

DHS DV COUNCIL  
March 20, 2007  
Facilitator: Rhonda Culley

Present: Carol Krager, Carri Ramsey, Susan Hughes, Jayne Downing, Claudia Wilcox, Deborah Godina, Theresa Guerrero, Bonnie Braeutigam, Dave Flock, Ardy Birkmeyer, Rhonda Culley, Betsy Hoag, Mary Oschwald, Chris Mallette, Barbara Mulhany, Stephanie Merhib, Monique Toombs

Absent: Clyde Saiki, Julie McFarlane, Kate Blackman, Lorena Navarez, Sarah McDowell, Chris Sielicky, Tina McCullum

\*Introductions

\*Child Welfare Presentation by Diana Avery from Lane County – Power point attached.

Assignments:

- Carol will send power point presentations electronically.
- Diana will send Carol Green Book- Final report for distribution to the council.
- Diana will send Carol 2 part training for distribution to the council.
- Carol will email cabinet feedback.
- Ardy will email solution based process out.

**Follow-up and Updates:**

Recruitment:

- Currently there is one opening for a partner member on the council
- Received three applications to review
- Four members from the council are needed to review the applications today to make a recommendation to Clyde
- The Directors Office is responsible for appointing members to the council
- Would like to discuss with the cabinet the need for recruitment
- Can appointed members decline? Very hard to decline once appointed.
- Is there flexibility in completing the required training? Council members have 6 months once appointed to complete training.

### Communication Plan:

- Carri asked for additional ideas that could be included in the communication plan – she received no feedback from her e-mail
- Patricia Feeney drafted a starting communication plan based on previous conversations with the Council
- Discussion regarding the DV “Tip of the Month”
  - Carri would like to facilitate setting up the process with Patricia for subscribing to the “Tip of the Month” – Council agreed by consensus
  - Can send tips to Monique, will forward to Carol for review
- Susan has agreed to be the contact person for Patricia since we don’t have a current lead for communications

### Mary’s Survey:

- Thank you to those who participated – there is still time to participate
- The comment sections were to explore the difference in language between the two questions that were used...
- Meeting in May we should have results
- 20 questions x 2
- The goal of the survey is to identify the investment in collaboration and group process

### Other Updates & follow-up:

- Update on May Line Managers Meeting
  - The meeting was cancelled
  - Our agenda item is on the list for the next upcoming meeting (August)
  - Encourage folks from other disciplines to get on their agenda for their line manager meetings...
- Presentation of recognition at District Managers
  - Point People sent in names of people that they wanted recognized – the presentation will be at 4:30 on April 3<sup>rd</sup>.
  - Who would like to go with Carol to present? Jayne, Betsy if no one else, Bonnie?

\*Trauma Policy Presentation by Diane Lia from:

Addiction & Mental Health Division – Follow-up will occur on future coordination of standards

### \*Meeting with Cabinet:

- Carol met with Clyde to discuss talking points...drafted based on discussion from last meeting of the Council
- 1st on agenda
- Meet together Friday, March 23rd, 10 am.
- Attending: Carol, Jayne, Claudia, Deborah

### \*Refine Restructuring of Meetings:

- Some ideas need entire group input
- Need to try something different
- Need a project to work on- Identify 1-2 projects
- Need good reputation as a council
- Attendance spotty over the past year making it difficult to meet at committees
- Did not get a large response regarding recommitment letter
  - It was clarified that people did not need to respond in writing but did need to check in with their supervisor if they haven't within the last year or so to reaffirm ability to participate
- Possible V-Con for May and June meetings
- Would like an outside facilitator to attend and let us know what are goals are
- Carol looking at stepping down as Chair of the council when her term is up in August – who might be interested in becoming chair?
- Dave looking as future commitment to the council, not sure where we are going and it waiting before making a decision.
- Look at council goals from Sandy (June 21, 2005 meeting minutes)
- Other councils also go through periods of uncertainty
- Two or more absences; should they be contacted by the Chair and Co-Chair? How are we going to handle lack of attendance?

### Handouts:

- Trauma Policy Presentation
- Restricting Access to DHS Premises and Employees
- DHS Domestic Violence Council Mission and Values
- Summary of Services Provided by Domestic and Sexual Violence Service Programs
- Domestic Violence and Child Welfare Presentation
- Handouts for the Cabinet- emailed for review (no response)

Upcoming Agenda Items:

- Anti-oppression training needs to be moved to July or August
- Child Safety Model training – will need to be rescheduled

Next Meeting:

- Tentatively - Possible V-Con
- May 22nd
- 3420 Cherry Ave, Ste 110  
Salem, OR 97303