



Oregon Parks and Recreation Commission Meeting  
November 9, 2006  
9:00 a.m.  
Reservations NW Office  
Portland, Oregon

**Commissioners Present:** Bill Gregory, Chair; Nik Blosser, Vice-Chair; Sharon Rudi; Jim Brown; Sue Musser; and Jim Parr **Commissioner Excused:** Brad Chalfant

**Staff Present:** Tim Wood, Director; Jan Dean, Assistant Director, Administration; Dave Wright, Assistant Director, Operations; Kyleen Stone, Assistant Director, Recreation Programs and Planning; Roger Roper, Assistant Director, Heritage Programs; Cliff Houck, Manager, Resource Management and Planning; Dave Koellermeier, State Fair Manager; Kate Schutt, Planning Manager; Chris Havel, Communications Coordinator; Wayne Rawlins, Grants Division Manager; James Hamrick, Special Heritage Programs; Jennifer Deeder, Public Services MarCom Specialist; Laurel Hillman, Coastal Resource Planner; Ron Price, ATV Grants Coordinator; Jim Myron, Legislative Coordinator; David Solomon, Manager, Safety and Risk Management; Marilyn Borgelt, Reservations NW Manager; Kathy Dryden, Manager, Information Services; Marilyn Lippincott, Senior Grants Program Coordinator; Steve Shipsey, Assistant Attorney General; and Pamela Berger, Commission Assistant

**Visitors Present:** Zari Santer, Director, Portland Parks and Recreation Department; Jack McGowan, Executive Director, SOLV; Peggy Lynch, League of Women Voters; Karma Kruse, OTIC; Phillip Johnson and Robin Hartman, Coast Watch; and Carolyn Waldron, Oregon Ocean

The meeting began at 9:00 AM

**1. Approval of Agenda**

*Nik Blosser moved approval of the agenda, moving Item 19 after Item 9. Jim Parr seconded. The motion passed unanimously.*

**2. Public Comment:**

Zari Santer, Director, Portland Parks and Recreation Department, gave background on the Portland parks the commissioners will be visiting after the meeting, which are a result of the partnership with OPRD and BM 66 funds. The Portland Parks and Recreation Department has created a vision encompassing projects from 2001- 2020. The biggest challenge is deferred maintenance, as that backlog is getting larger and larger. This is the first time we are able to make a dent in the maintenance since 1994 when a bond measure was approved. *Ms. Santer, in response to Nik Blosser, said they envision having parks within 10-15 minutes of walking distance for every Portland residence. In response to Sue Musser, Ms. Santer said that in addition to trails and natural areas there is an increase interest for skate parks, obstacle bike courses in woodland areas, Frisbee golf, rugby, cricket, Bocce Ball course, and off lease dog areas.*

Jack McGowan, Executive Director, SOLV, noted the great partnership with OPRD that goes back quite a few years. He noted that former Governor Tom McCall created SOLV along with the beach bill and the bottle bill. Governor McCall saw the need for a non-profit bridge between government, business, and the citizens of Oregon. SOLV is now the largest volunteer non-profit organization in the Pacific N.W. He gave examples of several programs and projects they are involved in.

Peggy Lynch, citizen, and League of Women Voters, noted the importance of citizen involvement as parks are being developed and supports public access to state parks. She is concerned about BM 66 funds being spent on the Oregon State Fair, and hopes that it can someday stand on its own.

### **3. Approval of Minutes**

*Nik Blosser moved approval of the September 28, 2006 minutes. Jim Parr seconded. The motion passed unanimously.*

### **4. Director's Update (Tim Wood)**

Director Wood noted the following recent OPRD activities:

- On November 16th, draft Agency Performance Measures will be presented to the Joint Legislative Audit Committee.
- At the November 30th E-Board, OPRD will present reports on expenditure of salmon plate funds, State Fair Business Plan, and fee waivers, and retroactive approval for Federal grant for acquisition of the Beaver Creek property.
- The Agency's 07-09 budget have been to submitted to Budget and Management (BAM). All agency's program option packages were rejected. The department appealed each package to have them restored to the budget. This must be resolved by the first of December when the Governor's Budget is due to the Legislature.
- Staff has been working with citizens to reach agreement on Luckiamute Master Plan issues. We will ask for the final adoption of the Master Plan in January.

