
- ✓ Dave - Clackamas County has an opening for DV Specialists
- ✓ Chris M - Denise Brown was a success. There is training coming to the Grants Pass Area by the coalition
- ✓ Rhonda - District 13 is in the process of funding 2 part time DV advocates for offices
- ✓ Ardy - Grants Pass is trying to make their part time advocate position into a full time one.
- ✓ Monique – update DHS DV Council Binder

Follow ups:

- Debriefed the Diversity Conference presentation done by Jayne. Concensus was that all who participated thought it was outstanding. We are still waiting to receive the completed evaluation information.
- E-subscribe – When the first message was sent to the Communication people, the attachment was not included. It has been sent and Gary Whitehouse is expediting
- Our Web Page has changed getting in is a bit more difficult. The top of the page has a place that we can put announcements.
- Jayne has forwarded “tips” to Monique. She will re-forward to Susan Hughes and Carol Krager.
- Director’s message – The first part was very good. Carol gave feedback about “stressors”.
- We should invite Anne Schneider to DV 101 since she said she appreciated the knowledge.

- Julie McFarlane will follow up on talking to Clyde about a facilitator for the Council for our January meeting.
- Governor's Council on DV –
Last meeting was cancelled
Next meeting is November
They lost all their funding so are unsure how they will continue to hold public hearings.

New member information:

- ❖ Received new member packet from Carol Krager
- ❖ Drafted a one page sheet for Clyde regarding the Qualifications/Expectations for new members
- ❖ Divisions we need members from are: Addictions and Mental Health, Office of Vocational Rehabilitation, SPD, and Child Welfare
- ❖ Outlined duties for mentors:
 - ✓ Make contact prior to first meeting
 - ✓ e-mail welcoming them, sending the structures document and go over the position description questionnaire (appointed members)
 - ✓ Have a phone call with them and go over the web page
 - ✓ Go over structure and Organizational Charts
 - ✓ Discuss acronyms
 - ✓ Sit together @ meetings and debrief
 - ✓ Give them an idea of direction/goals and objectives
 - ✓ Tell them what we're currently working on
 - ✓ Review commitments with them – especially attendance
 - ✓ Check into training – make sure they are scheduled into DV 101 if not previously attended, what other training do they feel they need?
 - ✓ Encourage cross communication
 - ✓ Success stories of the Council – i.e., our participation in the Diversity Conference, trainings to advocates, standards, etc.
 - ✓ Go over questionnaire and address myths. Have an advocate contract, if they need it.
 - ✓ Talk about how the Council functions

Please note November meeting changes in date and location:

Date: Tues 11/6 9am – 4pm

**Location: State Fire Marshall's Office
4760 Portland Rd. NE Salem**