



**FEMA**

R828

Dear National Fire Academy Student:

Congratulations on your acceptance into the U.S. Fire Administration's National Fire Academy's Volunteer Incentive Program's *Juvenile Firesetter Intervention Specialist I & II Leadership* course.

In order to facilitate discussion, please bring organized data on juvenile firesetter that you have collected for your community.

As you may be aware, there is an end-of-course project due within nine months from the end of class. Each student must submit a dated and signed (by Department Chief or other appropriate official) organizational chart for their department, jurisdiction or regional juvenile firesetter coalition. Each student must also submit a handbook (SOP) for their coalition as well. Details will be presented in the class.

It is important to note that this is a 6-day class, and the first day of class will begin on Sunday at approximately 8 a.m. just after orientation. Orientation will normally commence at 8 a.m.; however, make sure you confirm this when you check in. Subsequent classes will meet daily from 8 a.m. to 5 p.m. with graduation occurring on Friday at 4 p.m. Because of this schedule, you will be provided lodging for Friday night. Evening classes may be required.

Increasing numbers of students and instructors are bringing laptop computers to campus. You are encouraged to consider doing so. REMINDER: You alone are responsible for security and maintenance of your equipment. The Academy cannot provide you with computer software, hardware, or technical support to include disks, printers, scanners, etc. A Student Word Processing Center is located in Building D and is available for all students to use. It is open daily with technical support provided in the evenings. This Center utilizes Windows 2000 and Office XP as the software standard.

Should you need additional information or have questions pertaining to course content or requirements, you should contact Mr. Gerry Bassett, Fire Prevention Public Education Curriculum Training Specialist, at 301-447-1094 or email at [gerry.bassett@dhs.gov](mailto:gerry.bassett@dhs.gov)

Sincerely,

Dr. Denis Onieal, Superintendent  
National Fire Academy  
U.S. Fire Administration

Enclosure