

# Oregon Renewable Energy Working Group Charter

February 21, 2006

## Purpose

At the request of the Governor a number of state agencies were asked to develop a Renewable Energy Action Plan with input from stakeholders. These agencies - Agriculture, PUC, Economic Development, Energy, Environmental Quality, Forestry and Water Resources - prepared several drafts, which were sent to interested individuals, businesses and organizations and posted on the Oregon Department of Energy Web site. Public comment and stakeholder input was taken and a series of public meetings were held before finalizing the document. The final Renewable Energy Action Plan was released in April of 2005.

The Renewable Energy Action Plan (REAP) contains numerous renewable energy policy goals for the state and also a mandate to “support a Renewable Energy Working Group to be coordinated through the Governor’s Office and the Oregon Department of Energy to guide the implementation of this Plan.” A long list of actions for state agencies is included in the Plan, as well as numerous tasks for the Renewable Energy Working Group.

The Renewable Energy Working Group has been formed through a collaborative process involving the Oregon Department of Energy and the Governor’s Office.

The primary mission of the Renewable Energy Working Group (REWG) is to guide implementation of the Renewable Energy Action Plan. To accomplish this goal the Renewable Energy Working Group will play an advocacy and an advisory role. Group members will work to find and implement solutions – in the legislative arena, in the private sector, and elsewhere – that encourage the growth of renewable energy and accompanying economic development in Oregon.

The Renewable Energy Working Group will be briefed on renewable energy development in Oregon and submit regular status reports on the implementation of the REAP to the Governor’s Office for public dissemination. The REWG will also be considering a list of more than fifty action items identified for its consideration in the REAP. Many of the tasks assigned to the Renewable Energy Working Group can be delegated to technology-specific working groups already in place (such as the wind, biomass and geothermal working groups). However, at least four key areas will need to be addressed by the Renewable Energy Working Group directly:

- Prioritization of the numerous tasks in the REAP, and monitoring of those tasks.
- Discussion of and action taken on crosscutting issues affecting multiple technologies with a focus on issues like transmission constraints, interconnection, and Bonneville Power Administration policies.
- Renewable energy production policy and the potential role of production incentives, a renewable portfolio standard, and/or the public purpose charge to achieve REAP goals.
- Identification, coordination, and packaging of legislative concepts as appropriate.

The Renewable Energy Action Plan is available in PDF format on the Oregon Department of Energy Web site at <http://oregon.gov/ENERGY/RENEW/docs/FinalREAP.pdf>. Requests for hard copy versions of the report can be directed to the Oregon Department of Energy.

## Structure

The Renewable Energy Working Group is comprised of at least 27 general members and four legislators. One of the general members will serve as chair. The chair will be responsible for facilitating meetings and for representing the group as a whole to the media. A designated Governor’s Representative will also participate in REWG meetings.

Given the size of the working group, it is anticipated that multiple sub-committees will be established to tackle problems identified by the group and implement issues in more detail. Formation of these sub-committees will be at the discretion of the chair.

## Membership

**Legislators:** Rep. Jackie Dingfelder, Sen. Ted Ferrioli, Sen. Frank Shields, and Rep. Patti Smith

### General Members of the REWG

<b>Chair of the REWG:</b> Mike McArthur (Executive Director, Association of Oregon Counties)		
Kevin	Banister	PNGC Power
Jeremiah	Baumann	Oregon State Public Interest Research Group
Ted	Bernhard	Stoel Rives
Jeff	Bissonnette	Citizens' Utility Board of Oregon
Julie	Brandis	Associated Oregon Industries
Bob	Chamberlain	PV Powered
Brian	Cole	Oregon Economic Development Association
Angus	Duncan	Bonneville Environmental Foundation
Michael	Early	Industrial Customers of Northwest Utilities
Jack	Evans	Oregon Rural Electric Cooperative Association
Katie	Fast	Oregon Farm Bureau
Troy	Gagliano	Renewable Northwest Project
Don	Godard	Oregon People’s Utility District Association
Michael	Grainey	Oregon Department of Energy
Cylvia	Hayes	3E Strategies (Business Alliance for Sustainable Energy)
Jim	Lobdell	Portland General Electric
John	Lund	Oregon Institute of Technology
Jim	Manion	Warm Springs Power Enterprises (Confederated Tribes of Warm Springs)
Bob	Maynard	Energy Outfitters
Carlos	Reichenshammer	Reichenshammer Building & Design
Tucker	Ruberti	Idatech
Virinder	Singh	PacifiCorp
Chris	Taylor	Horizon Wind, Northwest Office
Jim	Walls	Lake County Resources Initiative
Dick	Wanderscheid	The City of Ashland Electric Department
Peter	West	Energy Trust of Oregon
Jonathan	Williams	Intel
Paul	Woodin	Western Wind Power Consulting

**Governor’s Representative to the REWG:** David Van't Hof, Governor’s Sustainability Advisor

## Members' Responsibilities

Members of the Renewable Energy Working Group (REWG) are expected to work collectively toward the promotion of renewable energy in Oregon and to help guide the implementation of the Oregon Renewable Energy Action Plan. Although each member of the group will bring their own expertise and professional interests, members of the group are expected to think beyond the boundaries of the technologies, sectors, or regions they represent in order to devise ways to increase the use of all renewable energy sources in Oregon.

