

TEAM Revision
Meeting Minutes-Conference Call
March 31, 2008

Present: Patrea, Karisa, Michelle, Mark, Jill & Lesa Beth

Next Meeting: April 7th at 1100 via tele-conference

Previous meeting minutes were reviewed and approved

Recommendations for skills stations:

Airway: Include discussion about the RSI drugs, end tidal CO₂ and alternative airway devices such as LMA and the KING tube.

Circulation: Include alternate methods for obtaining vascular access (cutdown, central line, IO). Add section on FAST exam—this can either be discussed here or in the abdominal lecture. Add information on Fluid Warmers/Rapid Infusion, Massive Transfusion and various blood components. Also ensure students have plenty of hands on practice time.

Chest Station: Ensure students have time to actually set up the pleura-vacs and have various types available.

Pediatric resuscitation & Multiple trauma resuscitation stations look okay

Spine management: Be sure to leave C-Collar and log-rolling in this station. Consider making the extrication section an optional component.

Project Manager:

There have been three very qualified candidates apply for the project manager job. Jill emailed the basic information on all candidates, which was briefly reviewed. Michelle suggested using some type of evaluation tool in order to facilitate the selection process. An evaluation tool was forwarded to all on the committee by Patrea. All members should utilized the tool and review prospective candidates by the end of the week. There will be a follow up conference call on April 7th to discuss the findings.