Dave Wright noted the following storm related issues:

- Closure of Sunset Beach for a short time due to weather related problems.
- Evacuation of the Silver Falls Conference Center due to water rising over the bridge.
- Garrison Lake remained at a relative low level.
- Ecola State Park closure due to 6-8 inches of rain.
- A recent rescue on Sandy River.
- Emergency permits to construct rip-rap walls have been granted to three Gleneden Beach homes.
- The danger of logs on the beach.

### **5. Approval of Delegated Authority Report**

#### **a. Contracts (Jan Dean)**

Jan Dean, Assistant Director, Administration, noted that the current report includes:

- 23 new contracts for a total of \$528,958
- 16 amendments for a total of \$308,748
- 4 new agreements for \$180,190
- 5 fairground event permits for a total of \$45,000 revenue to the department
- 2 sponsorship agreements with the fair for \$52,750 revenue to the department
- 1 new grant agreement for \$26,452 grant funding to the department

*Jim Parr moved to approve the contracts. Nik Blosser seconded. The motion passed unanimously.*

#### **b. Natural Resources (Cliff Houck)**

Cliff Houck, Manager, Resource Management and Planning, requested approval of actions taken under delegated authority for Natural Resources Management from September 6, 2006 through October 17, 2006 for Scenic Waterways Notifications And Ocean Shore Alteration Decisions.

*Jim Brown moved approval of the delegated authority report. Nik Blosser seconded. The motion passed unanimously.*

## **6. Financial Update (Jan Dean)**

Jan Dean, Assistant Director, Administration, noted that the 2005-07 biennial budget is projected to be close to budgeted amounts with a few exceptions for the following revenues:

- Revenue sources are projected to remain fairly stable. The RV Registration Fee revenue continues to be projected below budgeted amounts, and the monthly trends continue to vary from past years. However, our analysis indicates the amount of shortfall will be minimal and will not have an impact on the ability of the department to meet its expenditure needs for the biennium.
- Revenues for the annual state fair exceeded budgeted projections by about \$525,000. This changes the 3-year average trend from a 4% annual decline to an almost 1% annual increase. This indicates an estimated \$840,000 more in revenue for the current biennium than previously projected. The revised projection includes the increase from the 2006 Fair and a projected increase in collections for the 2007 Fair in the current biennium.
- Department wide expenditures are projected to be within budgeted amounts.

*No commission action was requested.*

## **7. Internal Audit Program Update (Jan Dean)**

As approved by the Commission in May, OPRD has contracted with an independent auditing firm, Quality Plus Engineering (Q+E), to conduct an annual risk assessment and to review a high-risk area that was identified by the Internal Audit Committee. Steps that have been taken include:

- slight revisions to the scope and objectives to meet the needs of the department,
- the contracts have been signed, office space has been designated for the Q+E team, and project plans for both reviews have been drafted,
- weekly status meetings with the Director and project manager have been initiated,
- contacts for each area of risk have been identified,
- statutes, rules and policies have been provided to the Q+E team and are being reviewed, and
- interviews with department staff have started.

By the end of the year, they will determine the data sample selection criteria for contracts and procurement and collect and review desk processes and procedures for contracts and procurement develop initial risk maps for the Agency Risk Assessment.

*No commission action was requested.*

## **8. State Fair Strategies and Business Plan Adoption (Dave Koellermeier)**

Dave Koellermeier, State Fair Manager, provided a Revenue Expenditure and Sponsorship recap from the 2006 State Fair as a supplement to the draft State Fair Strategy and Business Plan (previously presented to the Commission on September 28, 2006).

