

NCTC Challenge Course Request

Fax completed form to Information Technology & Registrar at (304) 876-7260 or email NCTC_Registrar@fws.gov.

Scheduling questions may be referred to the Information Technology & Registrar personnel at (304) 876-7220. Technical questions may be referred to Janelle Quinn, Challenge Course Coordinator at (304) 876-7489.

Challenge Course Website: <http://training.fws.gov/branchsites/LED/ChallengeCourse/CCInformation.html>

The following information is requested to allow us to better meet your needs. Please complete all sections below.

Event or Course Title:

Organization:

Date(s) of Event/Course:

Date(s) of Challenge Course:

Number of Participants:

Time of Challenge Course:

Name of Contact:

Phone:

Email:

Fax:

Purpose of Use of Challenge Course:

(teambuilding, leadership development, communications development, problem-solving, decision making, etc.)

Special Requirements:

Custom Training Rates

**effective October 1, 2008*

Half Day Package 8:00am to 12:00pm or 1:00pm to 5:00pm

Base Rate (up to 20 participants)..... \$750.00

Each additional participant.....\$45.00

Full Day Package 8:00am to 5:00pm

Base Rate (up to 20 participants)..... \$1500.00

Each additional participant..... \$60.00

OFFICE USE ONLY

ITR Initials:

Approval Date:

Forwarding Date: