



July 12, 2007  
Minutes

**Commissioners Present:** Bill Gregory, Chair; Sharon Rudi; Jim Brown; Sue Musser; Jim Parr, and Jay Graves

**Staff Present:** Tim Wood, Director; Dave Wright, Assistant Director, Operations; Kyleen Stone, Assistant Director, Recreation Programs and Planning; Roger Roper, Assistant Director, Heritage Program; Ken Goforth, Acting Assistant Director, Administration; Alberto Leff, Intern for Administration; Michele Scalise; Local Government Grants Program Coordinator; Wayne Rawlins, Grants Division Manager; Mike Law, ATV Program Coordinator; Ron Price, ATV Grants Coordinator; Jim Myron, Legislative Coordinator; Jeff Farm, Manager, Ocean Shores Management; Calum Stevenson, Ocean Shores/Land Use Coordinator; Tony Stein, Coastal Land use Coordinator; Andy LaTomme, Manager, Region 3; Steve Shipsey, Assistant Attorney General; and Pamela Berger, Commission Assistant

Visitors Present: Ron Cooper, Friends of Ash Creek; Al LePage, citizen; Shawn Irvine, City of Independence, Community Development; John Kime, Friends of Ash Creek; Boyd Britton, Grant-Morrow County; Julee Conway, Local Government Grant Committee; Bob Keefer, Local Government Grant Committee; Randy Rasmussen, Natural Trails and Water Coalition; David Lexow, Motorcycle Riders Association; Jim Betschart, Motorcycle Riders Association; Kurt Beckman, Motorcycle Riders Association; Larry Runk, Chair, ATV Allotment Committee; Tyrrell Hart, Motorcycle Riders Association; Jeff Moffet, Motorcycle Riders Association; Cheryl Coburn, Motorcycle Riders Association; Sequoyah Monroe, Timber Mountain John's Peak Citizens Alliance; John Murray, Oregon Recreational Trails Council; Pat Harris, ATV-AAC; Ed Azinfield, Motorcycle Riders Association; Ron Phillips, Mt. Baber ATV Club; Everett Kaser, Willamette Disc Golf Club and Disc Golf Club of Albany; Patrick Melendy, Friends of Ash Creek; Mancil Russell, Friends of Ash Creek; Tamara Kime, Friends of Ash Creek; Andrea Melendy, citizen of Independence; Greg Ellis, citizen of Independence; and Barrett Brown, ATV Oregon Motorcycle Riders Association

The Commission Meeting began at 8:30 A.M.

**1. Approval of Agenda**

***Jim Parr moved approval of the agenda. Sue Musser seconded. The motion passed unanimously.***

***Sue Musser nominated Jim Parr to serve as vice-chair. Sharon Rudi seconded. The motion passed unanimously.***

**Public Comment**

Chair Gregory noted that the public comment will be limited to three minutes per person and asked that testimony be consolidated. Steve Shipsey, AAG noted that public comment for Item 7b, the ATV Grant Program Request for Rule Adoption, cannot be taken prior to commission action because the public comment period closed on June 20, 2007. However, comments may be made after commission action has been taken. The proposed changes are within the scope of the notice and additional changes may be made during the meeting by the commission as long as they are within the scope of the notice.

### Ash Creek Trail

Ron Cooper, Patrick Melendy, and John Kime, Independence citizens and Friends of Ash Creek showed pictures of the Ash Creek project. Mr. Cooper expressed his frustration with the City of Independence with the development of the Ash Creek Trail. He feels it is not being developed under a democratic process. He is opposed to the trail and is concerned about the perpetual flooding that occurs on Ash Creek, typically November through February. Much of the proposed trail will be underwater during high water events. Mr. Melendy noted the significant negative impact on the privacy for private land owners. We are not willing to give up our privacy or safety. Property owners along the creek do not stand alone regarding our concerns. The private land owners were never asked how we felt about this plan or involved us in anyway. He asked the commissions table the grant request from the City of Independence. Mr. Kime talked about the potential of erosion due to the trail, pointing out that is not a rail trail where the vegetation is already cleared. He talked about safety concerns and lack of due process.

