



**Security Tip**  
**June 9, 2008**

## Laptop - - Security Tips

How to prevent a Loss or Theft

- Treat your laptop like cash.
- Get it out of the car...don't ever leave your laptop behind.
- Keep it locked...use a security cable.
- Never 'check' your laptop as luggage. Keep it with you at all times.
- Keep passwords somewhere else...not near the laptop or its case.
- Don't leave it "for just a sec"... no matter where you are.
- Pay attention in airports...especially at security. Don't enter the metal detector until AFTER your luggage and laptop have entered the X-Ray machine.
- If selected for personal inspection, request that your laptop and personal items be taken off the X-Ray belt as soon as they come through.

Visit [OnGuardOnline.gov](http://OnGuardOnline.gov) for more tips on securing your computer, protecting personal information, & guarding against Internet fraud.

## Protect IT Like Your Own

Everyday

**Cyber Security Incident Hotline:**

**1-888-926-2373**



**PII Incident Hotline: 1-877-PII-2-YOU**