

# ***STOREKEEPER FORCE NOTES***

## ***August 2008***

### **POINTS OF CONTACT**

#### **SK Rating Force Master Chief:**

SKCM Mark Ferguson (202) 475-5750

#### **SK "A" School Chief:**

SKCM Larry Atwood (707) 765-7107

#### **Centralized Supply School:**

SKCM Tom Trainor (757) 856-2269

#### **Subject Matter Specialist:**

SKC Brad Felty (707) 765-7128

#### **SK Assignment Officer:**

CWO3 Mitzie Robinson (202) 493-1288

#### **CWO F&S Specialty Force Manager:**

CWO4 Rusty Huyck (202) 475-5752

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### ***Information from your SK Rating Force MCPO***

Farwell to CWO2 Frank Henderson & Welcome Aboard CWO3 Mitzie Robinson I'd like to take this opportunity to say "Thanks" to CWO2 Henderson for his dedication & service as our Assignment Officer (AO) for the past 3 years. I'd like to "welcome aboard" CWO3 Mitzie Robinson as our new AO. CWO3 Robinson and I crossed paths early on at then Supply Center Curtis Bay and continued to stay in contact throughout the years. Units visited since last notes; TQC, FINCEN, AR&SC, ELC, Sector Baltimore, ISC Boston, TRACEN Petaluma, CGC BERTHOLF and CGC WAESCHE PRECOMDET. Topics of interest; met with my counter part from the Navy and a partnership has begun. In the future he will make a visit to our "A" school. I know many of you were not able to attend the Centralized Supply Course this FY due to the lack of quotas. For FY-09, I've requested and received 63 additional quotas from 150 to 213. SKCM Trainor thanks for taking on the additional course convening's. I've made a request to the Personal Property Program Management Office for an analysis to determine if there is a need for a Personal Property Management "C" school. Meanwhile they will continue providing periodical workshops. I've made a request to FINCEN General Accounting Unit Chief and met with all parties to reinstate/update Chapter 6 (reconciliation) of the FINCEN SOP. I appreciate SKCS McCuin, SKC Sawyer and SK1 Williams efforts and others that are working this project. I know more quotas are required for Transportation of Hazardous Waste course. The Navy provides us with 2 quotas per class with approx 13 class convening's each year for a total of 26 quotas. The Transportation Freight Program Manager is looking into other training opportunities.

Currently I'm working with the Sector Logistics Department Staffing Standard Study Workgroup.

Sectors' Charleston, Mobile, Lake Michigan, San Diego, Juneau, Seattle, New Orleans and Airsta Port Angeles have provided the below requested information. If you're currently working at a Sector or have in the past I request you send me your methodology and staffing suggestions for the SK shop. I have a good idea of what I would like to see, but would like to hear from you. Please do me a favor and send one response from your unit.

All,

I hope the conference last week was productive. I can tell you that your feedback to HQ was taken very seriously and has created numerous action items for several staff elements.

In my case, my action item is to continue to evaluate Sector Logistics Staffing Standards. I want to propose a course of action to examine Sector Logistics Staffing.

I would like to take a look at Storekeeper staffing first. The SK Rating Force Master Chief works in CG-4 and is someone I can easily reach out to. If we can lay a foundation for staffing SK's, then we can use that methodology to apply to other enlisted and officer specialties.

For SK's, we should evaluate the following:

1. The value of the Sector budget.
2. The value and actual amount of OM&S.
3. The amount of items enrolled as General Purpose Property.
4. The number of 23, 28, 32, 35, and 43 transactions.
5. Evaluate other duties the SK's are doing (i.e. vehicle management).

When we look at each of these, we'll try to determine some link to a specific mission or specific asset.

As much as possible, I would also like to look at scheduled vs. unscheduled tasks. For example, we have to do periodic property inventories, which would be a scheduled task. An emergency haul-out for a boat would be considered unscheduled.

I think we should also pay some attention to Service Contracts. Is there something we could be doing at the HQ level to take the burden off the field units? Cell phone contracts, for example.

I request your feedback on this methodology. Is there anything else we should consider or anything I missed?