Shawn Irvine, City of Independence, Community Development, told of the five public hearings held on the Ash Creek Trail plan; noting that is more public meetings than any other projects of theirs have received. He is willing to meet again with Mr. Cooper, Mr. Kime, and Mr. Melendy. He addressed safety, maintenance, and flooding concerns, noting there are just a couple of places there will be flooding.

### Oregon Coast

Al LePage, citizen, offered a prayer of praise to the Oregon coast for its unique landscape. He thanked those who have, do, and will serve as volunteers, staff, directors, and commissioners of OPRD for their time, energy, and efforts.

### Introduction

John Marray introduced himself as the coastal representative for the Oregon Recreational Trails Council.

### OAR Process

Kurt Beckman, Motorcycle Riders Association; expressed his frustration with the process that does not allow him to testify today on the ATV Grant Program Request for Rule Adoption prior to commission action. Steve Shipsey agreed to meet with Mr. Beckman to provide the rules for the Oregon Administrative Rulemaking process.

## **3. Approval of Minutes**

***Jim Parr moved approval of the March 8, 2007 commission minutes. Jim Brown seconded. The motion passed unanimously.***

## **4. Directors Update**

### **a) Legislative Update** (Jim Myron)

Jim Myron, Legislative Coordinator, provided the following summary of legislative activities affecting OPRD from the 2007 session.

- OPRD Budget: The Legislatively Approved Budget for 07/09 totals nearly \$214 million, including \$95 million in lottery funds, representing a substantial increase

- from last biennium. Funding for the Facilities Investment Program was reduced. ATV program funds and bicycle and ocean shores coordinators were approved.
- OPRD's Legislative Agenda: Two of our six agency requested bills made it through the process. There were SB 100 which creates a separate account for the Oregon State Fair; and SB 101, the ATV safety training bill.
  - Historic Properties Special Assessment Program: HB 416 requires OPRD to appoint a task force to review the special assessment program and make recommendations to the 2009 Legislative Session.
  - RV Registration Fee Distribution: SB 29 increased the percentage of RV registration fees that we pass along to counties. Subsequently reducing revenue available to OPRD.
  - State Capitol State Park: SB 632 gives OPRD the operational responsibilities of the State Capitol grounds effective January 1, 2008.
  - Main Street Program: Although HB 3418 did not pass, funding for the program was included in the OECD budget. Heritage staff will play a role in assisting OECD in implementing the program.

*In response to Jim Brown, Mr. Myron said that as of this date, the governor has not signed the Capitol Mall bill. The only known community interest has been from the League of Women Voters. The bill directed DAS to build and pay for permanent restrooms. Jim Brown noted his concerns over cost shifting. Tim Wood noted that the department had reported our position and expressed our opposition, that the legislation does not clearly identify what problems were trying to be resolved by the bill or if it was simply intended to shift funds from OPRD to pay for the costs of operating the Capitol Mall. We did not make a recommendation to the Governor as to whether he should sign, veto, or let the bill pass into law without signature. The bill does transfer two FTE from DAS. Jim Parr welcomes the opportunity as additional visibility of park staff. Sharon Rudi is concerned that areas may be neglected if new responsibilities will continue to be added to the department. Sue Musser noted that although this is a compliment, she is concerned that we will continue to receive more and more duties to the point that we can't handle it, suggesting we review our mission as new areas are assigned to the agency. Chair Gregory feels that adding State Capitol ground responsibilities fall under our heritage charge. Tim Wood noted that funds will be transferred from general funds to BM 66 funds to cover the operational costs and will not be competing with our other priorities.*

**No commission action was requested.**

**b. Proposed 2008 Commission Meeting Dates** (Tim Wood)

Director Wood reviewed, and members approved, proposed 2008 meeting and tour dates (subsequently the November 2008 meeting date was revised). Jim Brown requested for staff to provide a schedule of commission tours.

