

INTERNATIONAL REGISTRATION PLAN

WHAT IS THE IRP

- ◆ International Registration Plan.
- ◆ Reciprocal agreement to facilitate licensing of commercial vehicles:
 - Provides registration for commercial vehicles that operate interstate.
 - Carrier registers for all jurisdictions operated in through a single base jurisdiction.
 - Registration fees are then apportioned for each jurisdiction based on the percentage of total miles the fleet operates in each jurisdiction.
 - To operate in other jurisdictions, motor carriers must either register vehicles through the IRP or purchase trip permits from those jurisdictions.

IRP Basing Requirements

- ◆ Must have an established place of business in Oregon:
 - Physical structure open during normal business hours.
 - Publicly listed telephone number located in place of business.
 - Person(s) conducting fleet business (see new IRP requirements).
- ◆ Must accrue miles in the base jurisdiction by the fleet.
- ◆ Must maintain records or have records available at the location in the base jurisdiction.

Qualified Motor Vehicles

- ◆ Commercial vehicle intended for use in 2 or more IRP jurisdictions.
- ◆ Power unit with 2 axles and GVW in excess of 26,000 lbs.
- ◆ Power unit with 3 or more axles regardless of weight.
- ◆ Vehicles used in combination that exceed 26,000 lbs.

Registration Process for IRP

- ◆ Registration is annual.
- ◆ Renewal information sent to registrants based on current information.
- ◆ Registrant returns the application with corrections, if needed.
- ◆ Current registration is based on the operations of the carrier's prorated fleet in the previous July-June time period.

IRP LICENSEE RESPONSIBILITIES

Record Retention

- Registrant is required to preserve the records upon which the apportioned application is based.
- Mileage records are required to be maintained for the current application year plus the three preceding mileage years.

Acceptable Source Documents

A standardized Individual Vehicle Distance Record (IVDR) is suggested. Mileage records shall contain the following information and be summarized monthly by vehicle and jurisdiction:

Date of trip (starting and ending);

Trip origin and destination;

Route of travel;

- Intermediate trip stops

Beginning and ending odometer or hubometer reading of the trip;

Total trip miles;

Distance by jurisdiction;

Unit number or vehicle identification number;

Vehicle fleet number;

Registrant's name;

Trailer number; and

Driver's signature and/or name.

Accountable Miles

In recording the actual mileage of an apportioned vehicle, the registrant must record all movement (interstate and intrastate) included loaded, empty, deadhead and/or bobtail miles, even while operating with trip permits or on private roads.