Thanks, CDR Chris Bartz, Executive Assistant to the Assistant Commandant for Engineering and Logistics Commandant (CG-4A)

**SK "A" School**  
**SKCM Atwood**

Our goal is to ensure each and every SK "A" school student receives quality training and is well prepared for their first unit as an apprentice Storekeeper. Please send me your positive or negative comments so that we can better prepare our newest Storekeepers.

If you know of a prospective "A" school student, encourage them to pass their EPME end of course test prior to arriving at school. Students will be given a limited amount of class time to study and get their EPQ's signed off.

With the anticipation of SK1 Instructor position(s) for SK "A" School at TRACEN Petaluma opening for AY09, those individuals desiring this challenging role please contact SKC Astru Cruz @ (707)765-7190 for a questionnaire. This is only for those who will be tour complete in 2009.

**Storekeeper Subject Matter Specialist**  
**SKC Brad Felty**

Greetings to all Storekeepers,

For those of you who missed the Cancellation Message of all the SK Non Resident courses posted on May 27, 2008, I would like to remind you as of July 1, 2008, the SK1 and SK2 courses are completely cancelled. On Sept 1, 2008, the SK3 course will be in cancellation status also.

Now, I know some of you are wondering what to do to qualify for the Nov 08' SWE since the deadline is August 1st, 2008. There is no need to complete your SK2/SK1 EOCT since they have been cancelled. What's left is; complete the EPME EOCT, make sure your EPQ/EPME practical factors are signed off and lastly, have your CO's recommendation.

Take advantage of not having an EOCT to complete for the Nov 08' SWE because when the May 09' SWE rolls around, all the requirements will have to be met again (Completion of Rated EOCT, EPME EOCT, EPQ's/EPME pracs signed and CO's recommendation). Put forth some extra effort and take advantage of the opportunity.

Mrs. Fernando, I and many others are working diligently to complete the new SK courses and we on having them out to the field by early this fall. The new SK2 course is completed and being reviewed for editing. The new SK3 is 50% completed and the new SK1 is 30%.

We appreciate your patience and if you have any questions, please direct them to myself. Take care and thank you for all your hard work.

## EPME INFORMATION

R 211754Z JUL 08 ZUI ASN-A00203000019 ZYB FM COMDT COGARD WASHINGTON  
DC//CG-13// TO ALCOAST BT UNCLAS //N01500// ALCOAST 349/08 COMDTNOTE  
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SUBJ: ENLISTED PROFESSIONAL MILITARY EDUCATION (EPME) STUDY GUIDE AND  
ADVANCEMENT QUALIFICATION EXAM (AQE) REVISIONS A. ENLISTED PROFESSIONAL  
MILITARY EDUCATION (EPME) MANUAL COMDTINST  
M1510.2

B. ENLISTED PROFESSIONAL MILITARY EDUCATION STUDY GUIDE USCG PAMPHLET  
NO. H0600 1. DUE TO SIGNIFICANT CHANGES IN POLICIES AND PROCEDURES THAT  
HAVE OCCURRED DURING THE PAST FOUR YEARS, ALL THREE EPME STUDY GUIDE  
DELIVERY FORMATS (WEB-BASED, COMPUTER-BASED, AND PAPER-BASED) HAVE BEEN  
UPDATED TO REFLECT THESE CHANGES. TO REDUCE THE USE OF PAPER AND  
RELATED COSTS, ONLY THE PAPER-BASED EPME STUDY GUIDE HAS BEEN DIVIDED  
INTO THREE INDIVIDUAL STUDY GUIDES: APPRENTICE 0462-2 (E-4 AND E-5),  
JOURNEYMAN 0662-2 (E-5 AND E-6), AND MASTER 0862-2 (E-7 THROUGH E-9).

2. THE COMPLETE WEB-BASED EPME STUDY GUIDE IS LOCATED ON THE E-  
LEARNING PORTAL AT [HTTPS://LEARNING.USCG.MIL/](https://learning.uscg.mil/). REQUESTS FOR ANY PAPER-  
BASED STUDY GUIDES OR A CD-ROM COPY OF THE COMPLETE EPME STUDY GUIDE,  
MUST BE MADE THROUGH YOUR ESO.