*Sue Musser moved approval of the State Fair Strategy and Business Plan. Jim Parr seconded. The motion passed unanimously.*

## **9. Field Realignment Update (Dave Wright)**

Dave Wright, Operations Manager, brought the commission up to date of the new organizational structure for the Field Operations since it was presented at the June 8, 2006, Commission meeting. Region Managers will change November 1, 2006 as follows:

- Rick Taylor (former Area 6) retired on July 1, 2006.

- Larry Miller (former Central Oregon) now is the Region Manager for the consolidated former Areas 5 & 6 areas east of the Cascades.
- John Allen, (former Area 1 - North Coast) will now be responsible for the north coast region to the Lane County line.
- Andy LaTomme, (former Area 4 - South Coast) assumes responsibility for the remainder of the coast.
- Jeff Farm, (former Area 3 - Central Coast/Willamette Valley) will assume responsibility for the Ocean Shore Recreation Area along the entire coast and will be responsible for implementing the Ocean Shore Management Plan and the Habitat Conservation Plan for the Western Snowy Plover. He will also assume the role of overseeing the permitting processes of the Ocean Shore Program.
- Jack Wiles, (former Area 2 - North Willamette Valley/Columbia Gorge) will now be responsible for the entire Willamette Valley and the Columbia River Gorge including L.L. Stub Stewart State Park.

Each new region is divided into districts under the new alignment. In addition, the classification review of all field positions is ongoing with an expected completion date of January 2007.

*No commission action was requested.*

## **19. Real Estate (Cliff Houck)**

### **a. Collier State Park Addition**

Cliff Houck, Manager, Resource Management and Planning, told of a 6.48-acre site adjacent to the North boundary of the Collier Memorial State Park that borders Spring Creek. Collier Memorial State Park, is located in Klamath County, contains 536.78 acres at the confluence of the Williamson River and Spring Creek that features a logging museum and pioneer village, trails, picnicking, and camping. The Acquisitions Priorities Report calls for additions to Collier and additions along Spring Creek for a trailhead connection to the headwaters of the creek, which is located on US Forest Service land north of the park.

The proposal would be to acquire 5 acres of the parcel, leaving a 1.48-acre home site with a residence under the current ownership. The 6.48-acres was appraised at \$285,000. The owner has agreed to sell the 5 acres to OPRD for \$40,000. This transaction will require a lot line adjustment by Klamath County including a survey of her lot to be segregated.

*Jim Brown moved approval to purchase the 5-acre property. Sue Musser seconded. The motion passed unanimously.*

### **b. Beaver Creek Natural Area Partnership**

Cliff Houck told the commissioners of a partnership with the Mid Coast Land Conservancy to seek the acquisition of approximately 319 acres along Beaver Creek and 18 acres of conservation easement over significant wetland areas along the creek. Ona Beach State Park contains 220.16 acres and is located five miles South of Newport where Beaver Creek enters the Ocean. The conservancy will apply for grant funds either from a federal source or the Oregon Watershed Enhancement Board (OWEB) to fund 50% of the acquisition cost. This acquisition fits within the Acquisition Priorities Report, which suggests acquisitions of estuaries and lowland areas as additions to natural areas. This acquisition will have minimal development cost to OPRD as a natural area and passive recreational and water trail site. The purchase will be a part of the preservation of freshwater and saltwater wetlands, coastal cutthroat trout, Coho salmon, winter steelhead, waterfowl and other bird species.

*No commission action was requested.*

## **Executive Session**

The commission met in executive session at this time to discuss negotiations regarding a real property transaction and consult with legal counsel concerning current litigation. The executive session was held pursuant to ORS 192.660(2)(e) and (h).

### **10. ODOT Interagency Agreement – Fleet Equipment Repair and Service (Dave Wright)**

Dave Wright, Assistant Director, Operations; explained that OPRD and Oregon Department of Transportation (ODOT) has been working together to develop a 4-year agreement that would allow ODOT to provide fleet equipment and repair services for OPRD equipment, funded at up to \$500,000 on an actual cost basis. This agreement would allow OPRD to purchase custom accessories/installation from ODOT to complete the new Division 2A equipment (one-ton pick-ups with dump beds, plows with custom built accessories) purchases that are part of the OPRD Fleet Management Guidelines scheduled replacement plan.

*Jim Brown moved approval of the interagency agreement between OPRD and ODOT. Sharon Rudi seconded. The motion passed unanimously.*

### **11. Safety Program Update (David Solomon)**

David Solomon, Safety and Risk Manager, told members of program's mission, accomplishments for 2006 and programs services, which include:

- Promote safe work practices through policies, procedures, hazard assessments, environmental monitoring and training.
- Evaluate safety compliance through inspections, audits, record reviews and surveys.
- Reduce workers compensation, property and liability losses through claims management and coordination with SAIF and DAS.
- Coordinate law enforcement program and training.
- Promote safe recreation through educational outreach to schools and campground visitors, State Fair, posters, signs and public service announcements.
- Mitigate losses from disasters through emergency planning, preparedness activities (tsunami warning alarms, evacuation drills) and reimbursement from FEMA.
- Coordinate the reduction of environmental impact in park operations by minimizing chemical usage, utilizing alternative fuels, phasing out two-cycle engines as part of the agency's compliance with the Governor's Executive Order on Sustainability 06-02.

*No commission action was requested.*

### **12. Heritage Programs Update (Roger Roper)**

Roger Roper, Assistant Director, Heritage Program, noted that the Heritage Programs Division has continued with its core programs but has also undergone a number of changes in 2006, some due to the Department realignment and some due to other developments, including:

- New Main Street Program proposal
- New Heritage Area proposal
- Increased emphasis on cross-training
- Expanded staffing for cultural resource assistance to state parks
- Streamlining of grant programs
- Heritage Awards
- Review of Heritage-related commissions
- Artifact recovery work at "Sunken Village" archaeological site
- Staff vacancies and recent hirings

*No commission action was requested.*

### **13. Veteran and War Memorial Grants Rule Adoption (Wayne Rawlins)**

Wayne Rawlins, Grants Division Manager, said that last January the commission authorized staff to go to rulemaking on the Veteran and War Memorial Grant Program. The rules create a separate grant program for veteran and war memorials authorized by the passing of House Bill 2739 and consistent with other grant programs OPRD administers. The Local Government Grant Advisory Committee, augmented with representatives of veterans' organizations, will review and recommend grants for funding. The commission will approve all grant awards under this program. A Rulemaking Advisory Committee (representing local, state and federal government, private non-profit veteran's associations, the Local Government Grant Advisory Committee and the Oregon State Legislature) revised the proposed rules. Then a public rulemaking hearing was held. No persons attended the hearing and no comments were received during the comment period ending September 29, 2006. The proposed rules have been reviewed by our AAG.

*Nik Blosser moved approval the Veterans and War Memorial Grants proposed rules. Sharon Rudi seconded. The motion passed unanimously.*

### **14. ATV Grant Program Update (Wayne Rawlins)**

Wayne Rawlins followed up on signage information requested at the September 28, 2006 meeting:

- OPRD is designing a standard metal sign to use in identifying projects as ATV Grant Program funded projects through the Oregon Parks & Recreation Department. The Department's Parks and Prisons program will produce and distribute the signs.
- "Tread Lightly!" is a national program, originally developed by the US Forest Service that focuses its programs and efforts in education and stewardship to further the goals of responsible and ethical riding. We currently utilize their brochures and will provide their informational posters to our grant recipients.
- We are working with the Oregon Department of Forestry to see if we might be able to use their boundary making programs as a model for other grant recipients.

Additional concerns were in regards to procedures to protect the state when private ATV clubs request grant funds to acquire real property. The findings are:

- The club must be a currently registered as a non-profit organization and have been active for at least three concurrent years in OHV related activities.
- The club must, prior to grant award, enter into an agreement with a local government entity that agrees to assume the club's responsibilities should there be a disbandment or dissolution of the club.
- The club must provide additional information, i.e. details about long-term maintenance, local needs and benefits, sustainability practices, etc., regarding their land acquisition request.
- The club must enter into a contractual agreement with the state that stipulates their responsibilities. The club agrees to adhere to the contractual language as well as to the Oregon Administrative Rules 736.004 and to the policies and guidelines contained in the ATV grant manual.

*No commission action was requested.*

### **15. Oregon 150 Update (James Hamrick)**

James Hamrick, Special Heritage Programs informed the commission on the following activities that have occurred since the given to June, 2006 commission meeting:

- On 1 July, the Oregon 150 non-profit officially went into business. The previous day, a grant agreement between Oregon 150 and OPRD for the \$419,000 approved by the Commission for transfer was signed.

- Subsequently, the non-profit was housed at the Oregon Historical Society. The five-person transitional board has been meeting monthly, paving the way for the full board to take charge. Among other things, the interim board authorized a contract for 7 statewide "listening sessions"; the last of which was held on 12 October. A report is due to the Board by 1 November.
- These listening sessions, on online survey, personal interviews and the results of the 2005-planning gathering at Willamette University will become the basis for a strategic plan that will be crafted by the full Board early next year. After public comment, the plan will be adopted by the Board and set in motion early next year.
- Letters to potential additional Board members were sent out from the Governor's Office on 12 October. It is expected that those invitees who accept will be attending or participating in the 17 November board meeting.
- In addition, staff has been making substantial outreach efforts to individuals and interest groups such as the League of Oregon Cities, Association of Oregon Counties, Oregon Library Association and Oregon Bar Association.

*No commission action was requested.*

## **16. Climate Change Overview (Laurel Hillman)**

Laurel Hillman, Coastal Resource Planner, told of work being conducted to try to understand the future issues related to climate change for OPRD, its properties and management responsibilities and the citizens of Oregon in response requests by the Commission and the creation of an advisory group to the Governor on climate change. She presented information concerning:

### **Climate Change:**

- The Pacific Northwest region will warm approximately 2.7° F by 2030 and 5.4° F by 2050.
- Precipitation is expected to increase by approximately 10% across the region, however, some models indicate larger atmospheric changes will result in a drier Pacific Northwest
- Snow pack has declined in the past 50 years and peak snow pack timing has moved earlier in the year. This decline is likely to continue, resulting in an earlier peak stream flow.

### **Sea Level Rise:**

- Global sea level rise for the 20<sup>th</sup> century has averaged approximately .06 to .08 inches/year. Global sea level will likely gradually raise an average of 19 inches by 2100, with a range of 6 to 37 inches.
- Additional melting and expansion is expected as global temperatures increase, especially if the West Antarctic and/or Greenland ice sheets melt. If this were to happen, levels of rise are expected to be catastrophic with sea levels rising approximately 48 feet. The probability of this happening and an accurate timeline of when it will happen are not known.

### **Potential Impacts on state park properties:**

- Increases in regional temperatures over the next 10 to 50 years will likely result in
- An increase in elevation of the upper tree line, longer growing seasons, increased length of the fire season, earlier breeding by animals and plants, longer and more intense allergy season, and possible changes in vegetation zones
- Decreased summer water availability may
- Increase the potential for droughts and susceptibility of our forest ecosystems to insects, introduced species, disease and fire
- Longer term effects of sea level rise include
- Potential loss of recreational facilities and popular use areas such as the beaches due to sea level rise, especially low lying coastal parks on the north and central coast

**To our coastal permitting and management responsibilities**

- o Sea level is expected to continue to rise and coastal erosion will likely result in approximately 80 to 160 feet of retreat by 2100. Direct impacts to OPRD are likely to include:
- o Increasing permit requests for hardened structures, especially along the north and central coast
- o Increases in rip-rap are likely (but not conclusively) to lead to a narrowing of the beach

