



PROJECT MANAGERS MONTHLY EEO REPORT

PROJECT NAME (SECTION)		CONTRACT NO.	
HIGHWAY	COUNTY	EXP. ACCT.	
PROJECT MANAGER	MONTH AND YEAR	F.A. PROJECT NO.	
Contractor and Subcontractors with contracts or subcontracts of \$10,000 or more.		DATE WORK STARTED	EEO REPORTS ATTACHED
PRIME			
SUBCONTRACTORS:			

1. Contractor's last meeting was held _____ where its EEO policy and implementation was explained to supervisory personnel. Copies of a memo of this meeting are attached? YES NO
2. Contractor's last meeting was held _____ where the contractor presented its EEO policy to its work force. Copies of a memo of this meeting are attached? YES NO
3.

YES	NO	
<input type="checkbox"/>	<input type="checkbox"/>	EEO posters, notices and bulletins are up and accessible to all employees.
<input type="checkbox"/>	<input type="checkbox"/>	A. The Contractor's EEO policy is posted.
<input type="checkbox"/>	<input type="checkbox"/>	B. Name of the Contractor's EEO officer and where they may be reached at all times is posted
<input type="checkbox"/>	<input type="checkbox"/>	C. Information encouraging present employees to refer minority group applicants is posted.
<input type="checkbox"/>	<input type="checkbox"/>	D. Contract wage rates are posted.
4. Working conditions and employee facilities were reviewed for discrimination.
5. Material suppliers (over \$10,000) notified of Contractor's obligations and of nondiscrimination regulations
6. Have subcontractors complied with the above EEO requirements.

REMARKS

ON THE JOB TRAINING

Number of positions required by this contract. _____ Number of positions filled to date.
 _____ Number of positions completed. _____ Number of trainee(s) receiving training this report

PREPARED BY (SIGNATURE)	DATE
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INSTRUCTIONS: Submit to the Office of Civil Rights by the 10th of the following month, together with all Monthly Employment Utilization Reports (Form 731-0394) received from the Contractor and subcontractors.