




The Secretary of Energy
Washington, D.C. 20585

June 2007

MEMORANDUM FOR ALL DEPARTMENTAL ELEMENTS

FROM: SAMUEL W. BODMAN 
SUBJECT: Policy Statement in Support of Small Business

Small businesses continue to make significant contributions to our economy. Two thirds of the net new jobs in our economy are created by small businesses, and they employ half of all private-sector workers. Small businesses play an important role in Department of Energy's (DOE's) mission success. They are leaders of innovation and their creativity has brought new technology and improved our business practices. I applaud those small business owners who take the risks that help make our great Nation.

The Office of Small and Disadvantaged Business Utilization (OSDBU) is charged with developing, implementing, executing, and managing the small business programs for the DOE; monitoring and reporting performance by the Department in meeting its goals relating to those programs; and representing the Department on matters affecting small and disadvantaged businesses.

I am directing all DOE program offices to work with the OSDBU and with the Office of Procurement and Assistance Management through the Advanced Planning Acquisition Team process, to identify prime contracting opportunities for small businesses. These small businesses include small disadvantaged, 8(a), women-owned, service-disabled veteran-owned, and Historically Underutilized Business Zone (HUBZone) businesses. Where prime contracting opportunities do not exist, DOE needs to leverage other tools, such as encouraging mentor protégé relationships, and establishing aggressive, realistic subcontracting goals for prime contractors.

I am firmly committed to the success of our small business programs, and I encourage your support for them.