3. ALL THREE REVISED EPME STUDY GUIDE DELIVERY FORMATS WILL SERVE AS  
THE BASIS FOR EACH EPME ADVANCEMENT QUALIFICATION EXAM (AQE) BEGINNING  
02AUG08. PREVIOUS EPME AQE EDITIONS BECOME OBSOLETE EFFECTIVE 01AUG08.  
THE NEW EDITION OF THE AQES HAVE A TIME LIMIT OF SIXTY (60) MINUTES FOR  
THE TEST. ESO/PROCTORS SHALL ENSURE THIS NEW TESTING TIME REQUIREMENT  
IS UPHELD.

4. QUESTIONS REGARDING EPME CONTENT MAY BE DIRECTED TO EPME SUBJECT  
MATTER SPECIALISTS (SMS) MCPO KRAMER, PHONE (707)765-7294 OR EMAIL;  
ATHAN.R.KRAMER(AT)USCG.MIL AND CPO SIMPSON, PHONE (707) 765-7374 OR  
EMAIL; STEVEN.M.SIMPSON2(AT)USCG.MIL. QUESTIONS REGARDING EPME  
REQUIREMENTS AND PROGRAM RELATED MATTERS SHOULD BE DIRECTED TO THE EPME  
PROGRAM MANAGERS MCPO LACUMSKY, PHONE (202) 475-5519 OR EMAIL;  
DIANE.M.LACUMSKY@USCG.MIL AND SCPO SEYBOLD, PHONE (202) 475-5511 OR E-  
MAIL; CATHERINE.L.SEBOLD(AT)USCG.MIL.

5. RDML D. R. MAY, DIRECTOR OF RESERVE AND TRAINING, SENDS.

6. INTERNET RELEASE AUTHORIZED.

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## **CMplus & TAIT Units Physical Inventory & Reporting Timelines** **Submitted by SKCM Trainor**

ALCOAST 167/08 announced the following policy changes to the Supply Policy & Procedures Manual (SPPM), COMDTINST M4400.19 & the Financial Resource Management Manual (FRMM), COMDTINST M7100.3 for field units that are using either CMplus or TAIT to manage their OM&S inventory:

- Units shall conduct physical inventories during the first two months of each fiscal quarter (OCT-NOV, JAN-FEB, APR-MAY & JUL-AUG)
- Units are to submit a Physical Inventory Report (PIR) within 15 days of completion of the inventory (via the ICCP website)
- Units are to print a copy of the PIR Memo for Command signature & file the memo with physical inventory records.
- Units shall submit a Full Data Extract (FDE) between 01 and 15 DEC, MAR, JUN & SEP respectively (via the ICCP website)
- Authority to grant PIR Waiver Requests is delegated to the MLCs
- IAW SPPM Chapter 3 Section E, the requirement for a 60 day separation between physical inventories is canceled
- IAW SPPM Chapter 3 Section E, the requirement to submit a Year End Certification is canceled (this is now met by printing a copy of the PIR Memo)
- IAW FRMM Sections 7.B.4.E & 7.B.5.K, the requirement to submit annual reports and year end certification letters is canceled (this is now met by COMDT (CG-44) conducting reviews of PIR & FDE data and analyzing results and submitting a letter of certification to FINCEN)
- IAW SPPM Chapter 3 Section E & FRMM Section 7.B.5.H, the requirement to submit a TAV data extract upon completion of a physical inventory is canceled (this is now met by the submission of a Quarterly FDE as stated above)

Minimum requirement for physical inventories is for a Mini-Random Physical Inventory during the 1<sup>st</sup>, 2<sup>nd</sup> & 3<sup>rd</sup> Quarter & during the 4<sup>th</sup> Quarter a Statistical Random Sample. If you fail two consecutive MRPIs and/or your 4<sup>th</sup> Quarter Statistical Random Sample you shall complete a wall-to-wall inventory within 45 days of the signature date of the PIR memo.

To validate the effectiveness of a wall-to-wall inventory, units shall conduct a Statistical Random Sample. Remember you must submit PIRs results for all MRPI, Statistical Random Sample and Wall-to-Wall inventories to the ICCP website at:

<http://iccp.elcbalt.uscg.mil/>

## Assignment Officer

### CWO3 Mitzie Robinson

Who is Chief Warrant Officer Mitzie Robinson?