### Specific Responsibilities

- Attend meetings, and if there is an unavoidable absence, have an informed alternate attend the meeting who will keep the member informed of the proceedings of the group.
- Respect the role of the chair as a facilitator of the group, and recognize that given the size of the REWG the chair will need to take an active role in moving the agenda forward.
- Recognize the need to consider and potentially synchronize some of the work of the group with other ongoing work groups or task forces, such as the Carbon Allocation Task Force.
- Notify staff in advance if there are materials, memorandums, or other documents intended for use at meetings so that distribution of those materials can be done in an organized fashion.
- Speak to the press only about personal or your organization's views, and do not attempt to represent or characterize the views of other members of the group or the REWG as a whole.

## Support

Staff support to the Renewable Energy Working Group will be provided by a number of state agency personnel. The lead staff member to the group will be Bill Drumheller, the Renewable Energy Program Coordinator with the Oregon Department of Energy. He can be contacted at (503) 378-4035 or [Bill.Drumheller@state.or.us](mailto:Bill.Drumheller@state.or.us). Jenifer Wetherbee, also from the Oregon Department of Energy, will provide administrative support to the Renewable Energy Working Group. She can be reached at (503) 378-5049 or [jenifer.wetherbee@state.or.us](mailto:jenifer.wetherbee@state.or.us).

Other members of the renewable energy team at the Oregon Department of Energy will also be providing support to the group. These individuals will also serve as liaisons between the technology-specific working groups that are already in place and operating (like the wind working group and the biomass coordinating group) and the main Renewable Energy Working Group. Briefing materials and other relevant information will be compiled for the Renewable Energy Working Group as appropriate by staff.

Designated state agency representation is as follows. Other agencies may also participate.

### **REWG State Agencies**

Department of Energy  
Department of Forestry  
Department of Agriculture  
Economic and Community Development Department  
Public Utility Commission  
Department of Geology and Mineral Industries  
Department of State Lands  
Department of Environmental Quality

### **Agency Liaison**

Bill Drumheller  
Joe Misek  
Brent Searle  
Glenn Montgomery  
Lisa Schwartz  
Vicki McConnell  
Jeff Kroft  
Gregg Lande

Members of the renewable energy team at the Oregon Department of Energy (in addition to Bill Drumheller) that will serve as key contacts for the group include:

Working Group and Technology Contacts (Oregon Department of Energy)

Mark	Kendall	Bioenergy (Biomass Coordinating Group)
Justin	Klure	Alternative Transportation Fuels
Justin	Klure	Ocean Energy
Carel	deWinkel	Wind Energy (Wind Working Group)
Carel	deWinkel	Geothermal Energy (Geothermal Working Group)
Christopher	Dymond	Solar Energy
Phil	Carver	Transmission Issues

## **Meeting Schedule**

The Renewable Energy Working Group will meet at the discretion of the chair and as determined by the membership of the group in its proceedings. A preliminary meeting schedule will be determined at the first meeting of the group. It is anticipated that the group will meet, in its entirety, no more than once every four to six weeks unless circumstances merit more frequent meetings. For example, as the legislative session nears it is possible that more meetings will be held to finalize any legislative proposals.

Sub-committees of the group will likely meet more often. It is also anticipated that these sub-committees will frequently meet via conference call or means other than face-to-face meetings.

## **Media Relations**

The official spokesperson for the Renewable Energy Working Group is the chair of the group. Comments made by the chair to the media will attempt to represent the collective opinion (or diversity of viewpoints) of the group. Any comments by the chair to the media will not supersede the individual opinions of group members or the organizations that they represent.

The media point of contact for the Renewable Energy Working Group is the Communication Manager of the Oregon Department of Energy, Diana Enright. Any interview requests or similar inquiries should be made through this point of contact. She can be reached at [diana.enright@state.or.us](mailto:diana.enright@state.or.us) or at (503) 378-8278. Technical staff affiliated with the group may be assigned to work with the media as necessary to accommodate the needs of the press.

## **Public Involvement**

All meetings of the Renewable Energy Working Group will be open to the public. Advance notice of meetings will be posted on the Oregon Department of Energy Web site and distributed to the media and interested stakeholders.

Any records, transcripts, or other similar documentation of meeting proceedings will be made available to the public via the Department of Energy Web site. These documents are public records. Participants in the Renewable Energy Working Group are reminded that communications during meetings and in response to formal requests facilitated through the Working Group are not confidential. However, the private communications and documents of

Working Group members are private and not subject to public disclosure (unless those communications are to state agencies or other entities subject to public disclosure laws). E-mail communications between a quorum of the REWG members are also subject to the Public Meetings Law if decisions or deliberations toward decisions are made.

Public comments on topics relevant to the proceedings of the Renewable Energy Working Group are welcome. A designated e-mail address has been established to comment on the activities of the Renewable Energy Working Group: [REWG.comment@state.or.us](mailto:REWG.comment@state.or.us).

Any concerns about accessibility issues at meeting venues should be relayed to Jenifer Wetherbee at the Oregon Department of Energy, (503) 378-5049 or [jenifer.wetherbee@state.or.us](mailto:jenifer.wetherbee@state.or.us).