**c. Commission Performance Measures** (Tim Wood)

Director Wood distributed and reviewed the annual Best Practices self-assessment guide for the commission, noting that it is designed for policy-making boards to evaluate their performance and includes a score card asking about sixteen best practices. A final report will be presented at the September commission meeting.

## **5. Approval of Delegated Authority Report**

### **a. Contracts (Ken Goforth)**

Ken Goforth, Acting Assistant Director, Administration, noted that the current delegated authority report includes:

- 67 new contracts for a total of \$1,887,497
- 25 new agreements for a total of \$779,868
- 9 change orders for a total of \$553,322
- 28 amendments for a total of \$604,671
- 18 work orders on Agreements to Agree for a total of \$64,427
- 18 fairground permits for a total of \$134,325
- 4 State Fair sponsorships for a total of \$4,200

***Sue Musser moved to approve the contracts. Jim Parr seconded. The motion passed unanimously.***

### **b. Natural Resources (Cliff Houck)**

Cliff Houck, Manager, Resource Management and Planning, requested approval of actions taken under delegated authority for Natural Resources Management from April 18, 2007 through Jun 19, 2007 for Scenic Waterways Notifications And Ocean Shore Alteration Decisions.

***Jim Brown moved approval of the delegated authority report. Sharon Rudi seconded. The motion passed unanimously.***

## **6. Financial Update (Ken Goforth)**

Ken Goforth, Acting Assistant Director, Administration, presented an updated Long-Range Budget Planning document displaying the agency's projected revenue and expenditures:

Revenues: The latest forecast for 2005-07 is \$4.8 million above budgeted levels. Park User Fees are projected to be approximately \$1.6 million which are below the amount projected in the 2005-07 budget.

Expenditures: An analysis of needs through the end of the biennium shows the department will be \$8.4 million under spent for the 2005-07 biennium. This includes \$1.5 million empty limitation for small grants, \$4.4 million in grants awarded but not expended, and \$0.3 million for the reservation system upgrade that was deferred; leaving \$2.1 million to carry-forward.

***No commission action was requested.***

## **7. All-Terrain Vehicles (ATV) Program**

### **a. All-Terrain Vehicle Account Allocation Committee (ATV-AAC) Member Appointment (Wayne Rawlins)**

Wayne Rawlins, Grants Program Manager, said the ATV-AAC has one 4-year term vacancy to represent the Class I user groups. The department solicited applications, receiving 10 applications in a five week period. Karen Wolfe of Heppner, Oregon was unanimously recommended to fill position. Her background includes actively assisting in the acquisition and development of Morrow County's very successful OHV Park and service in numerous local organizations. Karen and her family actively recreate with

ATV's. She would like to assist the ATV-AAC provide funding for first-class projects that promote good stewardship of the resources.

**Sharon Rudi moved to appoint Karen Wolfe. Jay Graves seconded. The motion passed unanimously.**

**b. ATV Grant Program - Request for Rule Adoption** (Wayne Rawlins)

Wayne Rawlins, Grants Program Manager, explained that the ATV Account Allocation Committee (AAC) recommended a rule change to OAR 736-004-000 to allow the Oregon Parks and Recreation Commission to waive part or the entire 20% match requirement for grants to acquire property for the purpose of ATV recreation. After public rulemaking hearings, and direction from commissioners, and recommendations made by the Rulemaking Advisory Committee, staff requested adoption of the following:

- Provide provisions so that governmental entities can request a grant waiving all or part of the 20% match when using ATV Grant funds to acquire real property. Private clubs and non-profits are excluded from match waivers.
- Any request for a waiver is to be based upon criteria provided by the applicant and as outlined in the draft rules under Section 736-004-0025(3) (b).
- If the applicant is successful in receiving a match waiver for acquiring land, any future development projects on the acquired property will be required to provide a match of no less than 50% instead of minimum of 20% with the exception of Successors:
- Governmental entities be named as the successor in ownership if a club or non-profit organization acquires real property with ATV Grant funds.