I was born on the Island of Jamaica, W.I. My family migrated to the United States in 1976. I joined the Coast Guard in 1983 and became a US Citizen 1987. I am married and have two children ages 16 and 11. I also care for my aging grandmother. Yes, I am a part of the generation called, “sandwich moms”. I inherited the responsibility of my grandmother after the death of my parents: my Dad in 1996 and my Mom in 1998. My path to success has not been easy but it has been very rewarding. The number one question to me is always how did you do it for twenty four plus years? “Balance” balancing career and family. My number one priority as your Assignment Officer is to assist you and your family with your career decisions so that you may also find that balance to a rewarding and a successful Coast Guard career. I will carry out my duties with honor, respect, devotion to duty.

## Units

June 2003-2008: Commandant, Office of Human Resources Budget Execution (CG-1012)

2001- 2003: USCGC GALLATIN (WHEC-721) Charleston, SC

1998 – 2001: USCG Group Boston, MA

1994-1998: USCG NAVIGATION CENTER (NAVCEN), VA

1992-1994: USCG Supply Center Curtis Bay, MD

1989-1992 USCG YARD, Curtis Bay, MD

1986-1989 USCG Aviation Training Center Mobile, AL

Below are the duties & responsibilities of the station SK. Reference U.S. Coast Guard Boat Operations & Training Manual, COMDTINST M16114.32A.

## Support

**D.4. Support Petty Officer** • Performing the allotment accounting functions of the unit(s) assigned. The position of Support Petty Officer (SPO) was created to reduce/eliminate the **Station** finance, supply, and administrative workload from the **Station's** command cadre. The SPO position will be Storekeeper (SK) billets. These positions are dayworker positions and **not** intended to be **Station** dutystander positions. The SPO shall perform the following duties:

- Budgeting and accounting for, purchase/requisition, receipt, inspection, issue, stowage and preservation, packaging, shipment, disposal of, reutilization, and performance of inventory control for all property, equipment, supplies, and materials belonging to the unit(s).
- Maintenance of all allowance documentation, and preparation of configuration change reports and allowance change requests; preparation of public vouchers, transportation requests and shipping documents.
- Performance of traffic management/transportation functions including shipments, inspection, reservation, service orders, and claims relating to Government and personnel personal property.
- Preparation of returns covering the receipts and expenditures of public monies.
- Operation of office labor saving devices and automated data processing equipment.
- Preparation and maintenance of required forms, records, publications, correspondence, reports, and files.
- Procuring, receiving, stowing, issuing, shipping, disposing of, accounting for, and while in the SPO's custody, maintaining all stores and equipment of the assigned unit(s), except as otherwise prescribed in appropriate directives or regulations.
- Inspecting services and materials received under contract or order calling for inspection on delivery, unless this function has been specifically assigned in writing by the CO/OIC to another department having technical jurisdiction over the services or material.
- When specifically designated by the Commandant, the SPO shall function as the authorized certifying officer, assistant disbursing officer, or cashier of the unit. This includes the procurement and disbursement of official funds for the Coast Guard, the payment of personnel, and payment for materials and services procured by the Coast Guard, in accordance with procedures prescribed in the Comptroller Manual.
- Specific SPO duties and responsibilities **may** include, but not be limited to, the following:



LUFS or other ledger updates  
IMPAC verification report  
Requisitions and procurements including automated requisitions, procurement requests (PRs),  
and any related research.  
Mail usage reports  
UPH usage reports  
Property reports and surveys  
PI/MI inspection follow-up  
CDAR follow-up and aftercare – requires training  
GSA vehicle report  
Inventory management  
Mutual assistance  
Combined Federal Campaign  
Enlisted evaluations (EPES) – (coordination only)

SPO duties for some of the above tasks will be limited to administration and coordination only (UPH usage report, PI/MI inspection follow-up, documentation of UCMJ proceedings). The station CO/OIC or other assigned departments heads are still responsible for certification of these documents/tasks. Performing other collateral duties as assigned by the Station CO/OIC.

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FM COMDT COGARD WASHINGTON DC

TO ALCOAST

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UNCLAS //N01000//

ALCOAST 366/08

COMDTNOTE 1000

SUBJ: THE GUARDIAN ETHOS

1. THIS ALCOAST FORMALLY INTRODUCES THE "GUARDIAN ETHOS." AS THE COAST GUARD MODERNIZES, THE "GUARDIAN ETHOS" WILL ASSIST THE SERVICE IN TYING OUR MILITARY, MARITIME, MULTI-MISSION CHARACTER TO A MORE TANGIBLE SERVICE IDENTITY; AN IDENTITY THAT WILL RESONATE WITH OUR PEOPLE, OUR EXTERNAL PARTNERS, AND CUSTOMERS ALIKE.

