

**RESOLUTION BY CORPORATION CONFERRING  
AUTHORITY UPON AN OFFICER TO  
*Execute A Power of Attorney*  
FOR THE COLLECTION OF CHECKS  
DRAWN ON THE UNITED STATES TREASURY**

Resolved, That \_\_\_\_\_ does  
*(Exact corporate name)*  
hereby name \_\_\_\_\_, as attorney, to receive, endorse, and collect  
*(Name of attorney)*

for and in behalf of the corporation any check drawn on the United States Treasury and to give full discharge therefore; and further, that \_\_\_\_\_ be, and is hereby  
*(Name and title of officer)*  
authorized and empowered to execute, in behalf of said corporation, a power of attorney appointing the said  
\_\_\_\_\_, as such attorney for the purpose above expressed.  
*(Name of attorney)*

The said corporation hereby ratifies and confirms all that may lawfully be done by virtue hereof.

I HEREBY CERTIFY that the foregoing is a true and correct copy of a resolution passed at a \_\_\_\_\_ meeting of the Board of \_\_\_\_\_, the governing body of  
*(Regular or Special)*  
\_\_\_\_\_ a corporation duly organized and existing under and by virtue of the laws of  
*(Exact corporate name)*  
\_\_\_\_\_, held on the \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_, at  
\_\_\_\_\_.

AND I FURTHER CERTIFY that due notice of said meeting was given to each member of said Board; that a quorum was present; and that said resolution has not been amended or repealed.

WITNESS my signature and the seal of said corporation, this \_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_

\_\_\_\_\_  
*(Official signature of officer)*

[IMPRESS CORPORATE SEAL HERE]

\_\_\_\_\_  
*(Official title of officer)*

**IMPORTANT** – Do not execute this instrument without first reading the instructions on the next page. Exact compliance with these instructions will avoid complications.

# **INSTRUCTIONS FOR FMS FORM 235 – READ CAREFULLY**

*See 31 CFR Part 240 for more information*

1. This form should be used only when authority is given to an officer of the corporation to execute a power of attorney authorizing a third person to endorse and collect checks drawn on the United States Treasury in the name of the corporation.
2. This resolution should accompany a power of attorney on FMS Form 234 or FMS Form 236, executed by the officer authorized herein to execute such power.
3. Certification should be made by the secretary or assistant secretary, or such other officer as may be custodian of the corporate seal and records. If the resolution confers power upon the same officer who certifies thereto, another officer not therein authorized should join in the certification.
4. The corporate seal should always be impressed. If the corporation has no seal, a statement to that effect should be inserted in the certificate, and the certificate should be sworn to before a notary public or other officer authorized by law to administer oaths generally, and unless authenticated by the official impression seal of such officer should be accompanied by a certificate from the proper official showing that the officer was in commission on the date of acknowledgment. The date when the officer's commission expires should appear in any event. If a certificate is furnished, such certificate should show the dates of the beginning and expiration of the officer's commission, and such period of commission should include the date of acknowledgment of the affidavit. Affidavits sworn to before a judge or clerk of court and bearing the seal of the court need not be accompanied by any further certification.
5. **POWERS OF ATTORNEY NEED NOT BE FILED WITH THE UNITED STATES TREASURY.**