CSCI Monitoring Matrix/ AMH staff
Update December 14, 2006

	Topic	Action Steps	Responsible Person	Date Due	Status
1	Revise MOUs - OMHAS to re-look at all MOUs concerning the CSCI - Documents need to be more helpful/more specific -Clarify role confusion/ who does what/ mental health/ child-welfare	- Discuss MOUs in interagency operations group -Revise MOUs as indicated - Develop more guidance for local and regional programs -Develop policy clarifications for example how MH and CW can co-fund treatment foster care	Bill	5/06 7/06	-in process -DOE – finished -in process -in process
2	Workforce development	-create strategic plan on workforce development - initiate short term task group to devise training strategy - assess training need at all levels - gather current trainings that have been developed and are being used	Matt/Kathleen/ LuAnn Workforce group	4/06 5/06	-Developing RFP for ICTS providers to improve services to high-need children involved in multiple systems -Start date 1/2007 -AMH staff/ n process -AMH staff/ in process
3	Family Involvement - What is the family involvement at local/regional level	- Assess family members needs through family leaders in the state - Provide TA to above issues	Judy	6/06	AMH is bringing a FFCMH to OR to work on family member leadership

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		- Research family stipends and reimbursement for family to family services			by 10/31/06 -in process
4	Need to develop interim benchmarks for CSCI to know if we are progressing toward established goals	- Create monthly data reports - Develop CSCI utilization report base on policy #5 -Provide at least one data point at each CSAC meeting	Jon/Kathleen/QDIG Bill/Jon Kathleen	6/06	-CSAC will have monthly data reports -in process -monthly CSAC meetings
6	Need a directory of OMHAS staff that defines areas of expertise/ Who is responsible for what? / Who do you call?	Develop and publish an OMHAS staff list that denotes areas of expertise	Judy	4/06	Finished/ distributed at the April 06 CSAC meeting
7	Establish more uniform system of procedures & processes - Address eligibility and enrollment issues -Household of one issues/ not uniform across systems -Transition into community/ from group-home or residential programs - Transition from youth programs into the adult system - Insure use CASII is used consistently across the state	-MHS 22 language and allocation to CMHP. -AOCMHP discussion on new language. Develop ffs co-mgmt strategy. -Analyze level of need determination data from MHOs. -Develop mgmt action plan regarding ITS FFS utilization. Review MHO policies and procedures, implement	Bill Bill Jon/Kathleen Ralph Matt	4/06 4/06 5/06 4/06 5/06	-Emergency OAR -In process -In process -In process -Finished

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		identified required actions			
8	Development of motion issue log	Log to record all passed motions made and action taken or reason action not taken/ put into matrix form	Judy, Janet	7/06	-Log developed
9	PIP - Performance Improvement Program	Full report to be given	Tracy Robichaud	11/06	
10	Grievance Issue Brief	OMHAS to work with CSAC members to have ready for September meeting	Judy, Kris, Debra	9/06	-to be shared at September CSAC meeting
11	Policy Option Packages	Share a monthly report	Bill		On-going
12	Nutrition Issue Brief	Promote with Public Health	AMH staff		On-going
13	Key Family Leadership	Facilitated through the Federation of Families for Children's Mental Health	Judy	10/06	Completed
14	Suggestion/Concern/Positive Feedback form	Send out the latest edited document	Judy	10/06	Completed
15	CASSII/Community Based Services	To be presented in December	AMH staff	12/06	Pending
16	Block Grant Resources	Contractual agreement to develop a statewide Family Navigator's Program with a statewide family-run organization	Staff		In-process
17	Suggestion/Concern/Positive Feedback form	AMH to bring back information on how form will be implemented	Bill	12/06	In-process
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