2. WE HAVE AN INCREDIBLY RICH HERITAGE AND I BELIEVE IT IS TIME TO OFFICIALLY DEFINE OUR "ETHOS." ABOUT A YEAR AGO TRAINING CENTER CAPE MAY WAS CHARGED WITH REFINING THEIR CURRICULUM TO SUPPORT THE DEVELOPMENT OF A MORE PHYSICALLY FIT APPRENTICE WHO HAD INTERNALIZED THE COAST GUARD'S CULTURE, CHARACTER AND CORE VALUES AS DEPICTED IN PUBLICATION NUMBER ONE. DURING THIS PROCESS THE "GUARDIAN ETHOS" WAS CREATED:

"THE GUARDIAN ETHOS"

I AM AMERICA'S MARITIME GUARDIAN.

I SERVE THE CITIZENS OF THE UNITED STATES.

I WILL PROTECT THEM.

I WILL DEFEND THEM.

I WILL SAVE THEM.  
I AM THEIR SHIELD.  
FOR THEM I AM SEMPER PARATUS.  
I LIVE THE COAST GUARD CORE VALUES.  
I AM A GUARDIAN.  
WE ARE THE UNITED STATES COAST GUARD.  
3. THE "GUARDIAN ETHOS" IS NOT INTENDED TO REPLACE THE COAST GUARD CREED. THE CREED IS A CONTRACT AN INDIVIDUAL MAKES WITH THE COAST GUARD; THE ETHOS IS DIFFERENT - IT DEFINES THE ESSENCE OF THE COAST GUARD AND COULD BE VIEWED AS THE CONTRACT THE COAST GUARD AND ITS MEMBERS MAKE WITH THE NATION AND ITS CITIZENS.  
4. THE COAST GUARD HAS SERVED THE AMERICAN PUBLIC FOR OVER 200 YEARS. THE SURGE CAPABILITIES INHERENT IN A MILITARY ORGANIZATION COMBINED WITH MULTIPLE AUTHORITIES/COMPETENCIES DUE TO OUR MULTI- MISSION NATURE MAKE US UNIQUE IN GOVERNMENT AND OF GREAT VALUE TO OUR NATION. HOWEVER BECAUSE WE ARE SO MULTI-FACETED, FROM TIME TO TIME WE ARE NOT WELL UNDERSTOOD.  
5. THE "GUARDIAN ETHOS" IS THE EMBODIMENT OF THE COAST GUARD'S CAPSTONE DOCTRINE, PUBLICATION NUMBER ONE.  
[HTTP://WWW.USCG.MIL/TOP/ABOUT/PUB1.ASP](http://www.uscg.mil/top/about/pub1.asp) THE "GUARDIAN ETHOS" IS THE ESSENCE OF OUR SERVICE - IT IS WHO WE ARE. DATING BACK TO THE DAYS OF THE STEAMBOAT INSPECTION SERVICE, THE U. S. REVENUE CUTTER SERVICE, THE U. S. LIFE SAVING SERVICE, AND THE U. S. LIGHTHOUSE SERVICE, WE HAVE A PROUD HISTORY OF SERVING THE CITIZENS OF THE UNITED STATES IN THE MARITIME DOMAIN, PROVIDING SAFETY, SECURITY AND STEWARDSHIP. AS AMERICA'S MARITIME GUARDIANS, WE PROTECT THEM, WE DEFEND THEM, AND WE SAVE THEM. WE ARE THEIR SHIELD, AND WE STAND ALWAYS READY FOR THE CALL TO DUTY. WE LIVE THE COAST GUARD CORE VALUES. INDIVIDUALLY, WE ARE EACH GUARDIANS, WHO HAVE SWORN AN OATH TO SUPPORT AND DEFEND THE CONSTITUTION AND WHO ADHERE TO THE COAST GUARDSMAN'S CREED. TOGETHER, WE ARE THE UNITED STATES COAST GUARD.  
6. THE ADOPTION OF THE "GUARDIAN ETHOS" PROVIDES US WITH A CONSISTENT SERVICE WIDE TERM FOR OUR PEOPLE. WE ALSO KNOW GUARDIANS HONOR THE PAST BUT MUST CONTINUALLY LOOK TO THE FUTURE AND ADAPT. TO PROTECT, DEFEND, AND SAVE TODAY AND TOMORROW WE MUST UNDERSTAND THAT CHANGE AND MODERNIZATION ARE CONSISTENT WITH OUR GUARDIAN ETHOS. AS GUARDIANS WE WILL CONTINUALLY CHANGE AND IMPROVE OUR COAST GUARD.  
7. WE ARE GUARDIANS.  
8. ADMIRAL THAD ALLEN, COMMANDANT, SENDS.  
9. INTERNET RELEASE AUTHORIZED.  
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All,

