

**CSCI Monitoring Matrix/ AMH staff
Update October 2007**

	Topic	Action Steps	Responsible Person	Date Due	Status
1	Revise MOUs - OMHAS to re-look at all MOUs concerning the CSCI - Documents need to be more helpful/more specific -Clarify role confusion/ who does what/ mental health/ child-welfare	- Discuss MOUs in interagency operations group -Revise MOUs as indicated - Develop more guidance for local and regional programs -Develop policy clarifications for example how MH and CW can co-fund treatment foster care	Bill	5/06 7/06	-in process -DOE – finished -in process -in process
2	Workforce development	-create strategic plan on workforce development - initiate short term task group to devise training strategy - assess training need at all levels - gather current trainings that have been developed and are being used	Matt/Kathleen/ LuAnn Workforce group	4/06 5/06	-Developing RFP for ICTS providers to improve services to high-need children involved in multiple systems -Start date 1/2007 -AMH staff/ n process -AMH staff/ in process
3	Family Involvement - What is the family involvement	- Assess family members needs through family leaders in the	Judy	6/06	AMH is bringing a FFCMH to OR

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	at local/regional level	state - Provide TA to above issues - Research family stipends and reimbursement for family to family services			to work on family member leadership by 10/31/06 -in process
4	Need to develop interim benchmarks for CSCI to know if we are progressing toward established goals	- Create monthly data reports - Develop CSCI utilization report base on policy #5 -Provide at least one data point at each CSAC meeting	Jon/Kathleen/QDIG Bill/Jon Kathleen	6/06	-CSAC will have monthly data reports -in process -monthly CSAC meetings
6	Need a directory of OMHAS staff that defines areas of expertise/ Who is responsible for what? / Who do you call?	Develop and publish an OMHAS staff list that denotes areas of expertise	Judy	4/06	Finished/ distributed at the April 06 CSAC meeting
7	Establish more uniform system of procedures & processes - Address eligibility and enrollment issues -Household of one issues/ not uniform across systems -Transition into community/ from group-home or residential programs - Transition from youth programs into the adult system - Insure use CASII is used	-MHS 22 language and allocation to CMHP. -AOCMHP discussion on new language. Develop ffs co-mgmt strategy. -Analyze level of need determination data from MHOs. -Develop mgmt action plan regarding ITS FFS utilization. Review MHO policies and	Bill Bill Jon/Kathleen Ralph Matt	4/06 4/06 5/06 4/06 5/06	-Emergency OAR -In process -In process -In process

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	consistently across the state	procedures, implement identified required actions			-Finished
8	Development of motion issue log	Log to record all passed motions made and action taken or reason action not taken/ put into matrix form	Judy, Janet	7/06	-Log developed
9	PIP - Performance Improvement Program	Full report to be given	Tracy Robichaud	11/06	
10	Grievance Issue Brief	OMHAS to work with CSAC members to have ready for September meeting	Judy, Kris, Debra	9/06	-to be shared at September CSAC meeting
11	Policy Option Packages	Share a monthly report	Bill		On-going
12	Nutrition Issue Brief	Promote with Public Health	AMH staff		Completed 12/06
13	Key Family Leadership	Facilitated through the Federation of Families for Children's Mental Health	Judy	10/06	Completed
14	Suggestion/Concern/Positive Feedback form	Send out the latest edited document	Judy	10/06	Completed/ AMH to implement
15	CASSII/Community Based Services	To be presented in December	AMH staff	12/06	Pending
16	Block Grant Resources	Contractual agreement to develop a statewide Family Navigator's Program with a statewide family-run organization	Staff		In-process
17	Suggestion/Concern/Positive Feedback form	AMH to bring back information on how form will be	Bill	12/06	In-process

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		implemented			
18	Youth MOVE	Standing agenda item -Ex committee/AMH staff to meet with Lisa Moody/Robert Salazar to discuss Youth MOVE activity -All CSAC members to discuss with interest groups the Youth MOVE ladder	Staff Staff -CSAC members	1/07 2/07 -1/26/07	Will begin 1/07 In-process -CSAC members to report back at Jan 07 meeting
19	Work plan for CSAC	CSAC members to email AMH staff if interested	Judy	1/07	On-going
20	Develop of Mission statement	Develop mission statement	Ex Com & AMH staff	1/26/07	Draft for 1/26/07 CSAC meeting
21	Information sharing	All CSAC members	-CSAC members to report at Jan 07 mtg	1/26/07	Members to share at 1/26/07 meeting
22	Suggestion, concerns, feedback form	AMH internal workgroup	Bill	On-going	In process
23	AMH seeking family member to review proposals for the statewide System of Care	Jammie Farish and Roxanne Miller volunteered	Bill	03/05/07	
24	Requested time to address cultural	Requested time on the Feb agenda	Bill	02/23/07	On Feb agenda – follow up for March
25	Questions on the cultural representation on CSAC	None addressed			On-going
26	Work-plan for 2007	Lynne Saxton to chair	Volunteer members	03/07/07	Work-plan to brought forward

