

Administrator Alert

*Policy updates and rule clarifications for Assisted Living,
Residential Care and Nursing Facilities*

Office of Licensing and Quality of Care — Oregon Department of Human Services

January 24, 2008

Program analyst changes for the Community-Based Care Team

2007 was a year of changes for Seniors and People with Disability, Office of Licensing and Quality of Care with the new residential care and assisted living facility rules being finalized and implemented. For those of you who were part of the rules work group your input, candor and support is appreciated as these changes have occurred.

The Community Based Care (CBC) Team itself is now going through some staffing transitions. In November Allison McKenzie who oversaw the Residential Care Facility Program transferred to our Adult Protective Services Unit. At that same time Deb Concidine joined the CBC Team. Deb has an extensive background in case management and most recently has been part of the Field Review Team in Central Office.

In addition to the staffing changes the CBC team is reorganizing. Through this reorganization it is hoped that the team will work more effectively by being more consistent in rule interpretation and information that is provided to the industry, consumers and advocates. Therefore it has been decided facilities will be divided among the three Program Analysts rather than having a program analyst assigned to an individual program. Each analyst will be responsible for approximately 146 facilities according to an alphabetized list of operators which would include a mix of RCFs, ALFs and ACUs. You can obtain a listing of each program analyst and their assigned facility at www.oregon.gov/DHS/spd/provtools/analyst_list.pdf.

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Further changes to our team include Lynn Hanson and Melissa Taber. Lynn has a vital role on the CBC Team as some of her duties include reviewing market studies, administrator reference summaries and conducting final reviews for license renewals and tracking Medicaid contracts. Melissa Taber joined our team as of January 2. Most recently Melissa worked at Northwest Seniors and Disability Services as the Quality Improvement Coordinator for case management.

Melissa will be a point person for information requested by the public, providers, and our local offices. She will also be working with the enhanced care program.

Carolyn Ramus continues to provide essential support as the licensing specialist. Carolyn is often the person that our providers speak to when there is a question about their license applications. She also keeps track of our numerous files and databases.

Below is a list of Community Based Care staff and their contact information. If you should have a question, please feel free to contact any one of us.

Dennett Taber, 503-945-5793, Dennett.Taber@state.or.us;
Jan Karlen, 503-945-6918, Jan.Karlen@state.or.us;
Deb Concidine 503-945-6404, Debra.Concidine@state.or.us;
Melissa Taber 503-947-5169, Melissa.G.Taber@state.or.us;
Lynn Hanson 503-947-5247, Lynn.Hanson@state.or.us; and
Carolyn Ramus 503-945-5853, Carolyn.Ramus@state.or.us.

As a reminder, training materials and other information related to the new rules can be located at www.oregon.gov/DHS/spd/provtools/#manuals

