

November 22, 2000

TO: Interested Agency Staff

FROM: Chris Voigt, Senior Engineer

SUBJECT: AGENCY FORUM FOR THE MAG PARK AND RIDE SITE SELECTION PROJECT

Friday, December 1, 2000 – 1 p.m.
MAG Office, Suite 200, Saguaro Room
302 North 1st Avenue, Phoenix

An Agency Forum has been scheduled for the time and place noted above for the MAG Park and Ride Site Selection project. You are invited to attend this Forum or to send a representative. **Please park in the garage under the building. Bring your ticket to the meeting as parking will be validated. Bicycles can be locked in the rack at the entrance to the parking garage.**

The focus of this Forum will be to receive comment on the draft priority table for programming, cost estimates, and supporting site analyses. Local jurisdictions are also being requested in a separate letter to confirm by December 11, 2000 their intent to sponsor a lot (see the attached letter to members of the MAG Management Committee). This information will be used for the programming, to the extent that funds allow, of the recommended near term lots in the upcoming MAG 02-06 Transportation Improvement Program (TIP) and the addition of the twenty lots on the priority table to the MAG Long Range Transportation Plan. Please refer to the attached materials.

With confirmation of intent to sponsor by the local jurisdictions, recommendations for programming of the park and ride lots will be finalized in draft form and presented for review at a Park and Ride Agency Forum scheduled for December 11, 2000. The official programming of the lots will be done as part of the MAG annual update of the TIP. The final project reports, revised as needed, will then be brought to the MAG Transportation Review Committee for action in their meeting on December 12, 2000. The MAG Management Committee and Regional Council will take action on the final reports in their meetings in January. Lots for which local jurisdictions have not confirmed their intent to sponsor or who have not made a programming request may be excluded from the final programming for the TIP.

A list of previous Forum attendees and an updated schedule for the project are also attached for your reference. If you have any questions or comments, please contact Eric Anderson or me at (602) 254-6300.

Attachments

AGENCY FORUM
MAG PARK AND RIDE SITE SELECTION PROJECT

Friday, December 1, 2000 -1 p.m.
MAG Office, Suite 200 - Saguaro Room
302 North First Avenue, Phoenix

DISCUSSION TOPICS

1. Introduction
2. Call to the Public
An opportunity will be given for members of the public to address the Forum. Speakers will be requested not to exceed a three-minute time period for their comments.
3. Draft Priority List
A preliminary list of sites in order of priority for programming has been developed. Cost estimates for land acquisition, design and construction have also been developed. This information along with feedback received from local jurisdictions at this Forum will be used to develop recommendations for programming for review at the next Agency Forum. Please refer to the attached material.
4. Twentieth Target Area
Nineteen target areas were short-listed for site analyses at the August 15, 2000 Forum. One additional target area remained to be short-listed. A recommendation for the twentieth target area and preferred site has been developed for addition to the priority list as a long-term site. Site analysis will be completed prior to the next Forum.
5. Costs
Local jurisdictions will be responsible for matching costs as well as operations and maintenance costs for sites in their jurisdiction. Cost estimates developed for this project will be reviewed. If needed, individual meetings of staff from sponsoring jurisdictions with the consultant may be arranged (before or after this Forum) to refine the cost estimates as needed. Please refer to the attached material.
6. Sponsorship
One of the criteria for recommending a site for a park and ride lot is local sponsorship. The sponsor(s) will be required to contribute matching capital costs as well as take responsibility for operations and maintenance of the park and ride lot(s) proposed for construction in their jurisdiction. Local jurisdictions are being requested to respond in writing by December 11, 2000 to confirm their intention to act as a sponsor (see the separate letter to the Management Committee members). Updates from local jurisdictions on potential sponsorships will be requested at this Forum.
7. Draft Site Analyses

Tasks 5 and 6 of the study scope are the identification and analysis of specific near and long-term sites within the short-listed target areas for park and ride lots, using the criteria developed under Task 3. Specific sites for park and ride lots have now been identified and analyzed for the nineteen target areas on the draft short-list presented at the August 15, 2000

Forum. Please refer to the attached materials.

8. Next Steps

The next Forum and public meeting will be held on December 11, 2000. An agenda has not yet been established but is expected to include the final project reports and programming. Results for the 20th site target area and site will also be included. An updated schedule for the Agency Forums is attached.

**MAG Park and Ride Site Selection Project
Attendees of Previous Forums**

Item #3

Draft Priority List

Item #5

Costs

Item #6

Sponsorship

Item #7

Draft Site Analyses Report

Item #8.

Forum Schedule Update