

**Functional Series [200](#)  
Programming Policy**

**INTERIM UPDATE 06-10**

**SUBJECT:** Conceptual Framework for Manage-to-Budget

**NEW MATERIAL:** The attached document provides further information on the Manage-to-Budget (MTB) exercise being implemented Agency-wide beginning October 1, 2006. Eleven working groups were established to assist in developing comprehensive Agency MTB implementation procedures. These working groups have conducted initial analyses and made recommendations on how to expand the scope of MTB from the pilot stage.

**EFFECTIVE DATE:** 08/31/2006

**ATTACHMENTS:**

1. [Conceptual Framework for Manage to Budget \(MTB\)](#)
2. [Budget Template](#)
3. [FYs 2007 and 2008 Operational Budget Request Guidance](#)

ADMINISTRATOR

USAID General Notice  
ES  
8/31/2006

**SUBJECT:** Conceptual Framework for Manage-to-Budget

The attached document provides further information on the Manage-to-Budget (MTB) exercise being implemented Agency-wide beginning October 1, 2006. Eleven working groups were established to assist in developing comprehensive Agency MTB implementation procedures. These working groups have conducted initial analyses and made recommendations on how to expand the scope of MTB from the pilot stage. These recommendations, as well as lessons learned from the four pilot operating units who have been managing to budget since April, are the basis for the conceptual framework contained in the attached document.

The goal of MTB is to strategically align OE and program resources as well as ensuring that managers are able to use the Agency's resources in the most efficient and effective way. To this end, the MTB process will help control costs, lower overhead, and reduce the use of program funds for administrative expenses. If you have any questions, related to the attached MTB conceptual framework, please contact Shirl Hendley at shendley@usaid.gov or on extension (202) 712-4704.

Attachment: Conceptual Framework for Manage-to-Budget

POINT OF CONTACT: Shirl Hendley, PPC/DEI/ESPA, (202) 712-4704

<b>File Name</b>	<b>Notice Date</b>	<b>Effective Date</b>	<b>Editorial Revision Date</b>	<b>ADS CD No.</b>	<b>Remarks</b>
IU2_0610_090706_cd45.doc	08/31/2006	08/31/2006		ADS CD 45	This IU will remain valid until the policy and procedure in it are incorporated into an ADS chapter.

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