



Texas Department of Insurance

Division of Workers' Compensation

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MEMORANDUM

DATE: September 6, 2007

TO: Insurance Carriers, Certified Self-Insured Employers, Governmental Entities and Texas workers' compensation system participants

FROM: Jaelene Fayhee, Deputy Executive Commissioner of Policy & Research

RE: Electronic Billing and Reimbursement (eBill) Processing Agent Reporting Requirements

Beginning January 1, 2008, health care providers and insurance carriers in the Texas workers' compensation system are required to be able to exchange medical billing and reimbursement data electronically in accordance with 28 Texas Administrative Code (TAC) §§133.500, Electronic Formats for Medical Bill Processing, and 133.501, Electronic Medical Bill Processing. Insurance carriers are required to submit the name, Federal Employer Identification Number (FEIN) and contact information (telephone number or e-mail address) of their eBill processing agent or agents, or a single web URL to the Texas Department of Insurance, Division of Workers' Compensation (Division) by September 20, 2007. Insurance carriers are also required to submit updates and corrections to this information in accordance with TAC §124.2(n)(3), Carrier Reporting and Notification Requirements, to the Division. If the insurance carrier is not using a processing agent or clearinghouse contact, they should submit their eBill contact information or a single web URL.

In order to facilitate the transition from paper medical billing to electronic billing, the Division has developed a list of insurance carriers and their insurance carrier identification numbers for electronic bill processing. Standard formats and eBill requirements define insurance carrier and agent (clearinghouse) identification numbers as the entities' FEIN. Review the Division's eBill Insurance Carrier Processing List at www.tdi.state.tx.us/wc/ebill/index.html. To submit any updates or corrections to the list, complete the DWC Form-27, *Carrier Representative Information Submission Form*, and mail or fax it to the Division.

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