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					March meeting
27	Concern about the CCCC in communities	Bruce Able and Debra Depew to partner with the Ex Committee	AMH staff	03/01/07	Outcome to be discussed at 03/23/07 meeting
28	AMH will contact SAMHSA/ CMHS to get a copy of the Youth Involvement in System of Care	AMH staff to contact Dr. Gary Blau's office to get copies	AMH staff	03/07	In process
29	Request to change CSAC by-laws to increase the number of youth to three	Bill will check on the procedure to add additional members	Bill	04/07	In process
30	Report to CSAC on Block Grant recommendations	Kathleen will give an up-date at the April meeting	Kathleen	04/07	In process
31	Timeline for the 2007 work-plan	Ex Committee along with AMH staff will develop a timeline for the work-plan.	AMH staff	05/07	In-process
32	Feedback form	Feedback form letter on implementation was sent out to managed care plans, community mental health programs and family members	AMH staff	04/07	finished
33	AMH to use the \$100,000 for Workforce Development to target cultural change that includes the dissemination of materials developed.	To use the additional resources for Workforce Development. Take proposal to PAMAC. AMH issued an RFP for the Children's System Improvement Projects (CSIP)	AMH staff Matt Pearl	05/07 8/13/07	Finished In-process
34	Block Grant indicators were	Forward new proposals to	Kathleen	05/07	Finished

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	established. Block Grant workgroup worked on goals for the 07-09 period.	PAMAC.			
35	Youth Involvement	AMH will work with Jammie Farish to develop an Issue Brief on Youth Involvement	Jammie/Judy	08/07	Draft Issue Brief has been developed
36	Psychiatric Medications	A spring form (2008) is being developed around the use of psychiatric medications for youth	Bob Liberman and Dr. Kirk Wolfe	03-04/08	In-process
37	Dr. Wolf asked CSAC members to address the issue of representation of different cultural or ethnic groups on its membership	Cultural issues to be discussed at a future CSAC meeting	Diane Wells/AMH staff	Future	In process
38	Dr. Wolf requested a presentation by competency	No motion	Marion David	future	
39	Follow-up information on the Feedback form	Waiting to receive information from CMS on how to move forward on the Feedback form	Judy/Bill	Future	
40	Up-date on the Family Navigator Program	Awarded to the Oregon Family Support Network –Task A	Judy	9/30	Final report due 9/30
41	Presentation on White paper on Transition Age Youth	AMH staff will provide link to white paper	Rita McMillan/Judy	10/07	Will be included in October CSAC minutes
42	CSAC recommended that Natalie and Jake (Youth/Young Adults on CSAC) work with other CSAC	CSAC members will identify next steps, then work with ASAC – CSAC will request that	Judy/Bill/Rita	Future	In process

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	members	AMH contact ASAC to meet, addressing Transition Age issues so all can be involved in the decision making process			
43	Review of Youth Inclusion Issue Brief	Natalie and Jake to review issue brief, make recommendations	Judy / Jammie	Review CSAC Nov mtg	In process
44	Policy Option package for 07-09 Legislative Session	Voting results -Move forward Statewide Wraparound Project (58) -Transition for children out of PRTS/Foster Care (22) -Cost study revising/reusing/rating (19) -TAY(transition age youth) Higher Ed./VR/Housing/Trade School/TX (14) -School based mentalhealth (12) -Workforce development Wraparound (9) -EarlyChild/ CW/Ed/MH (8) -Parity w/child-adult money (7) -Peer to Peer Services (family to family/ youth to youth) (6) -Family partnership FTE (note – see minutes) (6) -Family/ Youth Specialist (2) -Community-based residential	Bill		In process

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		supported housing (0) -MH/CW Collaborative Pro. (0) -Dual Diagnosis/sub.abuse (0) -Co-Occurring Medical (0) -services to parents with mh needs – family based (0) -Suicide Prevention (0)			
45	Family Support Specialist	AMH move to full-time/ motion made/ to be taken to Bob Nikkel	Jammie when she meets with Bob	In process	Report at Nov CSAC meeting