



DISADVANTAGED BUSINESS ENTERPRISE COMMERCIALLY USEFUL FUNCTION FORM 3B

CONTRACT NUMBER	PRIME CONTRACTOR		
PROJECT	DBE START DATE	DBE COMPLETION DATE	
DBE NAME			
ADDRESS			
TELEPHONE NUMBER	NAME OF DBE SUPERVISOR		

NOTE: Attach any documents pertinent to the review, ie, invoices, photographs, daily receipts, lease/rental agreements, etc.

BID ITEM	BID ITEM DESCRIPTION	ESTIMATED % COMPLETE

1. Does the DBE Owner appear to have operational control over the work subcontracted?

YES NO

Explanation: _____

2. Do the DBE Employees appear to have knowledge of, and control over, the methods of work on their bid items?

YES NO

Explanation: _____

3. Is there a Superintendent/Foreman exclusively employed by the DBE Owner?

YES NO

To whom does the Superintendent/Foreman report? _____

4. List the names and craft classification of the DBE crew observed (use additional sheets if necessary).

NAME	CRAFT CLASSIFICATION	TO WHOM DO THEY REPORT

4a. Are all employees listed above included on the DBE firm's certified payroll?

YES NO

If NO, explain _____

4b. Are any employees listed above included on the Prime Contractor's certified payroll?

YES NO

If YES explain _____

5. List major equipment used by the DBE to complete bid items. Indicate if equipment is owned, leased or rented:

EQUIPMENT	OWNED		LEASED		RENTED	
	YES	NO	YES	NO	YES	NO

6. Are all personnel and equipment under the direct supervision of the DBE Owner or a superintendent/foreman who reports to the DBE owner? YES NO

If YES explain _____

7. List material suppliers for these bid items:

NAME	ADDRESS	TELEPHONE

8. Has any contractor performed, on behalf of the DBE, a substantial amount of work designated to the DBE?

YES NO

Explanation _____

Project Inspector/DBE Field Coordinator Response/Recommendation(s):

SUBMITTED BY

DATE

Additional comments/remarks:

Additional comments/remarks:

Project Managre's Final Action:

REVIEWED BY

DATE

PROJECT MANAGER