The original brief had requested to change the word "shall" to "may"; however after recent consideration, it was determined to keep the existing language.

*Members discussed issues regarding OPRD being a successor. Jim Brown said it seems like it may be difficult to get governments to agree to be the successor, suggesting to have an "or" and have OPRD stand in line first at the time the property is sold. He said that in some cases, it is implied where we become the successor, the property will be sold by OPRD and the revenue from the sale shall be deposited in the ATV account.*

**Jim Brown moved to adopt staff recommendation and amend the rules to add "Oregon Parks and Recreation Department shall be listed on the title as successor to the property" and, as earlier stated, "OPRD will sell the property and deposit revenue from the sale into the ATV account." Jim Parr seconded. The motion passed unanimously.**

Wayne Rawlins suggested if instead of 'will sell' to say 'may sell' if there is a way to retain the land for that ATV recreation and maybe assign those responsibilities to somebody else. Sharon Rudi and Chair Gregory agreed.

**Jim Brown amended his motion to include the above language suggested by Mr. Rawlins as long as the record shows the intent of the word 'may' is for OPRD to help find a successor.**

The commission took a break to develop wording for the rules. Chair Gregory called the meeting back to order.

Steve Shipsey, AAG, offered language starting on line 86: “the suggested wording change, because of the way we were going to use the word ‘successor’ needs a change to the definition of ‘successor’ as proposed. On page 3 of the draft rule, line 86, insert ‘shall’ before ‘agree’ so the successor shall agree to operate the project continuously for the public benefit for the recreational purposes as identified in the grant agreement and the grant application. The new language to follow is ‘If OPRD is a successor under OAR 736-004-0025(1)(e), OPRD may operate, sell, or qualify another successor to the project.’ ‘On page 4, line 126, in (d) it would say, ‘Clubs and non-profit organizations shall have in place, so change ‘must’ to ‘shall’. On line 129, change the period at the end of the sentence after ‘dissolution’ to a comma, and insert ‘or’. There is a new subsection (e) that reads ‘OPRD shall be listed on the title as successor to the property. A) OPRD may sell the property and shall deposit the net revenue from the sale into the ATV account fund; B) OPRD may operate the project; C) OPRD may qualify and assign another successor to the project.’

*Jim Parr discussed the word ‘net’ and that revenue would go back to the ATV program after expenses.*

***Jim Brown withdrew his previous motion. Jim Parr withdrew his second to the motion.***

***Jim Brown moved to amend the proposed staff recommendations to include the above language stated by Mr. Shipsey. Jim Parr seconded. The motion passed unanimously.***

Steve Shipsey recommended that when SB 101 goes to rulemaking, that we determine if this language, as written, is written to reflect the concept we discussed.

#### Other Public Comments regarding ATV Recreation

Tyrrell Hart, Motorcycle Riders Association, asked if the new language on line 26 addressed maintenance, law enforcement, safety education and development. Subsequently, Mr. Shipsey determined that was not the intent of the rule change.

Several public attendees including Sheryl Coburn, Bart Brown, David Lexow, and Boyd Britton, shared their satisfaction with the amended language.

Ron Phillips; Mt. Baber ATV Club, noted concerns that because Mt. Baber ATC Club charges membership fees, the club is disqualified from receiving ATV funds for projects.

Randy Rasmussen, Natural Trails and Water Coalition, said they support ATV riding on private land and want to expand accountability. This could create problems down the road for poorly supported projects. He reiterated his objection to waiving the matching funds for clubs and non profits due to the accountability issues.

Pat Harris, ATV-AAC, explained the review process noting that not all requests are granted.

#### **c. Grant County – ATV Grant for Land Acquisition (Wayne Rawlins)**

Wayne Rawlins, Grants Program Manager, told members that the ATV-AAC previously recommended that Grant County be awarded ATV Grant funds in order to acquire

property identified as the Wilson Prairie tract. This property lies south and contiguous to Morrow County and the Morrow County Off-Highway Vehicle (OHV) Park. It is the intent of the Project Sponsor to enter into an Intergovernmental Agreement with Morrow County whereby Morrow County would manage the site, in addition to their 6,200 acres, as a destination OHV Park. The current owner offered the property for sale to Grant County until July 25, 2007. If not purchased by that date, the owner intends to subdivide the site into 10-acre lots. The owner has offered the property to the county for \$1,500,000 with a recent land and timber value showing an appraised value of \$1,581,709. The proposed purchase has been strongly supported by the local communities. Neither the Project Sponsor nor Morrow County has the cash assets currently available to meet the \$300,000 minimum match requirement.

Grant County is requesting a waiver of the required 20% match, which would have been \$300,000, subject to adoption of the ATV Administrative Rule change (Item 7b). Criteria have been addressed by Grant County and have been evaluated by the ATV Account Allocation Committee and Park staff. Staffs recommends waiving the standard 20% match and provide a 1.5 million grant for the purchase of the Wilson Prairie property.

***Sue Musser moved the waiver the 20% waiver and provide the grant. Jay Graves seconded. The motion passed unanimously.***

## **8. Local Government Grant Program (Wayne Rawlins)**

### **a. Large Grant Awards**

Bob Keefer, Willamalane Program Superintendent, and Local Government Grant (LGG) Committee, Chair, noted that the LGG are in partnership with OPRD. He expressed how local communities take pride in their local parks and park improvements. He welcomed the commissioners to come to Springfield in the future.

Julee Conway, Corvallis Parks and Recreation Department Director and LGG committee member, congratulated OPRD on the implementation of Stub Stewart State Park. The partnership of the local communities with OPRD is of great importance. She shared the six point criteria the committee uses to determine what projects receive funds, including the need to meet the SCORP criteria.

Mr. Rawlins noted explained the Local Government Grants program provides funding assistance up to 50% of the cost of most projects. For cities and districts with populations less than 5,000 and counties with populations less than 30,000, local government grants can fund up to 60% of the project costs. At the annual advisory Committee, the LGG committee reviewed large grant requests (for grant funds between \$50,000 and \$500,000). Funds available for this distribution round amounted to \$10.8 million. Forty large grant requests were submitted for funding assistance. After hearing the applicants presentations and based on the grant program's criteria, thirty requests totaling \$8,570,536 were recommended by the Advisory Committee for Commission approval. The committee has recommended that only those projects with a score of 37 out of maximum of 55 (a 67% or better score) be approved for funding.

*Sue Musser noted concerns about the ability of the City of Independence to supervise and maintain the Ash Creek Trail.*

***Jim Parr moved to award the 2007 large Local Government Grants as recommended by staff. Jim Brown seconded. The motion passed unanimously.***

**b. Small Grant Awards**

Mr. Rawlins explained that the Local Government Grants program provides funding assistance up to 50% of the cost of most projects. For cities and districts with populations less than 5,000 and counties with populations less than 30,000, local government grants can fund up to 60% of the project costs. Oregon Administrative sets aside 10% of Local Government Grants program funds for small grants (maximum request of \$50,000 in grant funds). For the 2007 grant cycle, \$1.2 million was made available for small grant projects. Twenty small grants requests totaling \$679,995 were submitted for funding assistance, all of which are being recommended for award. The remaining unallocated funds will be carried over into the 2008 Small Grant cycle.

***Jay Graves moved to award the 2007 small Local Government Grants as recommended by staff. Sue Musser seconded. The motion passed unanimously.***

**9. Facility Investment Program (FIP) (Dave Wright)**

**a. 05-07 report**

Dave Wright, Assistant Director, Operations, reviewed major project activity during the 05-07 biennium as of June 2007. He noted that as of June 1, total obligation of funds for projects under contract combined with expenditures had reached \$27.2 million and payments totaling \$24.7 million had been made. Delays in permitting have been the primary reason some funding has not been obligated.

***No commission action was requested.***

**b. 2007-2009 Project List**

Dave Wright noted that the 2007 Legislature approved an expenditure limitation of \$24,309,189 for the FIP, which includes the reduction of backlog in deferred maintenance as well as new park development. He reviewed a list of projects and estimated expenditures that are programmed for the 2007-2009 biennium.

