

# Authentications Cover Letter



Authentications Office  
(A/OPR/GSM/AUTH)  
518 23<sup>rd</sup> Street, N.W.  
State Annex 1  
Washington, DC 20520

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Daytime Telephone Number: \_\_\_\_\_

Country Each Document will go to: \_\_\_\_\_

**Fee** is US currency of \$8.00 for each document to be processed, made payable to the **U.S. DEPARTMENT OF STATE.**

Number of Documents \_\_\_\_\_ X \$8.00= \$\_\_\_\_\_

Payment is enclosed: \_\_\_\_\_ Check# \_\_\_\_\_ or  
\_\_\_\_\_ Money Order

**Optional** – Return documents by (please check if enclosed):

\_\_\_\_\_ Self-Addressed Stamped Envelope

\_\_\_\_\_ Overnight Delivery envelope of label (must have account # pre-printed by the delivery company or have pre-paid postage stamp from the delivery company)

**Notes or Special Instructions:**