Please distribute widely. This is an information booklet for new spouses. It is meant to provide a quick reference guide for new spouses and family regarding life in the Coast Guard. It is not meant to replace the "Spouses Handbook" maintained by the Work Life Program. This is simply meant to be an easy to understand reference guide for new spouses/families.

This booklet is a modified version of the Navy "Sea Legs" publication that is provided to all new Navy families. I intend to seek funding to print booklets for distribution to new spouses at ID card issuing facilities and accession points. Meanwhile,

"Sea Legs" will be located on the Coast Guard web site [www.uscg.mil](http://www.uscg.mil) under "Spouses and Family."

Vr

MCPOCG Skip Bowen

Hello SKCM Ferguson, my name is Robert Taylor and I'm a supervisor at the U.S. Coast Guard Finance Center. One of my responsibilities is processing charges for GSA vehicles and I often received various email from SK's in the field on issues concerning the reconciling of GSA charges. I would like to request that a statement be put into your newsletter informing the SK's of our new mailbox for GSA vehicle matters. The new mailbox is "FIN-SMB-VehicleRCMChanges" If I missed your deadline please put this info in your future newsletter. Thank you.

To all vehicle managers: Please ensure when a GSA vehicle is pick up, turned in, or a vehicle is lease temporary while a permanent one is being repaired that the following information is sent to mailbox FIN-SMB-VehicleRCMChanges: A line of accounting to process the charges (Lines of accounting can be obtain from your responsible budget officer) Vehicle tag number, date vehicle was turned in or pick up; date lease vehicle was pick up and by whom.

Robert D. Taylor  
Supervisor, OPA5B Utilities/  
Coast Guard Leases  
EEO Counselor  
USCG Finance Center  
E-Mail Robert.D.Taylor2@USCG.MIL  
Fax # (757) 523-6904  
Voice# (757) 523-6744

Please make a note of the recent changes to the Object Classes with regards to GSA Fleet Lease Vehicles. This is a clarification and may not affect everyone.

Because of the Object Class descriptions there had been some confusion regarding which Object Class to use for GSA Fleet Lease vehicles. The new descriptions ensure that only one Object Class (2171) is used for all GSA Fleet Lease vehicles. This should help in matching unit and FINCEN Document Type 48 records.

Please make sure unit SKs and other folks using the CG desktop finance tool know about this change.

Thank you for your support,  
Henry Herzberg  
202-475-5666

### **From the Headquarters Property Office:**

\*4th Qtr inventory letter and year end reports are now due from each unit. Each unit should submit their own report and letter. The due date for the inventory letter is 22 August 2008 and the due date for the property report is 15 November 2008.

\*Units are reminded to update the inventory dates within ORACLE-FAM to reflect the work being accomplished. HQ visits to several commands this year have shown that not everyone is updating ORACLE-FAM with current inventory dates. Any date within ORACLE that is greater than 12 months from the date the report is pulled is considered overdue and an error.

Jeff Beach  
Commandant (CG-842)  
(202) 372-3646

### **Personnel Service Center, Advancement**

The below link provides a one stop shop for all Advancement Announcements, List ,SWE Statistics and associated quick links to Advancement related issues.

<http://cgweb.psc.uscg.mil/adv.htm>

### **CG Central Enterprise Discussion Board**

For those of you who weren't aware, CG Central contains an online discussion board called "Enterprise Discussion". A specific section has been carved out for unclassified discussions concerning our rating.

To locate our board: Log onto CG Central's home page and select the button in the upper right corner that looks like cartoon talking boxes. From there, select Enlisted Members then select Storekeeper.

