



Department of Human Services

Office of Mental Health & Addiction Services

**DATE:** August 10, 2006

**TO:** CMHP's  
PRTS Providers  
PDTS Providers  
MHO Contractors

**FROM:** Bill Bouska, MPA   
Child & Adolescent Mental Health Services Manager

**RE:** Process Guidelines for Fee-for-Service Access to ISA

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In response to requests from stakeholders, please find attached guidelines related to Fee-for-Service (FFS) access to the Integrated Services Array. The purpose of these guidelines is to help clarify roles and responsibilities regarding administration of Level of Need Determination screenings, referrals to Intensive Community-Based Treatment and Support Services (ICTS) providers, and approval by County Mental Health Programs for referrals to Psychiatric Day Treatment Services (PDTS) and Psychiatric Residential Services (PRTS) programs. Questions regarding these guidelines, can be directed to Bill Bouska (503) 945-9717 or Matthew Pearl (503) 947-5524,