*No commission action was requested.*

### **17. Rocky Shores Report (Laurel Hillman)**

Laurel Hillman, Coastal Resource Planner, explained that rocky shores are ocean shores with a rocky base, as opposed to the sand-based beaches along the coast. They include both submerged and inter-tidal rocky areas such as tide pools, oceanside cliffs, offshore rocks and submerged rocky reefs. This work focused on inter-tidal rocky shores, which are under OPRD's management mandate. OPRD has key management responsibility for Oregon's inter-tidal rocky shores, set in statute and rule. 39 rocky shores sites that were identified in the 1994 Oregon Rocky Shores Natural Resource Inventory through a National Oceanic & Atmospheric fellowship with OPRD. The updated Rocky Shores report includes broad recommendations to guide future decision-making by the Department and Commission to provide for improved management of this resource overall. The final report encompasses the following:

- o Background information on rocky shores, including why they are important not only ecologically but are recreationally and economically
- o Current management and future management considerations on a site by site basis
- o Broad recommendations for achieving the goal of improved management that balances recreation and natural resource conservation and sustainability

*No commission action was requested.*

### **18. 2007-13 Acquisition Plan (Cliff Houck)**

Cliff Houck, Manager, Resource Management and Planning, discussed the development of an acquisition plan that is intended to be a guide for the department as we move forward with the Commission's Investment Strategy. The majority of the parcels listed in the plan were previously identified in the Acquisition Priority Report. The Oregon Department of Fish and Wildlife (ODFW), the Nature Conservancy, the Audubon Society, and Oregon State University's Institute of Natural Resources identified conservation areas. He provided the plan with a corresponding map noting that it is the department's intent is to review the plan annually to ensure that it remains relevant through 2014.

*Nik Blosser moved to adopt the Acquisition Plan. Jim Brown seconded. The motion passed unanimously.*

### **Public Comment on Climate Change and Ocean Shores**

Phillip Johnson and Robin Hartman, Oregon Coast Watch, discussed the need to gain public acceptance and support the policy changes that will impact the climate changes. They urged the implementation of the climate change report, noting the decline of the coastal shoreline. Our program would like to have more interaction with OPRD regarding climate change and rocky shores.

Carolyn Waldron, Oregon Ocean, told members they are a new group, which is made up of 14 alliances. We are responding to the rocky shores, which is the first time in 30 years the ocean polices have been reviewed. Our focuses include habitat preservation. She discussed the connection between the coastal shoreline and the mainline. Oregon Ocean supports OPRD's effort and recommendations in the budget.



Nan Evans, The Nature Conservancy, recognized the long partnership with OPRD working together to improve the state for future generations. She discussed concerns they have to elements of OPRD's Investment Strategy, specifically that it does not adequately reflect the focus on natural areas that are part of OPRD's mission. To be consistent with the mission, the guidelines should address factors such as ecological attributes and conservation potential of an area, levels of existing and future stress on valuable ecological systems and sites, and the need to work at an ecologically significant scale. They are also concerned about the focus on "specimen" sites that will only result in the protection of relic resources, not leaving a legacy for the future. The Investment Strategy does not adequately incorporate the significant work done by other state agencies in identifying and prioritizing key habitat. Lastly, they are concerned about the proposed budget not providing adequate funding to expand the parks system.

**20. Reservations NW Overview (Marilyn Borgelt)**

Marilyn Borgelt, Reservations NW Manager, briefed the members on the operations of the Reservations NW office, which will be discussed in detail during a walk-through following the meeting. She spoke of future plans, software upgrades, and noted that Josephine County parks are now part of the Reservations NW reservation system.

**No commission action was requested.**

**21. Commission Planning Calendar (Tim Wood)**

Director Wood noted that in addition to the regular business meeting scheduled for January 11, 2007, a workshop will also be held to discuss the upcoming Legislative Session, Silver Falls Cultural Landscape, and a tour of Facility Investment Projects at Silver Falls.

**No commission action was requested.**

**22. Commission Discussion**

There was no commission discussion.

The meeting was adjourned at 12:40

Respectfully submitted,

Pamela Berger  
Commission Assistant