



**U.S. Agency for International Development**  
Office of Acquisition and Assistance - Baghdad

**USAID/IRAQ A&A Notice 04-001 Addendum no.1**

**DATE:** 10/30/2004  
**TO:** Contractors and Recipients  
**FROM:** Alvera Reichert, Office Director  
**SUBJECT:** Fully Armored Vehicle  
**REFERENCE:** A&A Notice 04-001 dated 01/14/2004, VEHICLES

**PURPOSE:** The purpose of this addendum is to prescribe procedures related to bringing into Iraq armored vehicles for project implementation.

1. USAID's implementing partners will file with the USAID Assistant/Regional Security Officer (hereinafter referred to as A/RSO) and CTO a full description and VIN numbers for all armored vehicle assets.
  
2. USAID's implementing partners will ensure that all armored vehicles being transported for shipping purposes into or outside of Iraq will meet the following requirements:
  - a. Armored vehicles being transported by ground will have A/RSO approval 72 hours in advance.
  - b. Armored vehicles will be escorted by a PSD and/or military convoy approved by the A/RSO.
  - c. For armored vehicles being transported by air, the implementing partner must submit a complete flight itinerary 72 hours in advance for A/RSO approval.
  - d. When armored vehicle(s) are transported by air or ground the implementing partner must provide armed representatives at the point of entry and maintain positive control of the vehicle(s) until secured in a designated controlled zone.
  - e. Freight forwarders, shipping companies, and/or any other vehicle transport services are not to be authorized to transport armored vehicles crossing and/or within the borders of Iraq without complying with the criteria outlined in paragraphs a through d of this policy
  
3. The CTO will report any violations, that are brought to his/her attention, of the foregoing procedures to the A/RSO immediately.

Iraq Mission, APO AE 09316