

**DHS DV COUNCIL**  
**February 13, 2007**  
**Facilitator: Rhonda Culley**

**Present:** Carol Krager, Chris Sielicky, Carri Ramsey, Susan Hughes, Jayne Downing, Sarah McDowell, Claudia Wilcox, Deborah Godina, Kate Blackman, Monique Toombs, Vanessa Timmon (For Theresa), Bonnie Braeutigam, Lorena Navarez

**Absent:** Pat Davis; Julie McFarlane; Clyde Saiki; Tina McCollum, Stephanie Merhib; Mary Oshwald; Theresa Guerrero; Ardy Birkmeyer, Dave Flock, Besty Hoag, Chris Mallett

**Assignments:**

- All council members need to get together facts about their discipline and program (as it relates to DHS) for the March 23<sup>rd</sup> Cabinet meeting by Feb. 23rd. These facts should be e-mailed to Claudia who is putting together a fact sheet for the cabinet meeting. (examples: IPV info (HS); DV in welfare populations; DV in senior/disabled populations; DV & CW)
- All council member should respond: What do we want covered at line managers meeting?
- Rhonda and Susan will be meeting this week to draft a letter to council members in regards to membership and continued commitment.
- Carri will speak with Patricia Feeney regarding the updated communication plan.
- Jayne Downing is going to see if we can get an electronic copy of the brochures she brought to this month's meeting.
- Monique Toombs will contact Tracy Hulett regarding number of cabinet members.
- Monique Toombs will set up meeting with Carol Krager and Claudia Wilcox to discuss fact sheet for cabinet meeting.
- Carol will send out ODSVS literature review by email to all council members.
- Carol needs to check with Mary and Ardy for training attendance rosters for "train-the-trainer" sessions.
- Carol will have "DV library Check-out" process added to web page.

**Assignments held over from January or additional follow-up need:**

- Betsy will send Claudia a copy of the Josephine County batterer article for the scrapbook.
- Ardy will talk to Deborah about HR policy with regard to DV. Progress: Copies of the policy were handed out at this meeting.

- Ardy will write an overview of the thinking around the Diversity Conference and presentation of DV in the Workplace to present to Clyde. Progress: Lorena has made contact with Gloria Anderson and is waiting to hear from Marita.
- Ardy will include HR in the planning process surrounding the Diversity Conference.
- Carol will follow up with Xochitl on the Union involvement with the council. Having someone from the union on the council. – Progress: Xochitl will be sending contact information for Carol’s follow-up.
- Carol will contact Linda Weight about getting time on the May agenda for the Line Managers’ meeting. Progress: Carol will submit request to be added to potential agenda. Final agenda approval one month before meeting.

### **Roundtable and Updates:**

- April Scott checked to see if the DV library check out process is posted on the website. It is not, we will need to get this done.
- Chris Sielicky discussed a September walk/run in Salem.
- Jayne Downing brought brochures in English/Spanish regarding “Being a Mom through Crisis” and “DV and Pregnancy”.
- Sarah McDowell gave legislative updates regarding ODSVS and VOCA funding.
- Claudia Wilcox gave legislative updates regarding Alcohol and Drug addiction programs.
- Vanessa Timmon brought much thanks from Theresa regarding support.
- April Scott indicated this will be her last meeting, as Monique Toombs will be taking over for support.
- Carol Krager shared that SS programs are currently before the Ways and Means committee. The governor’s proposed budget fully funds TA-DVS. The Legislature is talking about conducting annual sessions to limit the length of sessions every other year.
- Lorena Navarez discussed feedback for the September 20<sup>th</sup> Diversity Conference. She contacted Gloria Anderson about a session at of this years conference. Focus on DV in the workplace. Education for October DV awareness month. Brochures about the council.

### **Meeting Notes:**

#### **Meeting with Clyde:**

- Feels bad about the lack of attention we are getting.
- May be looking for another cabinet member as sponsor.
- We need to keep DV on peoples minds

- Not communicating enough with DHS
- More recognition for staff (News Letter)
- Need better marketing for the group
- How do we impact other programs

**Planned meeting with cabinet March 23<sup>rd</sup>:**

✓ Attending: Carol, Jayne, Claudia, Debra, Bonnie (?) Lorena (?) Dave (?)

**Subjects**

What we need from them  
 Tell us what they need addressed  
 List of meetings, invite them to come  
 Support in getting message out  
 Member diversity  
 Grants (Who's applying)  
 Why subject important  
 Standard process (billed)  
 Personal policy (clients/staff)  
 Training needs (managers/training help)  
 Resources available  
 Recruitment/membership responsibility  
 Connections with others  
 Trauma Policy  
 Link to DHS policy  
 Leadership (DV in homes/lives, impacts employees)  
 Child Welfare manager (underlining factors with children)  
 Place for advocates could come and discuss issues with DHS  
 Cross division (DV council)

**Handouts**

Job descriptions  
 Who's on council  
 Briefing sheet  
 Standards overview  
 Relationship to DHS  
 List of resources/providers  
 Fact sheet

**Developing Communication Plan:** - Claudia Wilcox (New Chair)

- Invite Patricia Feeney to DV meeting
- How do we want to communicate
- Share success stories (Partners/DHS)
- DV awareness month
- Public Hearings
- Tip/Fact once a month (create at DV council meeting)
- Website
- Brochures
- Messages that are localized
- Factors of DV

**Handouts given:**

- Jayne - brochures on “DV and Pregnancy” and “Being a Mom through Crisis” (English/Spanish)
- Carol – HR policy: Workplace Effects of DV policy.
- Carol - list of videos available through Coalition.
- Carol – 2006 Local DV Planning (DV services available by District)

**Next Meeting:**

Teambuilding: Stephanie (Claudia will ask)

Education: Dianne Lia - Trauma

Bonnie & Diana Avery – CW Power Point

Snacks: Bonnie

**Upcoming Agenda Items:**

- March 20<sup>th</sup> Meeting – Diana Avery will be doing a powerpoint presentation on Child Welfare.
- March 20<sup>th</sup> Meeting- Diane Lia will be discussing the Trauma Policy.
- April 17<sup>th</sup> Meeting – Vanessa Timmon will be conducting the Anti- Oppression Training (3 hours)
- May – Child Welfare Safety model – Bonnie arranging a presentation

**Next Meeting:**

March 20, 2007

4074 Winema Place

Building 53 – Upstairs in SDA 3 Conference Room

Salem, OR 97308