## **Unofficial CG Transcripts on CG Institute Website**

If you don't already know, that our own CG Institute completed an Unofficial CG Transcript for each Enlisted Rating, from E-2 (Recruit training) to CWO2 and they have them posted on the CG Institute Website.

They provide a great summary at each level of the College Credits our enlisted members have earned by virtue of their advancement (Military Experiential Learning Credit), completion of A School and PQG's (Military Training Credit).

Each of them can be viewed at the Institute Website under Voluntary Education > Rating Road Maps or just click on following link:

<http://www.uscg.mil/hq/cg1/cgi/ve/roadmaps/roadmaps.asp>

**30 Jun 2008**

### **SELRESERVE LATEST NUMBERS**

<b>Rank</b>	<b>Allowed</b>	<b>Onboard</b>
E-9	2	2
E-8	4	2
E-7	23	16
E-6	58	45
E-5	85	68
E-4	55	40
Total	227	173

As of AUG-08.

<b>Retirements</b>					
<b>2008</b>	<b>SKCM</b>	<b>SKCS</b>	<b>SKC</b>	<b>SK1</b>	<b>Totals</b>
January-08					
February-08					
March-08					
April-08					
May-08					
June-08					
July-08					
August-08		2	1	1	4
September-08			3	5	8
October-08			2	6	8
November-08		1	1		2
December-08		1	2	1	4
<b>Total</b>		<b>4</b>	<b>9</b>	<b>13</b>	<b>26</b>

These are approved active duty retirements. I know of no one who tracks future retirements for Reservists. Remember that a retirement is not a guarantee of advancement. Changes in the allowance list and out of rate personnel and other issues may affect actual advancement opportunities.

As of AUG-08.

<b>Retirements</b>					
<b>2009</b>	<b>SKCM</b>	<b>SKCS</b>	<b>SKC</b>	<b>SK1</b>	<b>Totals</b>
January-09					
February-09					
March-09					
April-09					
May-09			1		1
June-09					
July-09			3		3
August-09	1			1	2
September-09					
October-09					
November-09					
December-09					
<b>Total</b>	<b>1</b>		<b>4</b>	<b>1</b>	<b>6</b>

These are approved active duty retirements. I know of no one who tracks future retirements for Reservists. Remember that a retirement is not a guarantee of advancement. Changes in the allowance list and out of rate personnel and other issues may affect actual advancement opportunities.

## **E-PME INFO**

Did you know that E-PME qual **8.03-P** needs to be sent to the Rating Force Master Chief? If you e-mail me your recommendations, I will send a reply e-mail for you to use as completion confirmation for your supervisor to sign off the qual.

### **TRAINING INFORMATION**

All requests for training must be completed in Direct Access; you will not receive orders if you do not complete the ETR. The ETR must include specific justification for requesting these classes. The following document contains info on SK Related Courses. Go to TQC website, there you will find convening dates for each course by clicking on the "C" School Schedules, and selecting the category. Most of the courses are under Procurement and Engineering. You should also familiarize yourself with the Master Training list located in COMDTINST M3502.4 (series), which lists required training for



SK RELATED COAST  
GUARD CLASS.doc

billets at afloat units.

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Since the latest CG-Central enhancement has no log-ins, subsequent SK force notes will be posted in CG-Central at My workplace>Career management>Enlisted>My rating>SK rather than receiving via e-mail. Posting months Jan, April, July and October.

You can set my page as an alert, so when I add something you will be alerted, and I recommend that you make this a short-cut in CG-Central.

Perform this by; selecting the alert tab for alerts, and then select the short cut tab while in the SK page.

I appreciate all that send me articles of interest. If you have an article please send it to me for future submission.

**Disclaimer: Storekeeper Force Notes are an informal communication avenue for information exchange. The purpose is to generally inform the Storekeeper Rating, but material contained within is not for public record nor do the Force Notes represent any official Coast Guard policy. All opinions expressed are solely those of the Rating Force Master Chief or content providers. Questions, comments, opinions and additional items of interest for future Force Notes should be sent to SKCM Mark Ferguson. If you are sponsoring or conducting a conference and would like me to attend, please contact me.**

*SKCM Mark Ferguson*  
*SK Rating Force Master Chief*