***No commission action was requested.***

**10. Contracts (Dave Wright)**

**a. Bullards Beach - Electrical**

Dave Wright said this project includes a complete rewiring of 128 campsite electrical services, installation of new services, meter bases, switchboards, panel boards, kiosks, conduit, wiring, campsite electrical pedestals, plus miscellaneous electrical work. Additional work will include reconstructing the campsite water services, excavation for conduit and water installation, path and roadway patching, landscape restoration and installation of electrical conduit, pull boxes and pull string for future electrical work at the Coquille River Lighthouse.

***Jim Brown moved to award of the contract to Kunert Electric in the amount of \$694,740.82. Sue Musser seconded. The motion passed unanimously.***

**b. Interagency Agreement with Oregon State Police for Law Enforcement**

Dave Wright explained that the department has recurrently partnered with the Oregon State Police (OSP) to supplement the OPRD's enforcement program through interagency agreements. Although many of our field staff are commissioned to enforce park rules; there are times when a higher level of enforcement is needed. The 07-09 agreement is funded at level of \$550,000, with OSP staff acting as public relations



contacts for users and enforcing Park Area and Ocean Shore violations, Oregon State Laws, and the Deschutes River Boater Pass Program and Scenic Waterway Rules. One agreement is for \$300,000 and covers the Parks/Ocean Shores and the second is for \$250,000 for the Deschutes River.

***Jim Brown moved to authorize the agreements. Jay Graves seconded. The motion passed unanimously.***

#### **11. Real Estate (Cliff Houck)**

##### **a. Update on Acquisitions made during the 05-07 biennium**

Cliff Houck provided and explained an Acquisition Report for the 05-07 biennium reports the acquisition of 1046 acres at a cost of \$6,985,208.00, that provides a complete accounting of land cost and acquisitions for the past biennium.

***No commission action was requested.***

##### **b. Fort Rock**

###### **Fort Rock Natural Area - Hamlington Property**

Cliff Houck said that Fort Rock State Natural Area, a national natural landmark, is located outside of the Silver Lake area. A separate parcel under OPRD contains a cave where pair of 9,000-year-old sagebrush sandals was found. Because of the uniqueness of this area and the geologic history, it provides a rich cultural site. The proposed purchase of the Hamlington property will provide for the future connection to the cave site with a purchase of the Reub Long Ranch. Without the purchase of the Hamlington property this opportunity might be lost. The property will maintain the scenic features from the Fort Rock property. The Hamlington property was appraised and reviewed at \$178,900. The owner has agreed to sell the 160-acre parcel to OPRD for \$160,000. The property is flat with sagebrush cover and no improvements.

***Sue Musser moved approval to acquire the Hamlington property for the agreed amount of \$160,000. Jim Parr seconded. The motion passed unanimously.***

##### **c. Kam Wah Chung - Rawlins Property**

Cliff Houck noted that five properties were identified in the Kam Wah Chung master plan to be acquired. The first of the five properties is the Rawlins property, a four unit apartment complex on a lot adjacent to OPRD's Kam Wah Chung property and the city's park and swimming property, zoned residential use.

We anticipate relocation benefits will be offered to the owner and tenants as outlined under the Uniform Relocation and Acquisition Act of 1970. It is anticipated that Rawlins will qualify for a \$20,000 payment. The property was appraised at \$122,000. The owner has agreed to sell the property for \$134,200 along with the relocation benefits.

***Sue Musser moved to acquire the Rawlins property at 10% over the appraised value or \$134,200. Jim Parr seconded. The motion passed unanimously.***

##### **d. Sisters property sale for street dedication**

Mr. Houck provided a map showing approximately 27.8 acres owned by OPRD on the east side of Sisters. The City of Sisters requested that we sell or convey an additional right of way opposite the one that was previously conveyed to be called Three Creeks Crossing. The City feels that this secondary access would be an excellent continuation of the road network, relieve traffic congestion and would be an important utilities corridor. The City has made this right of way connection a condition of improvement and dedication for Three Creeks Crossing development plans off Hwy 20.

This property was received by donation to OPRD with a deed restriction that it be used for public purposes. Conveyance of a right of way for public use as roadway and utilities corridors is consistent with the deed restriction. The right of way containing 30,868 sq. ft. was appraised for \$21,000. The development of the right of way would also provide an improved access to OPRD's remaining property. The subject property is not improved or used other than open space and as a visual corridor.

***Sue Musser moved approval to sell the right of way to Three Creeks Crossing for dedication to the City of Sisters for the appraised value of \$21,000. Jim Parr seconded. The motion passed unanimously.***

**e. Temporary closure of Holman State Wayside (Dave Wright)**

Mr. Wright explained that Holman State Wayside is a 10 acre day-use park six miles west of Salem along Highway 22, with a 30-35 car parking lot, restroom, and wooded area. A bicycle path from West Salem (maintained by the Oregon Department of Transportation) passes through the park, heading west to Monmouth. During the past 30-40 years the park has suffered from an unusually high level of public sexual and drug-related activity. A recent two day Polk County Sheriff law enforcement sweep resulted in eight arrests for various violations related to public indecency and lewd behavior.

Prior attempts to maintain the park for legitimate recreational use included imposing 15 minute parking limit, redesigning the restroom building, clearing shrubs and small trees from the wooded area, and arranging for more intense law enforcement attention. The problematic criminal behaviors normally only subside for a short period of time after each attempted solution. Staff estimates that half of the park's estimated 75-80,000 visitors per year use the park for reasons other than bicycling and as a simple restroom stop.

Director Tim Wood will instruct the Operations Directorate to temporarily close the park to motor vehicles, and close the restroom. The closure would be effective as soon as practicable, pending cooperation with Polk County and the Oregon Department of Transportation. The closure would be in effect for no more than 12 months. In the next six months, operations staff, along with partners and citizens would develop options for a more permanent, effective solution to the long-standing problem. Final recommended action then will be presented to the Commission for approval.

Mr. Wright submitted and read a letter from Kevin L. Mannix regarding the closure of Holman Wayside. Mr. Mannix asked the Commission to consider creative options for maintaining the wayside as a public park. He offered the following solutions: 1) Have caretakers live at the wayside. This would require one or two residential units. Consider a "retiree in residence" program where a retired public employee agrees to reside at the facility in exchange for providing a human presence and some basic caretaking duties. 2) Build a public safety outpost available to the state police and the Polk County Sheriff.  
***No commission action was requested.***

**Executive Session**

Chair Gregory announced that the Oregon Parks and Recreation Commission will now meet in executive session for the purpose of acquisitions planning. The executive session is held pursuant to ORS 192.660(2)(e) (h), which allows the Commission to meet in executive session to conduct deliberations with staff designated by the

Commission to negotiate real property transactions. No decision may be made in executive session.

## **Public meeting**

### **12. Master Plans (Kyleen Stone)**

#### **a. State Fair**

Kyleen Stone, Assistant Director, Recreation Programs and Planning, noted that the State Fairgrounds conceptual site plan and market analysis has been completed in cooperation with the Department of Administrative Services (DAS) and input stakeholders including the City of Salem. Three advisory committee meetings and two public meetings were held. The 185-acre site currently has a number of functional and aesthetic problems that, if corrected, could greatly enhance the use and appeal of the site by the public. OPRD entered into a partnership agreement with the Department of Land Conservation and Development to make use of their urban redevelopment planning program, Quick Response. A consulting firm along with an engineering firm and a landscape firm provided recommendations on how to best improve site access, circulation, land use, and building and parking alignments which will be the basis for making incremental improvements to the fairgrounds site in the short term, and for seeking funding assistance and pro bono donations for the larger projects.

***Sue Musser moved approval of the master plan. Jay Graves seconded. The motion passed unanimously.***

#### **b. Honeyman State Park**

Kyleen Stone described the development of the draft master plan for Honeyman State Park. The park is between the towering sand dunes and freshwater lakes that offer a wealth of year-round recreation and is the second largest state park campground. The Honeyman State Park Master Plan was chosen for completion at this time for the following reasons:

- Increased recreational activity in and around the park
- Improved interpretation needed to tell the CCC and dune/lake ecosystem stories.
- Rising lake levels that may threaten day use and historic facilities.
- Need to move the park office to a place where the public can safely and easily access it.
- Need to upgrade the maintenance facilities to a current standard and better provide for operational needs.
- Need to provide for staff housing, both permanent and seasonal.
- Need to correct unsafe park road intersections with the highway and improving some internal road routes and related parking.
- Need to better understand how to care for the historic structures and sites at Honeyman.

The master plan strives for an appropriate balance between resource management objectives and recreation uses, as well as plans for appropriate visitor access facilities. She noted some the key park development concepts in this master plan as well as cost estimates.

***Jim Brown moved approval of the Honeyman State Park master plan, with the inclusion of planning to accommodate opportunities for bicycle recreation as***

*suggested by Jay Graves, and direct staff to seek county and land-use approvals. Jim Parr seconded. The motion passed unanimously.*

**13. Rogue Valley Regional Recreation Plan Review (Kyleen Stone)**

Ms. Stone noted that OPRD was invited to join a large group of stakeholders in the City of Rogue River to pledge completion of the Rogue River Greenway, a 30 mile trail in Southern Oregon. They determined to have a staff member in the Rogue Valley be dedicated to the project and that the Rogue Valley Council of Governments (RVCOG) would help with the project and contract with OPRD for the position. A park and recreation planner was hired and began work in November 2006, under OPRD supervision. OPRD and the RVCOG planner coordinate with several project partners. Representatives from each of these partners form the project Stakeholder Committee. Tasks to complete include: project inventory spreadsheet for the region and the greenway, Rogue River Greenway and Rogue Valley Recreation mapping, acquisition research and support, trail design standards, preliminary engineering for key sites, grant research and application preparation, public outreach and education materials, and OPRD project development permitting and other assistance.

**No commission action was requested.**

**14 Ocean Shores (Calum Stevenson, Tony Stein, and Jeff Farm)**

Calum Stevenson, Ocean Shores/Land Use Coordinator, gave a PowerPoint presentation showing, among other things, sea animal rescues and submerged vehicles that are part of their job protecting the ocean shores. The 1967 beach bill created the ocean shore program. OPRD is charged with the protection and preservation of the recreation, scenic, natural and other resources. The statutory vegetation line (SVL) is based on the 1969 natural vegetation line; which does not change. In 1999 SB 11 made OPRD solely responsible for permits on the beaches to simplify the public process. Previously the Department of State Lands shared permitted authority on portions of the ocean shore.

Tony Stein, Coastal Land use Coordinator, explained the permit process and purpose, showing examples of different type of riprap. Permits are issued for natural product removal, pipelines, cables, and conduit. He described evaluation standards for issuing permits, including safety, natural and cultural resources. We also issue permits for weddings on the beach. He showed crab nets and a catamaran shipwrecked that needed removal, commercial vessels, and unfortunately, but occasionally, oil spills.

Jeff Farm, Manager, Ocean Shores Management, talked about the future of the ocean shores program including: wave energy, marine reserve parks, snowy plovers and habitat conservation plan, ocean shore management plan, marine mammals, beach nourishment, natural resources, increased ATV recreation, and education and safety, and increased contested case hearings and litigation.

**No commission action was requested.**

**15. Commission Planning Calendar (Tim Wood)**

Director Wood said the September 20, 2007 meeting will be held in Bend with a full day tour on September 19th.

***No commission action was requested.***

**16. Commission Discussion**

***There was not commission discussion.***

**The commission adjourned at 2:00 P.M.**

Respectfully submitted,

Pamela Berger  
Commission Assistant